

**Grimston Parish Council**  
**Minutes of Council Meeting on Monday 3 October 2022 at 7.30pm**  
**Grimston Village Hall**

**Present:** Cllrs K Israel(Chairman), Barnicoat, Boldero, Coe, de Whalley, Dye, Pitcher and Shepherdly

**In Attendance:** Mrs P Sewell (Clerk) and 10 Members of the Public

**22.112 CHAIRMAN’S REPORT AND TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

The Chairman asked that it be recorded the Council’s sadness at the death of The Queen. Her late Majesty would be remembered with affection and gratitude. In turn, King Charles III was congratulated on his accession to the throne. The Chairman reported that the Council’s London Bridge protocol was enacted smoothly, and thanked the Clerk, Cllr Boldero, Cllr Coleman, and the team at the Church. The protocol would be reviewed and updated.

**Apologies for Absence** were received and accepted from **Cllr Dye** who was delayed (arrived 22.117) Cllrs Coleman, Fraser and Shuardson-Hipkin. C.Cllr Daubney and B.Cllr Manning also sent their apologies.

**22.113 TO RECEIVE DECLARATIONS OF INTEREST**

**Cllr Barnicoat declared an interest at 22.119.01 as a resident of Back Lane, he took part in the discussion and vote**

**Cllr Barnicoat declared an interest at 22.118.01 (22/01350/F) as he was a member of the Hudson Fen Leisure Committee, there was no discussion or vote.**

***Resolution to suspend business to receive Ward Reports and Parishioners’ Questions***

**Cllr De Whalley** reported that he had attended a Speed Issues conference organised by NCC and Norfolk Police. NCC was looking to create traffic orders of 20mph around all schools. The failed lottery build for the Guild Hall was being reviewed, although officers seemed optimistic about funding the plans. Planning was considering Solar Farms developments.

**Cllr Manning – written report.** The B.Cllr had attended events with the Mayor connected with the late Queen and the proclamation for King Charles III. He was vice chair at two Audit committee meetings in September and also attended with the Mayor and Cllr Dark a service at Kings Lynn police station for National Police Memorial Day. A public consultation on a new plan for the Southgates area of King’s Lynn was to run from 3-31 October. The plan aimed to change the way people travel around the area by reducing the existing ‘bottleneck’ problems for cars, while promoting alternatives to car travel. It also aimed to enhance the heritage characteristics of the area, in particular the South Gate.

**Parishioners**

A resident raised concerns about speeding tractors which because of their size were very noisy. Another resident mentioned speeding in Chapel Road.

Grimston Cricket Club gave a report on the Club’s successful year and thanked the Council for support with the CIL grant. It was reported that the Club had won a Norfolk-wide award, was 3<sup>rd</sup> in the league, and hoped to enter 2 youth teams next season. Training would continue over the winter. It was also reported that the ancient oak (1491) in the grounds would have some work done on the crown.

**22.114 TO RECEIVE AND ACCEPT THE MINUTES OF 5 SEPTEMBER 2022 AS A TRUE RECORD**

- **Cllr Pitcher proposed: Council to receive and accept the Minutes of 5 September 2022**

as a true record – *Resolved*

## 22.115 MATTERS ARISING (INFORMATION ONLY)

**Litter Pick:** Cllr Shepherdly reported that the event with Roydon PC had gone well, Cllr Shepherdly thanked Mr Grange who moved the collected rubbish to the pick-up point.

**Community Events Committee:** The first meeting would take place on Monday 10 October at 7.00pm in the Village Hall. Events in 2023 would include the marking of the coronation.

**Knights Hill development:** Cllr Barnicoat asked if the Clerk had included concerns about the use of the name Grimston in the Council’s objections. The Clerk reported that she had. Cllr Pitcher stated that the reference may be a historic one according to old maps.

