

Grimston Parish Council
Meeting on Monday 9 January 2023 at 7.30pm
Grimston Village Hall

Present: Cllrs K Israel(Chairman), Coleman (Vice-Chair) Barnicoat, Boldero, Coe, de Whalley, Dye, Pitcher, Shepherdly and Shuardson-Hipkin

In Attendance: B.Cllr C Manning, Mrs P Sewell (Clerk), and 5 Members of the Public

23.001 CHAIRMAN’S REPORT AND TO RECEIVE AND ACCEPT APOLOGIES FOR THE ABSENCE

The Chairman wished everyone a Happy New Year. **Apologies for Absence** were received and accepted from Cllr Fraser and C. Councillor Daubney.

23.002 TO RECEIVE DECLARATIONS OF INTEREST

None

Resolution to suspend business to receive Ward Reports and Parishioners’ Questions

B. Cllr Manning reported that the CIL grant fund was open until 1 February, Voter I.D would be required for the local elections, and forms would be made available from the Borough Website. The Borough Council would be offering advice and support if residents were struggling with the cost of living. Kings’ Lynn Football Club was opening every Friday morning as a community hub offering warmth and free hot drinks.

B. Cllr de Whalley reported that funds may soon be accessible through the Rural Prosperity Fund for which the Borough Council had bid. A review of the Local Plan was taking place, some redrafting was required as the section on the development on Staithe Farm had not been updated. Homeless Delivery Task Group had reported a shortage of social housing and an increase in B&B use. Traffic issues at the housing development at South Wootton, there has been discussions about access to the site and the need to put the roundabout in first. Cllr Coleman asked when the Local Plan Review was likely to be adopted – No date as yet Cllr Pitcher asked about the criteria for the rural grant – Criteria included support for the Ageing population, Connectivity Challenges, Community and Place.

Parishioners

There was a complaint about overgrown trees on Lynn Road up to the Knight’s Hill roundabout. Cllr Manning said he would take this up with Roydon Parish Council.

23.003 TO RECEIVE AND ACCEPT THE MINUTES OF 5 DECEMBER 2022 AS A TRUE RECORD

- **Cllr Boldero proposed: Council to receive and accept the Minutes of 5 December 2022 as a true record subject to amendments noted. Clerk to amend draft as agreed - Resolved**

23.004 MATTERS ARISING (INFORMATION ONLY)

Anglian Water: The Council thanked Cllr Shuardson-Hipkin for drafting the letter to Anglian Water as agreed at the last meeting. The Clerk was instructed to issue the letter.

Grass Cutting: The Council noted that the Clerk had written to St Botolph’s. The PCC was to have a meeting at the end of January.

Mission Bell: The Council noted the Clerk had confirmed that the Chapel was happy to take the Bell for a short time (October) for a service and display. The Clerk had written to the St Botolph’s PCC, the Community Events Committee would oversee the transfer.

Back Lane: The Council noted the Highways Officer was to meet with the landowner

regarding the new fencing on Back Lane.

- **Cllr Pitcher proposed: Council to ask to be in attendance at the meeting - Resolved**

New Seats: The Council noted the new seats had been delivered and arrangements made to mark out the positions. The seats would be in place within the next few weeks.

Tree survey: The Council noted the arboriculturist contracted to carry out the tree survey and cutting back on Ashwicken Green had not responded to any calls. The Clerk would source another suitable contractor.

23.005 TO NOTE CORRESPONDENCE AS LISTED

The Council received the list of correspondence, the following key items were noted:

The Chances Project - Help with Employment. The Clerk had sent details to the Village Link and would post on the Council FB page

Barclays Bank required account verification. The Clerk thanked Cllrs Coe and de Whalley for their assistance.

Community Action Norfolk (CAN) offered support for small Charities and their Trustees, details had been sent to the local charities.

The Revised Register of Electors for 2023 showed that there were 686 voters in Grimston and 952 in Pott Row.

23.006 FINANCE

23.006.1 To approve payments due

Payments	Heading		Gross	VAT
Mrs Sewell	Salary (Dec with HW All).		813.30	0.00
HMRC	Salary (Tax&NIC).		23.72	0.00
Mrs Sewell	Office General Costs	Postage/McAfee	45.94	0.00
N. Power	Street Lighting	November	53.40	2.54
			936.36	2.54
Receipts				
Santander	Interest (Dec)		5.55	BAC
HMRC	VAT Reclaim		2599.61	BAC
Locality	NHPlan Grant		4114.00	BAC
			6719.16	

- **Cllr Pitcher proposed: To approve payments due as listed – Resolved**

23.006.2 To consider late applications for KL&WN CIL grant

There were no applications to consider.

