

Grimston Parish Council
Minutes of the Annual Council Meeting
on Tuesday 4 May 2021 via Zoom at 7.30pm

Present: Cllrs Israel (Chairman) P Coleman, Pitcher, S Coleman, de Whalley, Twite, Barnicoat, Fraser and Boldero

In Attendance: Mrs P Sewell (Clerk) and 3 Members of the Public

The Chairman reported that Cllr John Johnson had passed away. Cllr Johnson had been an energetic and enthusiastic member of the Council, but above all he had been a true gentleman and would be much missed. Condolences had been sent to his daughter.

21.045 APPOINTMENT OF CHAIRMAN AND VICE-CHAIRMAN

21.045.01 To Appoint Parish Council Chairman

- **Cllr Fraser proposed: Council to appoint Cllr Keith Israel as Chairman - Resolved**

The Chairman signed the Declaration of Acceptance

21.045.02 To Appoint Parish Council Vice-Chairman

- **Cllr Pitcher proposed: Council to appoint Cllr Barnicoat – *Not Resolved***
- **Cllr S Coleman proposed: Council to appoint Cllr P Coleman - *Resolved***

21.046 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies for Cllr Coe and B.Cllr Manning were received.

21.047 TO RECEIVE DECLARATIONS OF INTEREST

None

21.048 TO RECEIVE AND ACCEPT THE MINUTES OF 12 APRIL 2021 AS A TRUE RECORD

- **Cllr Fraser proposed: Council to receive and accept the Minutes of 12 April 2021 as a true record - *Resolved***

21.049 MATTERS ARISING FROM PREVIOUS MINUTES (*information only*)

Jubilee Clock: The Council noted that the contractor would return on 9 May with the additional part to complete the repair. Mr Rust had also finished the protective box and would slide it into place once the repair work had been completed.

Clock Tower: The Borough Officer had advised that the Council should submit a planning application for the repairs first and they then could discuss the best way forward.

21.050 TO RECEIVE CORRESPONDENCE AND REPORT FROM FACEBOOK CEO

CEO report: Cllr Fraser said that information had be uploaded as requested.

Norfolk Strategic Flooding Alliance Meeting: The Clerk reported that the update had been emailed to Cllrs. The Chairman had also received an invitation from Gayton Parish Council to attend a meeting on its flooding issues.

Congham Road: The Police had carried out speed checks but there had been a further complaint about the noise of vehicles.

Bus Timetable Display: Council noted that Lynx had replaced the donated bus timetable cabinet with larger unit.

Resolution to suspend business to receive Ward Reports and Parishioners' Questions

B.Cllr de Whalley reported that Borough meetings would revert to physical meetings from 10 May. Council would discuss the Fens Biosphere project and the Food Waste scheme contract. The Parkway project was passed by Council in April but remained controversial. B.Cllr de Whalley would also attend the Gayton Council meeting on flooding.

Parishioners

GFFA reported continued correspondence with the GFAT and welcomed the plan to host an open morning on the Fens, but there remained the need to set a date for a proper meeting. A resident reported several incidents with low flying drones off Chapel Road. The Clerk advised if residents were worried to report it to the Police on the non – emergency number.

21.050 FINANCE

21.050.01 To approve payments due

- **Cllr Pitcher proposed Council to approve payments as listed - *Resolved***

Payments	Heading		Gross	VAT
Mrs P Sewell	Salary (April) incl. HWAllow.		504.06	0.00
Mrs P Sewell	Clerk's Expenses		16.10	0.00
Tree work & Surveys	OS Gen Maintenance		856.80	142.80
Pearce and Kemp	Streetlighting (April)		85.20	14.20
Total			1462.16	157.00
Receipts				
Santander	Interest (April)		0.29	
Total			0.29	

21.050.02 To receive and approve the 2020-2021 End of Year Financial Report

Council noted that as income had exceeded the £25,000 threshold the Council would have to submit a return to the External Auditor. The Annual Return would be submitted to Council at the June meeting.

- **Cllr Pitcher proposed: Council to receive and approve the 2020-2021 End of Year Financial Report - *Resolved***

21.050.03 Appointment of Internal Auditor

- **Cllr P Coleman proposed: Council to reappoint Mr N Smith as the Internal Auditor - *Resolved***

21.050.04 Annual Insurance Renewal

- **Cllr de Whalley proposed: Council to approve the renewal of the insurance payment of £1,006.19 to Came and Company - *Resolved***

21.051 Highways

21.051.01 To receive Highway/Footpath Reports

Council noted that a streetlight was out on Briar Close (NCC).

Council noted that the gravelled surface on Footpath 18 was wearing thin.