## 22.116 TO NOTE AND ACTION CORRESPONDENCE AS LISTED.

A reminder that the Bulb Planting would take place on 22 October. The Thinking Fuel campaign had been put on the Council’s FB page

## 22.117 FINANCE

### 22.117.01 To approve payments due

| Payments                    | Heading                                |                       | Gross          | VAT           |
|-----------------------------|----------------------------------------|-----------------------|----------------|---------------|
| Mrs P Sewell                | Salary (Sept with HW All. & NHP hours) |                       | 944.92         | 0.00          |
| HMRC                        | Salary (Tax & NIC)                     |                       | 82.18          | 0.00          |
| Mrs P Sewell                | Postage/mileage/Office                 |                       | 68.74          |               |
| Honey Patch Flowers         | Any other Expenses                     | London Bridge         | 35.00          | 0.00          |
| CGM                         | Grass Cutting                          | August                | 96.76          | 16.33         |
| CGM                         | Grass cutting                          | September             | 322.80         | 89.72         |
| PKF Littlejohn LLP          | Audit                                  |                       | 240.00         | 40.00         |
| N.Parish Training & Support | Training                               | Cllr Shuardson-Hipkin | 55.00          | 0.00          |
| SLCC                        | Subscription                           |                       | 112.00         | 0.00          |
| NPOWER                      | Streetlighting (August)                |                       | 69.70          | 3.32          |
| <b>Total</b>                |                                        |                       | <b>2027.10</b> | <b>149.37</b> |
| <b>Receipts</b>             |                                        |                       |                |               |
| Santander                   | Interest – September                   |                       | 2.86           | BACS          |
| Donation                    | Jubilee                                |                       | 3.00           | 100089        |
| <b>Total</b>                |                                        |                       | <b>5.86</b>    |               |

- Cllr Boldero proposed: Council to approve payments as listed- *Resolved*

### 22.117.02 To note External Auditors’ completion of AGAR 2022 and Publication of Notice

Council noted that the letter from the Auditor had been emailed to Cllrs and the Clerk confirmed that the Notice of Completion was published on 30 September 2022 as required, both could be found on the Council website.

### 22.117.02 To discuss NCC/ Parish Partnership Grant

The Clerk stated that financing for any bid would come from next year’s budget and/or CIL. The Clerk had suggested improvements to the Chapel Road Trod. Cllr Boldero suggested said improving access to the Cricket Ground, although as that was within Congham Parish it would need its support, and that of the Cricket Club. The Clerk would consult Highways over costs and bring the matter back to the November Meeting.

## **22.118 PLANNING MATTERS**

### **22.118.01 To consider responses to planning applications**

*Cllr de Whalley abstained from the discussion and vote as he sat on the Borough Planning Committee*

**22/01519/LB:** Elder Farm, Elder Lane, Grimston - Renovation, alterations & extension to dwelling, non-self-contained residential annex, stable block & stone pond, demolition of Pole Barn

- **Cllr Pitcher proposed: Council record no objection to 22/01519/LB - Resolved**

**For information only as the Council was the applicant.**

**22/01350/F:** Hudson Fen Chapel Road Pott Row - Retention and use of the existing portable building as a part-time cafe. Retention of use of the field for open-air markets and siting of storage container for equipment. No objections had been recorded to date.

### **22.118.02 Neighbourhood Plan Regulation 14 Response**

Council noted that the consultation would close shortly. The next steps would be that once the Group had reviewed the responses and made any changes, the document was then passed to the Borough Council to take it to the next stage. Cllr Pitcher suggested there were additional areas for protected landscapes/views. Cllr de Whalley handed out a note and map proposing a buffer zone around Derby and Sugar Fen which had not been taken up by the steering group.

- **Cllr Barnicoat proposed: Councillors to be given the opportunity to read Cllr de Whalley's paper before debating the issue.**

The Clerk urged any Councillors or resident with a comment about the document to make it directly to the Steering Group, as all responses had to be logged and recorded.

