

Grimston Parish Council
Minutes of the Council Meeting on Monday 4 April 2022
Grimston Village Hall

Present: Cllrs Israel(Chairman) P Coleman, S Coleman, de Whalley, Boldero and Pitcher

In Attendance: Mrs P Sewell (Clerk) and 7 Members of the Public

22.46. CHAIRMAN'S REPORT AND TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

The Chairman welcomed everyone to the meeting and as March had been a busy month for community events extended his thanks to both the organisers as well as the residents who attended. **Apologies for Absence** were received and accepted from Cllrs Fraser, Barnicoat, Coe and Shepherdly, as well as C.Cllr Daubney

22.47 TO RECEIVE DECLARATIONS OF INTEREST

None.

Resolution to suspend business to receive Ward Reports and Parishioners' Questions

B.Cllr de Whalley reported that much of his Cllr grant had gone towards Leziate Village Hall to support anti-social measures, but it was a new financial year and groups were welcome to apply again. KL&WNBC was supporting those arriving from Ukraine, as well as funding those groups providing assistance. There were issues within Planning as key officers had left. The Local Plan Review had been submitted, and subject to the Inspection should be adopted in Spring/Summer 2023. The Town Fund bid for the Guildhall was being prepared.

B.Cllr Manning reported that his Councillor Grant had been well subscribed, and commended officers for the fast turnaround. Serco had announced new bin collection dates, and residents would be informed in the coming weeks. The Cllr had also visited the Guildhall to review the building which was under a 30-year lease. The Government had announced £150M for Buses to support routes, although numbers using bus was still low compared to pre-pandemic

Parishioners' Questions

A representative of the Grimston WI reported that they would be hosting a "Just Deserts" event on 10 September to help raise funds for a Defib unit for Pott Row.

22.48 TO RECEIVE AND ACCEPT THE MINUTES OF 7 MARCH 2022 AS A TRUE RECORD

- **Cllr Boldero proposed: Council to receive and accept the Minutes of 7 March 2022 as a true record - Resolved**

22.49 MATTERS ARISING (INFORMATION ONLY)

Litter Pick: Cllr P Coleman reported that there had been a record attendance at this year's litter pick. Cllr Coleman would look at a date in the Autumn to organise a second event.

Food Stories Event: Cllr S Coleman said that the event had gone well. The Museum was extremely pleased, and was due to return in the summer to take voice recordings

Street Light Replacement: The Council noted that the replacement of the streetlights was nearly complete. There was some concern that they were not as bright, but it was noted that they were downlighters, and unlike the previous units were designed to limit light pollution.

School Trust: The Council noted that there had been no further comments, therefore the written questions were as circulated. The role would be advertised in the Link.

22.50 TO NOTE AND ACTION CORRESPONDENCE AS LISTED

National Armed Forces Day: The Council noted that this would take place on 25 June 2022.

Churchyard: The PCC was to set out a new wildflower area in the churchyard at St Botolph's.

Cycle Way: Cllr de Whalley said that he had no update of progress from NCC so far.

22.51 FINANCE

22.51.01 To approve payments due

- **Cllr P Coleman proposed: Council to approve payments as listed - Resolved**

Payments	Heading	Gross	VAT
Mrs P Sewell	Salary (March 2021/2022)	613.27	0.00
Mrs P Sewell	Postage/Mileage	44.55	0.00
KL &WN Borough Council	Dog Bins	1877.20	312.87
Norfolk ALC	NALC Subs	385.66	0.00
Grimston Art Club	Jubilee (Art Project Materials)	100.00	0.00
Npower	Street Lighting Energy Jan2022	250.32	11.92
Npower	Street Lighting Energy Feb2022	214.50	10.21
Total		3485.50	335.00
Receipts			
Nil		0	
Total		0.00	

22.51.02 Operation London Bridge Protocols – Approval of Expenditure

The Council noted the costs would include a Black and White framed 8x10 photograph - £35.49, and a Condolence book - £40.93. The Black Armbands had already been provided at no cost by Cllr S Coleman.

- **Cllr Boldero proposed Council approve London Bridge protocol expenditure on items listed - Resolved**

22.51.03 CIL Grant panel update

The Council noted official confirmation had been received from KL&WNBC that the applications submitted for financial support had not been successful. The Clerk had updated both Leziate and Gayton Parish Councils on the decision about the Sunday service. There would be another round of CIL funding this summer, although the criteria and financial bands were under review. Cllr de Whalley stated that observations made about the process had been fed back to the Panel.

22.51.04 PKF Auditors 2021/22 External Review Instructions

The Council noted that instructions had been received from PKF Auditors and the deadline for the approval of the accounts was 30 June 2022. The Council would be required to complete and submit an AGAR part 3, as its expenditure/income had been in excess of £25,000. The Clerk said she would be happy to organise a Zoom briefing session for any questions about the AGAR in particular governance.

22.52 PLANNING MATTERS

Chairman handed over the Chair to the Vice-Chairman - Cllr P Coleman for this Item

22.52.01 To consider responses to planning applications:

22/00375/F: Proposed first-floor ext. including garage/carport - 6 Gayton Road, Grimston

- **Cllr Pitcher proposed: Council to recommend refusal of 22/00375/F as out of form and character of the area including concerns about access onto the Highway - Resolved**

22.52.02 Premises License - Happy Valley Norfolk, Washpit Farm, Grimston

Council noted the premises licence application for Happy Valley. The Clerk confirmed that no complaints about the operation of the business had been received in recent years.

