

**Grimston Parish Council**  
**Minutes of Council Meeting on Monday 11 July 2022 at 7.30pm**  
**Grimston Village Hall**

**Present:** Cllrs Israel(Chairman) P Coleman, Barnicoat, Boldero, Fraser, Pitcher, Shepherdly and Shaurdson-Hipkin

**In Attendance:** Mrs P Sewell (Clerk) and 10 Members of the Public

**22.085 CHAIRMAN'S REPORT AND TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

The Chairman welcomed Cllr Shuardson-Hipkin to his first meeting. The Chairman also announced Sharon Coleman's resignation, who as a Councillor had been of great support over the Jubilee weekend and thanks were recorded for all that she had contributed. **Apologies for Absence** were received and accepted from **Cllr Coe and Cllr de Whalley**. B.Cllr Manning had submitted a report in case he could not attend.

**22.086 TO RECEIVE DECLARATIONS OF INTEREST**

*Item at 22.090.02 Cllrs Barnicoat, Boldero and Fraser declared an interest as HFFL Committee members, they did not vote*

*Item at 22.090.03 Cllr Coleman declared an interest as he was a GFAT Trustee, he did not vote*

*Item at 22.090.03 Cllr Barnicoat declared an interest due to close family links with GFAT, he did not vote.*

*Item at 22.090.3 Cllrs Boldero and Shepherdly declared an interest as they had children at Holly Meadows School, they took part in the discussion and vote.*

***Resolution to suspend business to receive Ward Reports & Parishioners' Questions***

The Chairman made a statement about public participation in Council meetings as a result of an issue at the June meeting. The Chairman stated that members of the public should feel that they could comfortably attend Council meetings and where appropriate ask questions and/or make statements in advance of items to be discussed, this was the purpose of setting aside for Parishioners. The Council did try to give an answer although there are times when if a subject was not on the agenda or it had not been discussed beforehand a response had to be deferred to another meeting or directed to the Clerk to find out more information. It was also not lawful for Council to debate issues not on the Agenda. It was accepted that there would be occasions when a member of the public may have useful information to report, if this was the case the Chairman would invite them to speak but this was not a reason for the public to join in the Council's debate. It was also important that residents could attend meetings without being identified or put on the spot by Cllrs or members of the public.

**C.Cllr Daubney** - There had been further meetings with the Town Centre Development Board to plan the expenditure of the £25M Town Fund. Plans included Cycling to work, early stages of Riverside development, Community Hub, and support for the Guild Hall and Art Centre which were in a poor state of repair. The County was looking again at traffic management at South Gates and hoped to secure monies under the Levelling Up Fund. Lobbying for a decision about the QE Hospital continued. The C.Councillor also reported that he had qualified as a King's Lynn Town Guide.

**B. Cllr Manning** – The Borough intended to increase the number of Planning staff and revise the department's structure. All CIL grant applications should be submitted by August 1<sup>st</sup>. As the Mayor's consort Cllr Manning had attended the flag raising to mark the Falklands War Anniversary and a reception by the High Sheriff of Norfolk. Cllr Manning would also visit Holly Meadows School on Friday 8 July to celebrate its 10th anniversary and attend the KL Festival Service at the Minster with the Mayor in addition to other festival events and later in the month attend Families Day at

RAF Marham. Councillors would be canvassed for preferred start times for meetings since times had been changed due to Covid when meetings were moved to Zoom.

### Parishioners' Questions

A resident presented photographs of blocked drains in Leziate Drove, these were passed to the Clerk to raise with NCC Highways.

A representative of Grimston Cricket Club gave a short presentation about the Club's activities in particular plans to further develop the Youth programme. Cllr Shepherdly praised the All-Stars programme which had been enjoyed by so many children.

### 22.087 TO RECEIVE & ACCEPT THE MINUTES OF 13 JUNE 2022 AS A TRUE RECORD

- Cllr Fraser proposed: Council to receive & accept the Minutes of 13 June 2022 as a true record - *Resolved*

### 22.088 MATTERS ARISING (INFORMATION ONLY)

**Chapel Road Bus Stop/Shelter:** Council noted that the bus stop would not be moved to the preferred location, therefore, it would be put at the default position near Vong Lane. The Clerk had asked Highways to be kept informed. Concerns raised by a resident would be forwarded to Highways for a response.

**Council Face Book Page:** Council noted the page had now launched. Cllr Fraser stated that it was important not to neglect other methods of communication for those residents who were not online.

### 22.089 TO NOTE AND ACTION CORRESPONDENCE AS LISTED.

**Property Inspection:** Those attending agreed that due to the heat the inspection should start at 8.30am instead of 10.00am.

### 22.090 FINANCE

#### 22.090.01 To approve payments due

Payments	Headings	Gross	VAT
P Sewell	Salary (June with HW Allow.)	558.67	0.00
P Sewell	Salary ( July with HW Allow.	558.67	0
P Sewell	Postage/Jubilee	128.63	6.75
CPRE	Subscription 22/23	36.00	0.00
Mrs L Shepherdly	Jubilee	60.00	10.00
V&J Knitwear	Jubilee	201.60	33.60
Village Hall	Room Hire/Jubilee	307.00	0.00
Citizens Advice Bureau	Donations	150.00	0.00
CGM	Grass Cutting	96.76	16.13
CGM	Grass Cutting	86.20	14.37
R J Staff	Dog Bins	51.75	8.62
Mr NC Smith	Audit	100.00	0.00
Npower	Street Lighting	184.09	8.77
<b>Total</b>		<b>2519.37</b>	<b>98.24</b>
<b>Receipts</b>			
<b>EON</b>	Streetlighting - Refund	133.16	
<b>Santander</b>	Interest (July)	2.77	
<b>Total</b>		<b>135.93</b>	

- Cllr Coleman proposed: Council to approve payments as listed- *Resolved*

#### **22.090.02 To approve a grant to HFFL for Insurance of £963.58**

- **Cllr Coleman proposed: Council to approve a grant to HFFL for Insurance of £963.58 - Resolved**

#### **22.090.03 To review grant applications for KL&WN BC CIL grant Grimston Cricket Club: Letter of Support**

There was a discussion regarding funding the project.

