

**Grimston Parish Council**  
**Minutes of the Council Meeting on Monday 7 June 2021**  
**Grimston Village Hall**

**Present:** Cllrs Israel (Chairman) P Coleman, S Coleman, de Whalley, Twite, Barnicoat, Fraser, Coe and Boldero

**In Attendance:** Mrs P Sewell (Clerk), C. Cllr N Daubney and 11 Members of the Public

**21.061 CHAIRMAN'S REPORT AND TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

The Chairman welcomed everyone back to face-to-face meetings. The Chairman thanked Cllr P Coleman for coordinating the Litter Pick on Saturday. The Chairman also reported that former Parish and Borough Councillor Hazel Fredericks had recently passed away.

Apologies were received and accepted from **Cllr M Pitcher**. B. Cllr Manning had also sent his apologies.

***Resolution to suspend business to receive Ward Reports and Parishioners' Questions***

**County Cllr Daubney** reported that it had been a month since his election to the County Council so was on a steep learning curve. Cllr Daubney said he was looking forward to working constructively with Councillors. The Clerk had drawn his attention to the mobile units at Holly Meadows School and he had followed up to be reassured that the school was on the list, living in the area he was also aware of issues with surface water. He apologised as he would have to leave to attend another meeting at some point.

**Borough Cllr de Whalley** reported that the Borough had announced a delay in assessing the CIL grants, he believed the issue was the selection of the panel. The regeneration panel would issue the infrastructure plan for consultation and the Environment Panel's Climate Change Strategy was now on the website. The parkway development had been reduced in size due in part to strong public opposition. Cllr de Whalley referred to Local Plan briefings and the intention to launch the consultation towards the end of July.

**Parishioners:** None

**21.062 TO RECEIVE DECLARATIONS OF INTEREST**

None.

**21.063 TO RECEIVE AND ACCEPT THE MINUTES OF 4 MAY 2021 AS A TRUE RECORD**

- **Cllr Fraser proposed: Council to receive and accept the Minutes of 4 May 2021 as a true record – *Resolved***

**21.064 MATTERS ARISING (Information only)**

**Litter Pick:** Cllr P Coleman thanked Cllrs and residents who attended the litter pick, 22 volunteers in all. Certificates were given to everyone who attended, and the types of litter was also recorded with cigarette butts making up the largest proportion.

**21.065 TO NOTE CEO REPORT AND CORRESPONDENCE AS LISTED**

**CEO Report:** Cllr Fraser referred to Agenda item at 21.070 as arising from the Facebook

group interaction.

### **Correspondence - Clerk**

The Clerk reported that the Chairman had been invited to sit in on a meeting hosted by Gayton Parish Council on their flooding issues on 9 June. Council noted that the Council Land and Property Inspection was due to take place in July

## **21.066 FINANCE**

### **21.066.01 To approve payments due**

- **Cllr Twite proposed: Council to approve payments as listed - Resolved**

<b>Payments</b>	<b>Heading</b>		<b>Gross</b>	<b>VAT</b>
Mrs P Sewell	Salary (May)		487.06	0.00
Mrs P Sewell	Expenses (incl Zoom fee)		167.95	23.98
CGM	Grass cutting Church	{	160.37	26.73
CGM	Grass cutting Greens	{	180.00	30.00
Pearce and Kemp	Streetlighting (May)		85.20	14.20
EON	Streetlighting (May)		136.36	6.49
EON	Streetlighting (June)		140.91	6.71
			<b>1357.85</b>	<b>108.11</b>
<b>Receipts</b>				
<b>Santander</b>	Interest (June)		0.29	
<b>Total</b>			<b>0.29</b>	

### **21.066.02 To approve grant to HFFL to cover annual insurance premium.**

- **Cllr Coleman proposed: Council to make a grant of £896.35 to HFFL to cover the insurance premium - Resolved**

### **21.066.03 Financial Risk Assessment 2021**

- **Cllr P Coleman proposed: Council to accept the Financial Risk Assessment as drafted - Resolved**

### **21.066.04 Council Asset Register (31 March 2021)**

The Council noted the Asset register which had been updated, since last year. Cllr Boldero asked why the defibrillator was not on the list. The Clerk stated that it was the property of the Community Heartbeat Trust, the Council had the option to buy after 4 years.

### **21.066.05 Actual Reserves as at 01.04.2021**

Council noted the breakdown of the current reserves in accordance with the Reserve Policy. The reserves could be reviewed at any time, but a good time to do this would be when the streetlighting project had been completed.

### **21.066.06 AGAR 2020-2021 - Approval of Governance Statement**

The Council noted that as the approval date last year had been on the same day as the start of the period for the exercise of public rights (06.07.2020), the auditor advised that the Council must answer 'No' to Assertion 4 of the Annual Governance Statement for 2020/21. The date for the exercise of public rights this year was set as Monday 21 June 2021.