- **Cllr P Coleman proposed: Council to support the Happy Valley license application - Resolved**

22.52.03 Call-In Procedure

The Council noted local concern over the planning application, land adjacent to 49 Gayton Road. Despite strong opposition from both the Parish Council and neighbours, the Sifting Committee decided that it did not need to go to Planning Committee. Unfortunately, the residents had only contacted the Borough Councillors after the deadline to “Call-In” had elapsed. Cllr de Whalley explained the Call-In procedure and said that any plans that the Parish Council and residents had concerns over he would consider for Call-In.

- **Cllr P Coleman proposed: Council to monitor and highlight those applications where the Parish Council had objected, and residents had raised concerns with the B.Cllrs - Resolved**
- **Cllr P Coleman proposed that the Council include advice in the next Village Link about promptly contacting the ward members with planning concerns - Resolved**

22.52.04 Neighbourhood Plan Update

The Council noted that the Clerk had submitted the financial statement for the year 2021/22 to the Neighbourhood Plan Group. The Council had received a grant of £4878 on behalf of the group and in the last financial year, it had spent £2078 of that grant. The Council was therefore required to pay-back £2800.

- **Cllr P Coleman proposed: Council to authorise grant payback £2800 - Resolved**

22.53 HIGHWAYS/RIGHTS OF WAY/ STREET LIGHTING ISSUES

22.53.01 To note other fault reports

Cllr P Coleman presented the latest SAM 2 reports and asked that the Lynn Road statistics be passed to the Police.

Cllr P Coleman reported potholes in Fen Lane

Cllr Pitcher reported that 7ft high back gates had been installed which opened out onto Back Lane.

Cllr Pitcher also report that a pedestrian had had to cross over the road in Vong Lane due to a parked vehicle on the pavement, only to slip on gravel from a driveway and fall badly.

22.54 COMMITTEE REPORTS

22.54.01 Platinum Jubilee Committee - To receive report and note resolutions

The Chairman reported on a very successful tree planting day. The Woodland Trust had provided double the trees ordered and Direct Plants had gifted two Sweet Chestnut Trees. The Chairman thanked the Grimston Fen and Allotment Trust who were key partners, and to Cllr P Coleman who has worked hard to deliver this project. Progress on other events was set out in the meeting report, and the publicity banners were now up.

22.55 TREES ON ASHWICKEN GREEN: REQUEST TO CUT BACK FROM BT WIRES

Council noted a resident’s concerns about BT wires crossing through the trees on Ashwicken Green. A visual inspection from the ground confirmed that the wires were close to tree branches, although were not likely to cause an immediate problem.

- **Cllr P Coleman proposed: Council to organise a Tree assessment and a quote for the work - Resolved**

22.56 SEAT REQUEST FOR CONGHAM ROAD

The Council noted that a request had been made on behalf of a Congham resident for a seat between Low Road and the Post Office. There was limited suitable verge space on most of the footpath, however, there was space at the front of the Medical Centre.

- **Cllr de Whalley proposed: Council to approach Grimston Medical Centre about the siting a public seat – *Resolved***

22.57 TO APPROVE THE DATE OF BULB PLANTING AS 22 OCTOBER 2022

The Council noted that Mrs. L Packer had generously agreed once again to coordinate and sponsor the purchase of bulbs.

- **Cllr P Coleman proposed: Council to approve the date of this year's Bulb Planting as Saturday 22 October with thanks to Mrs Packer - *Resolved***

22.58 COUNCILLOR ALLOWANCES REVIEW PANEL REPORT: RECOMMENDATIONS

The Council noted the Panel's report and recommendations

- **Cllr Israel proposed: The Council does not support the payment of a Councillor Basic Allowance - *Resolved***
- **Cllr Boldero proposed: The Council does not support the allocation and payment of a Chairman's Allowance - *Resolved***

22.59 REVIEW OF COUNCIL'S USE OF FACEBOOK AND OPERATION GOING FORWARD

The Council noted that it had been a year since the Council created the Community Engagement role for the Community Facebook Group. It was noted that Cllr Fraser was to take some time away from meetings.

- **Cllr S Coleman proposed: Council postpone the review of the Community Engagement role until Cllr Fraser could be present – *Resolved***

The Council looked at a draft Parish Council FB page, the intention was to provide a digital noticeboard that was more accessible than the website. The posts could then be shared to the FB Community Group by designated persons. The page would not deal with general queries which would be referred to the Clerk. Further discussion would be required on the mechanics, but it was too late in the meeting to continue.

- **Cllr de Whalley proposed: Council to agree to publish its own Face Book page - *Resolved***

22.60 COUNCILLORS REPORTS (INFORMATION ONLY)

None

22.61 DATE, TIME OF NEXT MEETING, AND ITEMS FOR FUTURE AGENDA

- **Cllr P Coleman proposed: Council to move the next Council from 2 May to 23 May after the Annual Parish Meeting of Electors - *Resolved***