

GRIMSTON PARISH COUNCIL
Platinum Jubilee Celebration Committee
Monday 25 April 2022 at Grimston Village Hall



Present: HPC Cllrs K Israel (Chairman), P Coleman, S Coleman, M Boldero, L Shepherdly, Mr K Kavanagh (HUFL), Ms A Dennis (Methodist Church) and P Sewell (Clerk).

Apologies: S Fraser (GPC) and S Pimlott (RPC)

22.22 DECLARATION OF INTERESTS

None

22.23 APPROVAL OF THE MINUTES OF THE PREVIOUS COMMITTEE MEETING

- **Resolved to approve Minutes of the previous Committee meeting on 14 March 2022**

22.24 TO RECEIVE NEW NATIONAL OR LOCAL JUBILEE RELATED INFORMATION

- Norfolk Jubilee Website was now live and events could be uploaded.

22.25 FINANCE

The Clerk reported on expenditure so far:

| | Event | | | |
|----------------------|----------------|--------------------|---------------|---------|
| Baker Ross | Canopy/ Picnic | Notebooks/ Pencils | 48.88 | Clerk |
| Baker Ross | Picnic | Craft Tent | 78.99 | Clerk |
| Art Club | Art Display | Materials Grant | 100.00 | GCheque |
| Planning Application | Flagpole | | 263.20 | Clerk |
| Frames | Exhibition | 6 | 41.70 | Clerk |
| Cloth Mannequin | Art Display | 3 | 106.49 | Clerk |
| Wire Mannequin | Art Display | 2 | 79.98 | Clerk |
| Fen Trophies | Treasure Hunt | Winner's Trophy | 20.00 | GCheque |
| | | | 739.24 | |

22.26 PUBLICITY

Cllr Shepherdly reported that the banners were now up and thanked those Cllrs who had made the wooden frames. Individual events in more detail were being spotlighted on the FB events page, Cllr Shepherdly was also now doing a countdown of weeks to go. Posters were being finalised. Cllr S Coleman was asked to do some posters on corex boards for lamposts. The Clerk would deliver leaflets to the school to go home in the book bags. Cllr Shepherdly would confirm with the Village Link the inserts for the Jubilee edition. An invitation would go out to Children just before the half term for the picnic.

22.27 Queen's Canopy Tree Planting – 19 March

The consensus all around was that it had been an excellent event, well attended and enjoyed. Cllr P Coleman said that there had been regular watering and the wildflower seeds had started to grow. The entrance hut with hornbeam was now in place, the information boards would be put up in the hut. The medlars would be planted in the

Autumn. The Clerk confirmed that she had recorded all the names of those who had registered, the rest of the certificates had been delivered to the school. The additional pencils and notepads were given to Cllr S Coleman who would create goody bags as prizes for the picnic. The Clerk had redone the sign, approved by the Trust, this would be printed for the board.

22.28 EVENT PROJECT PLANNING

Flagpole and Flag Raising: 2 June 2022 - 11.30am - Triangle Green

The Clerk confirmed that the application had been submitted. The deadline would be very tight. The specification

- **Time capsule:** Mr Kavanagh was asked to write a Jubilee Poem, Mr Hall had donated a Jubilee Scouting Badge, Jubilee programme of events, plus the school would be asked if they could contribute something small.
- **Dedication plaque:** The Committee would approach Mr. Williams to see if he could create the Jubilee logo to set into the carrstone plinth.
- **Dedication:** Committee to confirm with Rev. Pollard that she would be able to a small blessing.
- **Attendees:** The Chairman to speak to the Cubs/Beavers about providing an honour guard.

String Quartet Recital: 2 June 2022 7.00pm- 9.15pm - St Botolph's Church

Cllr P Coleman reported that 3 tickets had been sold since the line went live. Cllr S Coleman confirmed that the programme had been agreed but that they would add God Save the Queen at the end of the programme. The Quartet was providing some publicity information for the Facebook event page.

Beacon Lighting: 2 June 2022 9.30-9.45pm St Botolph's Church

It was noted that no bugler had been sourced as yet, the church's contact one was already performing in Peterborough. Ms Dennis would ask at Springwood School.

Exhibition and Art Display: 2-5 June 2022 – St Botolph's Church

The Committee noted the design for the exhibition panels, some photographs had been provided but a further request for Jubilee memories was made. The Fourville gold frames were not suitable for the exhibition so new ones had been ordered. The Clerk confirmed that the mannequins had been ordered, including two-wire ones for the flower arrangers (these would be delivered to Cllr S Coleman). The Clerk was to visit the school to discuss their plans. There would need to be a visit to the Church to discuss the position of the items, installation would take place on Wednesday 1 June.

The Great Pt78 Car Treasure Hunt: 3 June 2022, 1.30 pm -3.30pm – Village Hall

The Chairman gave Cllr Fraser's report that 8 cars had been booked in, the trophy and wooden spoon trophy had been organised and the Clerk asked to order wrist bands for each participant. Cllr S Colman said that the union jack tablecloths would be available for the event as well as the tea, coffee and sugar not used at the Rural Food Exhibition.

Afternoon Family Picnic: 4 June 2022 – 3.00pm- 6.00pm – Hudson Fen

Evening Live Band on the Fen: 4 June 2022 –6.00m-10.00 pm – Hudson Fen

The Committee had agreed to allow a mini-funfair and bouncy castle, subject to satisfactory insurance and supervision. The Committee awaited clarification on the charge

for the wristbands. Cllr S Coleman received the craft products from Baker Ross, and would also use her Badge making machine, three helpers had been lined up to assist. Mr Kavanagh confirmed First Aid arrangements.

The Committee also discussed the event layout, power requirements and parking arrangements. The Committee would meet onsite on Hudson Fen at 5.30pm to discuss the layout, and the parking arrangements and assess how many volunteers may be needed. The Clerk would submit the TEN to the KL&WN BC once she had the layout marked out on the plan as she would have to submit an initial risk assessment. The Committee noted that the TEN covered attendance up to 499. The Clerk would drop off blank plans and the checklist prior to the site meeting. The Clerk would make enquiries about the hire of suitable Fire Extinguishers.

Musical Afternoon Tea: 5 June 2022 - 2.00-5.00pm – Methodist Chapel

Ms Dennis reported that the Chapel would open and decorated, offer teas and cakes with a musical interlude beginning at 3.00 till 4.00pm. Springwood High School and Peter Worrall, previously of the Hallé Orchestra, would provide the music. There would be no charge for entry, but donations would be asked for Tapping House Hospice. Cllr P Coleman said the Committee would assist with publicity and could consider a donation to the Springwood music department if that would be helpful.

22.29 DATE OF THE NEXT MEETING

The next meeting – 9 May at 7.30pm

Chairman.....

Date.....