- **Cllr de Whalley proposed: Council to agree that it had completed the actions outlined in the AGAR Section 1 in all but part 4 - Resolved**

### **21.066.07 AGAR 2020 -2021 - Approval of Accounting Statement**

The Council noted that the closing balance for the year ending 31 March 2021 stood at £44296.90. The AGAR would be emailed to the Auditor and uploaded to the website.

- **Cllr Boldero proposed: Council to approve AGAR Accounting Statement - Resolved**

## **21.067 PLANNING MATTERS**

*Cllr P Coleman Vice-Chairman took the Chair for item 21.067*

A number of residents expressed their concern about application 21/00614/O. All the residents of Philip Rudd Court considered this to be an amenity area which had been especially important during lockdown. Concerns were expressed about the impact of development on the large Oak Tree as well as the key walking routes to and from the school and from the estate and Chapel Road.

### **21.067.01 To consider responses to current Planning Applications**

The Council noted that the Clerk had submitted responses under delegated powers:

**21/00614/O:Land at 39 Philip Rudd Court** – Proposed new dwelling

**Recommended refusal.** It was the opinion of the Council that the space in question was an amenity area and an integral open space in the layout of Philip Rudd Court as intended in the original planning application.

- **Cllr P Coleman proposed: The Council ought to consider claiming a Right of Way to Link Philip Rudd Court with the existing PROW - Resolved**

**20/01344/F- 39 Gayton Road** – Annexe design amended

**Parish Council's objection withdrawn as new design had been pared back to single storey only.**

### **21.067.02 Local Plan Review Briefing**

Council noted the email from the Planning Department regarding the Local Plan review briefings. It was also noted the Council would be required to formally consider its response to the revisions in due course.

### **21.07.03 NHP Progress Update**

Cllr de Whalley reported that the group were almost ready to submit the draft plan to the Borough Council. The Clerk stated that the grant funding was now open and pre-application had been submitted.

## **21.068 HIGHWAYS/RIGHTS OF WAY/ STREET LIGHTING ISSUES**

### **21.068.01 To note other fault reports**

Council noted that a streetlight was broken in in Leziate Drove

Cllr de Whalley reported the state of the potholes in the verges in Chequers Road.

Cllr Barnicoat suggested that the Council set up a PROW Committee to carry out the work on the PROW claim

### **21.068.02 SAM2 Project stage 2**

The Chairman thanked Cllr Twite who had volunteered to help the team. The Council noted that the application for a second SAM2 Unit had been approved. The total cost of the project would be £3665 plus VAT, to be offset by a grant from NCC of £1832.50. The additional locations would be Low Road, Vong Lane, Leziate Drove and Gayton Road

- **Cllr de Whalley proposed: Council to agree to the purchase of the second SAM2 unit - Resolved**

## **21.069 PLATINUM JUBILEE COMMITTEE**

### **21.069.01 To approve Terms of Reference**

- **Cllr Boldero proposed: Council to Approve the Platinum Jubilee Committee Terms of Reference - Resolved**

### **21.069.02 To appoint Committee Members**

- **Cllr Twite proposed: Council to appoint Cllrs Israel, P Coleman, S Coleman, Fraser and Boldero to the Jubilee Committee - *Resolved***

**21.070 GOLD VILLAGER AWARD**

Cllr Fraser explained that the idea, born out of the Facebook group discussion, was to select a worthy parishioner up to 5 times a year as a Villager Champion. The aim was to reward someone who had done something special to support a resident or residents. Cllr Fraser outlined how the Parish Council might support the project with the provision of framed certificates, the intention was also to ask businesses to contribute to a gift. There were queries about the need to provide a gift, if the award covered all the parishes involved on the Facebook group as well as how the person would be selected and by whom.

- **Cllr Fraser proposed: Council to support the principle of the Villager Award - *Resolved***

**21.071 PARISH MEETING OF ELECTORS 2021 – TO SET A DATE**

Council noted that it had been agreed in April not to host the Annual Parish Meeting on Zoom. The general consensus was that September would be a good time, the Clerk would look at suitable dates and Hall availability.

**21.072 COUNCILLORS REPORTS (Information only)**

**Cllr Barnicoat** asked if a strong message to pick up litter could be published

**Cllr P Coleman** asked if the ivy on the Church yard wall could be sprayed again this year to stop it damaging the wall.

**Cllr Boldero** reported that HFFL were waiting for permission from GFAT for permission to dig a ditch for the electricity cable.

**21.073 DATE, TIME OF NEXT MEETING AND ITEMS FOR FUTURE AGENDA**

The next Meeting would take place on Monday 5 July at 7.30pm at the Village Hall

Chairman.....

Date.....