- **Cllr Pitcher proposed: Council could not pledge financial support as the initial request and item on the agenda was for a letter of support. – Resolved**
- **Cllr Fraser proposed: Council to send a letter of support to Grimston Cricket Club - Resolved**

#### **Grimston Fen and Allotment Trust: Stile and Information Boards**

The Council reviewed the briefing notes provided by the Trust.

- **Cllr Israel proposed: Council to issue letters of support for both GFAT projects - Resolved**

#### **Holly Meadows School - Gardening Club**

The Council reviewed details of the project including match funding.

- **Cllr Shepherdly proposed: Council to support the School's project and pledge £1000 towards the cost - Resolved**

### **22.091 PLANNING MATTERS**

#### **Chairman handed over Chair to Vice- Chair for this item**

Opportunity for Applicants/Objectors to address the Council - None

#### **22.091.01 To consider responses to planning applications:**

##### **22/00927/F: 15 Bracken Way Grimston - Boundary Wall exceeding a height of 1.8m**

- **Cllr Pitcher proposed: Council to recommend refusal of 22/00927/F on Highway safety grounds - Resolved**

##### **22/00833/LB: Church Hill Cottages 62 Gayton Road Grimston - Change of rear door**

- **Cllr Barnicoat proposed: Council to support application 22/00833/LB - Resolved**

#### **22.091.02 Neighbourhood Plan Progress Report**

The Council the steering group had met with the consultants Collective Community Planning to discuss the Regulation 14 consultation on the draft plan. The intended dates and the dissemination of information about the consultation process would be announced shortly. An agreement had been made with the consultants on what they would undertake on the group's behalf and the steering group would allocate specific tasks and responsibilities within the group. Parish Councils would receive an advance copy of the draft plan prior to the public consultation.

### **22.092 HIGHWAYS/RIGHTS OF WAY/ STREET LIGHTING ISSUES**

#### **22.092.01 To note other fault reports**

Council noted that Cliffe en Howe Road by School Pothole had been repaired.

Reports received at the meeting:

Cllr Barnicoat reported that Footpath 10 was currently impassable and Back Lane had lots of nettles.

Cllr Shepherdly mentioned the Hedges on the footpath approach to school. It was stated that unless blocking the footpath, the policy was that hedges should not be cut during nesting season.

Cllr Boldero suggested that a trod could be installed on the grass verge by the Cricket Field.

Cllr de Whalley asked about the street lighting certification, The Clerk said that it had not been issued as there had been some issues with the correct codes and she had asked Westcotec to review the information.

**22.093 PLATINUM JUBILEE COMMITTEE**

**22.093.01 To receive Meeting Report**

The Committee had reviewed the organisation and reception of individual events. There were still some jobs to be completed, and the ongoing care of the wood to be agreed so the Committee may require one more meeting, but in essence, its work was now done.

**22.094.02 To consider Committee recommendation for Annual Event**

The Committee had considered calls to create an annual event, however as this was outside its remit, it had made a recommendation to Council.

- **Cllr Shepherdly proposed: Council to set up an Events Committee - Resolved**

**22.094. PROJECTS**

**22.094.01 Installation of a Defibrillator in Pott Row in partnership with Grimston WI**

The Council had previously agreed that a Defibrillator ought to be provided in Pott Row. A location needed to be agreed upon where there was both suitable power and access. Council heard from Grimston WI that it had secured grant funding from the Borough Council fund and had planned an additional fundraising event “Just Desserts in September, they had also suggested the Village Hall.

- **Cllr Shepherdly proposed: Council to make a formal request to the Village Hall to site a Defib unit on the external wall - Resolved**

**22.095 PARISH PROPERTY**

**22.095.01 Jubilee Clock Tower - Clock condition and repair quote**

The Clerk confirmed that a reserve fund was kept for the Tower repairs.

- **Cllr Boldero proposed: Council to approve repair quote of £574.00 plus VAT - Resolved**

**22.095.02 Jubilee Clock Tower – To reconfirm Inspection Team**

The Clerk referred to the inspection team of Cllrs set up in 2020 to visit the Clock Tower, a member of that team had since resigned. The existing members were Cllr Coleman and Boldero.

- **Cllr Shepherdly proposed: Council to approve Cllrs Coleman and Boldero as the Clock Tower inspection team - Resolved**

**22.095.03 Siting of new Bench at Grimston Medical Centre**

The Council noted that the Practice Manager had officially confirmed permission from the medical centre to have the seat on the property at the front. The Clerk circulated the style of seat previously approved by the Council; this same design would also replace the old seat on Pott Row Green.

- **Cllr Pitcher proposed: Council to approve order and installation of 2 Earth Anchor benches - Resolved**

**22.096 COUNCILLORS REPORTS (INFORMATION ONLY)**

**Cllr Boldero and Cllr Shepherdly** both commented on the voluntary litter picking on the recreation ground and the new Wood

**22.097 DATE, TIME OF NEXT MEETING AND ITEMS FOR FUTURE AGENDA**

The next meeting was scheduled for Monday 5 September at 7.30pm. The Chairman also stated that a meeting would be arranged before the September meeting with the Clerk to go over staffing matters

**Chairman ..... Date.....**