23.006.3 Approval of changes to Clerk's pay and conditions from 1 April 2023

Council considered the explanatory note provided by the Clerk regarding increased hours and pension provision. The Clerk's paid hours would increase to 17 per week and the obligatory minimum pension payment would be made from 1 April 2023

- **Cllr Pitcher proposed: Council to approve contents of the Clerk's note – Resolved**
Cllr Coleman asked the Clerk to draft a revised contract to cover the new changes.

23.006.4 Approval of Local Election Course for Clerk

- **Cllr Coleman proposed: Clerk to attend Local Election Course at £45.00 - Resolved**

23.007 BUDGET AND PRECEPT 2023-2024

23.007.1 To approve Budget 2023-2024

The Council reviewed the draft budget prepared by the Clerk.

- **Cllr Coleman proposed: Council to approve budget for Year 2023-24 as drafted - Resolved**

23.007.2 To set Precept for 2023-2024

The Council discussed the options provided. It was noted that whatever Precept was set a substantial amount would have to come from Reserves to meet the agreed budget.

- Cllr de Whalley proposed: Council to increase the precept by 5% for 2023-24 – *Not Supported*
- **Cllr Shepherdly proposed: Council to add £3.00 on the current year's Band D for 2023-24 - Resolved**

23.008 PLANNING MATTERS

The Chairman hand over the Chair to Vice- Chairman Cllr Coleman

23.008.1 To consider responses to Planning Applications as listed:

22/02136/F: 82 Chapel Lane Variation of Condition 1 of Planning Permission – Ratification of Response. The application referred to the change of the shape of the windows at the rear.

No objections were raised therefore the Clerk had submitted the following response

“Grimston Parish Council has no comment on the proposed amendments and is content to leave the decision to the planning officer”

23.008.2 Neighbourhood Plan Update

The Council was referred to the note circulated by the Clerk from the NHP Group. The Group had processed all the Reg. 14 responses and would meet the consultants the following evening night to discuss redrafting the document.

23.009 HIGHWAYS/RIGHTS OF WAY/ STREET LIGHTING ISSUES

23.009.1 To note other fault reports

The Clerk reported that a light in Briar Close was out, it was not a Parish Council light so the report would be forwarded to Norfolk County Council

23.009.2 To consider the request to supply Grit Boxes in Philip Rudd Court

The Council discussed the request for two grit boxes in Philip Rudd Court. Council noted that no other agency would supply them, although Norfolk County Council might agree to fill with salt.

- **Cllr Boldero proposed: The Council to agree not to provide Salt Bins at this time - Resolved**

23.010. WATERY LANE (COUNTY MAINTAINED UNSURFACED ROAD)

23.010.1 Report damage to Watery Lane

Cllr Dye submitted a report to Council and spoke about the damage to sections of Watery Lane, the current conditions of the banks, and the environmental impact on the Chalk Stream citing over 70 incidents over the past year. Cllr Dye also supplied measurements of the county road to demonstrate that in parts it was unsuitable for vehicles. Cllr Barnicoat who had provided a written response to the report disagreed with a number of points made and was in general opposed to restricting use. The general consensus was that the surface conditions were poor, but that any resolution would need to be made in conjunction with Norfolk County Council.

23.010.2 To consider reclassification of Watery Lane (or part thereof)

Cllr Dye in his report had suggested that section could be reclassified. The Council noted that the Parish Council had discussed Watery Lane 8 years ago and had agreed to carry out

work to improve the surface by removing mud and laying planings, given the conditions repairs would have to be something that would have to be ongoing. The Clerk advised that despite that the road was named as a maintained, Highways had minimal resources and the accepted standard was very low.

- **Cllr de Whalley proposed: Council to engage with Norfolk County Council to Clarify the extent of Watery Lane as Highway#, Investigate the cost of a Traffic Regulation Order to restrict use, Siting “Unsuitable for Motor Vehicle signage”, Surface Repairs, and request a meeting with Highways – Resolved**

There was a discrepancy with the naming of the road on modern maps

23.011 COUNCILLORS REPORTS (INFORMATION ONLY)

Cllr Barnicoat asked about the light in Stave Close junction with Ashwicken Road, and if it was programmed to be dimmed.

Cllr Coleman asked when the Litter Pick posters would be ready - The Clerk said that they would be ready in February.

23.012 DATE, TIME OF NEXT MEETING AND ITEMS FOR FUTURE AGENDA

The next meeting would take place on Monday 6 February at 7.30pm.

Chairman.....

Date.....