## **22.119 HIGHWAYS/RIGHTS OF WAY/ STREET LIGHTING ISSUES**

### **22.119.01 Back Lane – work on Lane and new fencing**

The Chairman stated that it had been mentioned at the previous meeting and referred to Highways, but there had been additional work to remove vegetation and hedging and to install a new fence at the eastern end of the lane. B.Cllr de Whalley had raised concern regarding the mature trees, and a TPO had been issued for an Oak Tree. Concern was raised that some of the works in particular the new fence required planning permission.

- **Cllr Boldero proposed: Council to raise matter of the fence with planning to determine if planning permission was required - Resolved**
- **Cllr Pitcher proposed: Council to report to the Tree Officer another tree, a Poplar, which housed wild bees - Resolved**

### **22.119.02 To note other fault reports**

None

## **22.120 PROPOSAL TO RAISE DRAINAGE ISSUES WITH ANGLIAN WATER**

Cllr de Whalley suggested it would be useful to raise the matter with Anglian Water as problems still persisted within the Parish and Planning seemed to disregard local evidence. There was a discussion on how best to raise the issue.

- **Cllr Dye proposed: Council to write to Anglian Water asking for an update - Resolved**

## **22.121 PARISH COUNCIL BRIEFING**

### **22.121.01 Local Government Elections**

**The Chairman referred to the Clerk's note about the local elections on 4 May 2023.**

- **Cllr Israel proposed: Council to actively promote the local elections - Resolved**

**22.121.02 New Model Code of Conduct**

- **Cllr Israel proposed the Council waited until KL&WN BC were further forward with the New Code, but Grimston should aim to adopt the new code by May 2023 - Resolved**

**22.121.03 Civility and Respect Pledge**

The Council noted the details of the campaign.

**22.122 PARISH PROPERTY AND PROJECTS**

**22.122.01 Installation of an AED (Defib) and Cabinet at the Village Hall - Update**

The Council noted that the Grimston WI had secured £1500 for the project. The Clerk had attended the Village Hall Committee meeting to explain the equipment and requirements, and support for the project had been unanimous. The Clerk recommended working with the Norfolk/Suffolk Charity Heart 2 Heart who sourced and provide East Anglian Ambulance Service-approved AEDs at cost, approximately £1500. The Parish Council would cover the cost of replacement pads and batteries; the Village Hall would organise the electrical connection and meet the cost of the heated cabinet.

- **Cllr de Whalley proposed: Council proceed with the Clerk’s recommendations for the Defib unit - Resolved**
- **Cllr Pitcher proposed: Council to thank the WI for raising such a splendid amount - Resolved**

**22.122.02 Approval of quote for Clock Tower and War Memorial reinstatement survey**

- **Cllr Shepherdly proposed: Council to approve £500.00 plus VAT fee to have the Clock Tower and War Memorial reinstatement cost assessed - Resolved**

**22.122.03 Approval of quote for parish land Tree Survey by Tree Work and Services Ltd**

It had been previously agreed to update the Tree survey done in 2017.

**Cllr Shepherdly proposed: Council to approve a tree survey fee £340.00 plus vat - Resolved**

**22.122.04 Scam Awareness and Prevention Advice Session – approval of date and format**

- **Cllr Boldero proposed: Council approve 19 November for the session and in the format set out by the Clerk - Resolved**

**22.123 COUNCILLORS REPORTS (Information only)**

**Cllr Barnicoat** reported concerns about speeding in Back Lane.

**Cllr Pitcher** asked why St Luke’s Bell was not on the Council asset list, as although housed at St Botolph’s it was Council property.

**Cllr de Whalley** asked if the Council would consider replacing the dead mountain ash on Triangle Green

**22.124 DATE, TIME OF NEXT MEETING AND ITEMS FOR FUTURE AGENDA**

The next meeting would take place on Monday 7 November at 7.30pm

**Chairman**.....

**Date**.....