

GRIMSTON PARISH COUNCIL
Community Events Committee
Monday 24 April 2023 at Grimston Village Hall at 7.00pm

Present: Cllrs M Boldero (Chairman), L Shepherdly (Vice-Chairman), K Israel, J Shuardson-Hipkin, Ms H Wright and Mr Kavanagh (HUFL)

In Attendance: Mrs P Sewell (Clerk), Mark Pearman (Harbour Lights)

Apologies: None

23.29 DECLARATION OF INTERESTS

None

23.30 APPROVAL OF THE MINUTES OF THE PREVIOUS COMMITTEE MEETING

Resolved to approve Minutes of the Committee Meeting on 13 March 2023

23.31 FINANCE

The Committee reviewed the breakdown of the budget for all events and noted that:

Grants: The Coronation Grant of £200 from KL&WN BC had been received. The Love Norfolk grant had not been successful as the funding panel meeting had been rescheduled.

Fen Fest: The Committee noted that a further £1100 in sponsorship had been banked. It was noted that some of the performers would require cash on the day.

Resolved to set 30 April 2023 as the cut-off for receiving funds

23.32 FEN FEST – 28 MAY 2023

The Committee reviewed the Event Plan which the Clerk had updated since the last meeting.

Stalls: The Grimston Art Club and Methodist Church had confirmed attendance. Mr Hornigold who ran the Boot Camp had offered to run a free entry Calorie busting competition.

Bands: The Committee confirmed that there would be two bands for the evening slots. The Whickers would play ideally from 3.00pm-5.00pm in the bar area, the Clerk would make contact to confirm details and fee. Cllr Shepherdly would confirm with bands the playing times, power/pa requirements, and charges.

Children's Activities Tent: The Art Club had agreed to run the Children's crafts, and the Methodist Chapel had also confirmed that in addition to their cake and craft stall, they would also run a free children's craft. Graffiti T-shirts were not available but was interested in next year. Tables and tablecloths needed to be sourced.

Sponsorship: The Committee noted that the event had been well supported, and other pledges had also been received in addition to the total banked.

Publicity: The Committee noted that the event was now on FB, and in the Village Link. The larger posters had been put up, and the banner which had been delayed would be up soon. Mrs Coleman had kindly provided these free of charge.

Lights and Marquees: The Committee noted that HMYFC floodlights were battery-powered, they would be kept locked away until required towards the end of the evening, and additional LED fairy lights would be put up by the gate. The Committee noted that there would be sufficient funding to purchase a marquee, Ms Wright also offered the use of her marquee as did Harbour Lights (£50 hire charge).

Resolved to purchase a 6x4 marquee for the event from UK Tents

Resolved to hire a professional PA and lighting system at £300.00, this would be manned throughout the event.

Catering: Mr Kavanagh stated that HUFL would run Kev's Kaf for about 4 hours with hot/soft drinks, burgers/hotdogs, noodle pots, as well as ice creams. Ms Wright would contact food trucks such as bucket bites to provide snacks from 7.00pm onwards, Cllr Shuardson-Hipkin had a family contact with a mobile gelato stall.

Other: Mr Kavanagh announced that there would be a stone pick on 17 May between 6-8pm. Clerk to compile and circulate event programme and supervision rota.

Resolved Clerk to purchase donation buckets for collection at the event.

Resolved to purchase T/polo shirts if there were sufficient funds

23.33 Platinum Jubilee

23.33.01 Flagpole Base: The Committee reviewed the proposed cost and agreed to rethink the materials used. The Clerk would follow this up. The Plaque and Time capsule was passed to Cllr Boldero.

23.33.02 Queen's Jubilee Wood: The new tree guards were all now in place thanks to Cllr Coleman and Mr Jackson (GFAT).

Resolved to offer to hold a joint site meeting with GFAT

23.34 KING CHARLES III CORONATION 6 MAY 2023

23.34.01 Trophies: The Committee had attended Langham Glass and produced the handmade trophies, which had been engraved and collected by the Clerk. Mr Roper had taken one to use as a template for the wooden bases. Cllr Boldero would present at the Cricket Match on 7 May, Cllr Shepherdly would present to the Bowls Club on 11 May. Arrangements for delivery of the trophies would be confirmed by the Clerk.

23.34.02 Cricket Match: Plans for the match on 7 May were well underway and would be a great event. The Chairman would present the Trophy on the day.

23.34.03 Seat Plaques: The Chairman and Mr Kavanagh agreed to install the plaques prior to 6 May

23.34.04 Other: The Committee thanked Mr Kavanagh for the sonnet which would be sent to the Palace and published on FB on the day of the Coronation.

Resolved to publish a post the week before the Coronation of what was happening and then on the day, updating with Cup presentations

Resolved Cllr Shepherdly to film Mr Kavanagh reading the sonnet sat at one of the dedicated benches.

Resolved to use the spare funds to purchase a selection of books for the School Library in lieu of individual gifts

23.35 COUNCIL COMMUNITY EVENTS

23.35.01 Litter Pick – 25.03.2023: The event was a great success with more than 70 people taking part. The Committee thanked Cllr Coleman who had purchased easter eggs for the participants.

Resolved to start from Hudson Fen next Spring

Resolved to look at the cost of purchasing more equipment including children's the Council's kit

23.35.02 St George's Day Flag Raising - 23.04.2023: The event had gone well with approximately 50 people in attendance. The flag would stay in place for the week, and then the Union flag would be raised in time for the Coronation.

23.35.03 Defibrillator Training: The Clerk would see if a trainer could be provided for Wednesday 12 July, maximum number would be 20.

Resolved to run a FB poll to gauge the level of interest in the Defib course in case more dates were required.

23.36 OTHER EVENTS/SUGGESTIONS

2023 Calendar of Future Events:

25.08.2023: Energy Road Show

30.09.2023: Autumn Litter Pick

28.10.2023: Bulb Planting

23.37 DATE OF NEXT MEETING

The next meeting would be a site visit to Hudson Fen 2023 on 17 May at 7.00pm to discuss Fen Fest. The next full Committee meeting would be held on Monday 12 June at 7.00pm at the Village Hall.

Chairman.....

Date.....