

GRIMSTON PARISH COUNCIL
Community Events Committee
Monday 13 February 2023 at Grimston Village Hall at 7.00pm

Present: Cllrs M Boldero (Chairman), L Shepherdly (Vice-Chairman) and K Israel, Ms H Wright and Mr Kavanagh (HUFL)

In Attendance: Mrs P Sewell (Clerk), Mr B Roper (HUFL) and Mrs M Roper (WI)

Apologies: Cllrs P Coleman and J Shuardson-Hipkin

23.11 DECLARATION OF INTERESTS

None

23.12 CO-OPTION OF MEMBERS

None

23.13 FINANCE

Grant: The Clerk confirmed that the Grant application for the Coronation Fund of £200 was ready to be submitted

Sponsorship: Committee members confirmed that £200 and £1000 respectively had been offered so far in sponsorship for Fen Fest.

23.14 Fen Fest – 28 May 2023

The Committee reviewed the Event Plan which the Clerk had updated since the last meeting
Electrician: Adam Prime had kindly agreed to provide electrical services once again free of charge.

Stage: Mr Coe had kindly confirmed the loan of his trailer once again.

Stalls: The Clerk had emailed invites to local groups offering a stall, Grimston Cricket Club attendance was doubtful, but she had not heard from anyone else. Mr Kavanagh suggested inviting Blood Bikes as the volunteer was local.

Face Painting and Glitter Bar: The Chairman had provisionally booked a face painter; however, they would not be available until 5.00pm. The Chairman would discuss this further otherwise someone else would need to be brought in for the earlier session (2.45pm).

Bus: The Committee was disappointed that the cost of the bus had leapt up, but agreed that it had been very good value for money last year and a star attraction. Cllr Shepherdly to speak to them directly before confirming the booking.

First Aid: Mr Kavanagh reported that Ashley Kavanagh-Riches, a qualified paramedic, had volunteered to provide First Aid cover at the event. The Committee gratefully accepted the offer.

Bands: The Committee discussed bands. It was the consensus that the Committee should try to provide three acts as the event was billed as a festival with appropriate music being played from 5.00pm after the Children's entertainer. Cllr Shepherdly would compile a list of bands after checking cost and availability for the Committee approval.

Sponsorship: The Clerk had provided letters requesting sponsorship for the Chairman to send out to those on the agreed list. The Clerk would provide bank details and letters of thanks for those who had already pledged financial support. It was also noted that copies of the letter should be sent to Cllr Shuardson-Hipkin and Cllr P Coleman.

Children's Activities Tent: The Committee approved the Clerk's suggestion for suncatchers. The Clerk would also confirm these and the use of the badge maker directly with Mrs Coleman. It was suggested that a Fen Fest 2023 Badge template be created. Other suggestions included friendship bracelets and flower crowns depending on the number of volunteers available.

Publicity: The Committee discussed a publicity plan as it was key to publish the event through Village Link, Facebook and posters. Cllr Shepherdly asked for a copy of the logo.

Resolved to have one banner to put on the fence at Hudson Fen that could be reused each year.

23.15 PLATINUM JUBILEE

6.1 Flagpole Base: The Clerk reported that this project had not moved forward, however, the plaque had been received.

Resolved that Cllr Shepherdly would speak to another contractor due to time constraints

6.2 Queen's Jubilee Wood – Tree guards: The Chairman confirmed that his employer had donated 20 tree guards. He would drop them off to Mr. Jackson and confirm how many more were required (88). A letter of thanks would be sent for the donated tree guards.

23.16 KING CHARLES III CORONATION 6 MAY 2023

23.16.1 Trophies

The Clerk confirmed that Langham Glass would be able to produce what was required, with engraving the cost would be around £35.00 per cup. The Coronation emblem had been announced, which could be engraved on the cup. Mr Roper kindly agreed to make a stand for each cup.

Resolved to commission cups with engraving from Langham Glass

Resolved to write to Holly Meadows FC, Holly Meadows School, Grimston and Fen Allotment Trust, Art Club, Craft Club, WI and Grimston Cricket Club to confirm gift of Coronation Cup.

23.16.2 Cricket Match

Cllr Shepherdly confirmed that a special match would be held on Sunday 7 May with the 8.56 Club, it would comprise a fun day and the purpose of fundraising for the men's mental health charity. Cllr Shepherdly would liaise with the Cricket Club. The Clerk said that day was the day earmarked for the national big lunch, details had been requested.

23.16.3 Other plans

Seat Plaques: The Committee noted that Full Council had approved attaching commemorative plaques to each of the new seats. The Clerk expected the cost to be around £45.00 each and would circulate a mock-up for approval.

Church: The Church had confirmed to the Clerk that they had no special plans for the coronation.

Coronation Souvenir: The Committee discussed the purchase of a coronation souvenir for the pupils at Holly Meadows 9 (141plus). No decision was taken, but the Clerk would speak to the School about its plans.

23.17 OTHER AGREED COUNCIL EVENTS

23.17.1 Litter Pick – 25.03.2023

The Committee noted that arrangements were in place, and posters would be put up soon. Cllr Shepherdly would create an FB event.

23.17.2 St George's Day Flag Raising -23.04.2023

Resolved to ask the Scouts Association if they would like to be involved in the flag raising
Clerk to have spare flagpole keys cut.

23.17.3 KL&WN BC - Energy Road Show – 25.08.23

The Clerk said confirmation had been passed to KL&WN Borough Council, and HUFL, more details would be forthcoming nearer the time.

23.17.4 Bulb Planting – to agree on a new date

The Committee noted that the originally selected date was not suitable for the coordinator Mrs. Packer.

Resolved to hold the Community Bulb Planting on Saturday 28 October

23.18 OTHER EVENTS/SUGGESTIONS

23.18.1 To arrange Community Defibrillator Training

The Committee discussed the new Defibrillator and the Council's intention to arrange training sessions. The Committee also discussed other types of training such as paediatric first aid. Clerk to provide details and costs for defib training.

23.19 DATE OF NEXT MEETING –

The next Meeting would take place on 13 March 2023 at 7.00pm.

Clerk's note: Full Council had approved the alteration to the Committee's Terms of Reference that Point 4 be altered to reflect that whilst three Committee members should be the requirement for a quorum, only two had to be Councillors.

Chairman.....

Date.....