Cllr Barnicoat reported that a resident had reported that if the old ditch on Back Lane could be cleared out on Back Lane, it could alleviate flooding issues.

Cllr de Whalley said that he had been approached by a resident about Footpath 4 and the link to access Sandy Lane, Norfolk Highways were aware.

21.052 COUNCIL POLICIES

21.052.01 To review Standing Orders in connection with temporary Covid-19 regulations

- **Cllr Pitcher proposed: Council to set up a working group to review the Standing Orders - Resolved**

21.053.02 To review and approve Allowances Policy

- **Cllr P Coleman proposed: Council to make no changes to the agreed Allowances Policy - Resolved**

21.054.03 To review and approve Community Infrastructure Levy Policy

- **Cllr Boldero proposed: Council to keep CIL policy as previously drafted without suggested amendments - Resolved**

21.055.04 To review and approve Complaints' Policy

- **Cllr P Coleman proposed: Council to make no changes to the agreed Complaints' Policy - Resolved**

21.055.05 To review and approve the Equality Policy

- **Cllr P Coleman proposed: Council to make no changes to the agreed Equality Policy - Resolved**

21.055.06 To review and approve Grants Policy

- **Cllr P Coleman proposed: Council to make no substantive changes to the agreed policy other than to rename it the Grant Request Policy - Resolved**

21.055.07 To review and approve Reserves' Policy

- **Cllr P Coleman proposed: Council to make no changes to the agreed Reserves' Policy - Resolved**

21.055.08 To review and approve Safeguarding Policy

- **Cllr P Coleman proposed: Council to make no substantive changes to the agreed Safeguarding Policy other than to update the telephone numbers - Resolved**

21.056 COUNCIL COMMITTEES

21.056.01 To review the need to reform the Planning Committee

The Council discussed how it handled planning applications. It was clear that most councillors wanted to participate in the consideration of planning applications, but the consensus was that more training was important.

- **Cllr P Coleman proposed: Council to continue to handle Planning applications at full Council - Resolved**

21.056.02 To form a Committee to mark HM The Queen's Platinum Jubilee 2022

The Council discussed the Queen's Platinum Jubilee in June 2022. The formation of a Committee to include both Councillors and representatives of other community groups, could canvass for ideas on the best way to mark the event.

- **Cllr de Whalley proposed: Council to form a Platinum Jubilee Committee - Resolved**

21.057 COUNCIL APPOINTMENTS TO EXTERNAL GROUPS

21.057.01 Neighbourhood Plan Group

- **Cllr P Coleman proposed: Cllr de Whalley to continue as the Council's representative – on the Neighbourhood Plan Group - Resolved**

21.057.02 Village Hall Charity – Committee member

- **Cllr P Coleman proposed: Council to appoint Cllr S Coleman as the representative on the Village Hall Committee - Resolved**

21.057.03 Hudson Fen Leisure Ltd - Committee member

- **Cllr Boldero proposed: Council to appoint Cllr Fraser as the representative on the HFFL**

Committee - Resolved

21.058 PLANNING MATTERS

21.058.01 To consider the Council's response to planning applications

21/00466/CU: The Cottage 15 Leziat Drove Pott Row - Change of Use for an existing building into a short-term holiday let.

- **Cllr Fraser proposed: Council to recommend refusal of 21/00466/CU due to the lack of clear information on parking and vehicle movements onto the Highway - Resolved**

21/00501/LB: Rear Lodge Farm Barn 141 Lynn Road Grimston - Extension to Existing dwelling – Listed Building permission

21/00500/F: Rear Lodge Farm Barn 141 Lynn Road Grimston - Extension to Existing Dwelling

- **Cllr Pitcher proposed: Council to recommend refusal 21/00500/F on the basis that the extensions represented further development in the countryside beyond the village boundary – Resolved**

Cllr Fraser expressed her disapproval at the way the vote had been taken.

21/00556/F: 105 Lynn Road Grimston - Rear extension to dwelling

Proposals look straightforward

- **Cllr Barnicoat proposed: Council to support application 21/00556/F as appropriate development - Resolved**

21/00625/F: Stave Farm 3 Chapel Road Pott Row - Variation of condition 1 of Planning Permission: 19/01680/RMM: To make changes for proposed house type Plots 10, 14 and 15.

- **Cllr Pitcher proposed: Council to support the variation as outlined in 21/00625/F as appropriate development - Resolved**

21.058.02 Neighbourhood Plan Group Progress Report.

Cllr de Whalley reported that the group were almost ready to submit the draft plan to the Borough Council. Cllr de Whalley thanked Borough planning officer Alex Fradley, who was leaving the Council, for his assistance and advice.

21.059 Councillors Reports (Information only)

Cllr Pitcher suggested that a plaque in memory of Cllr Johnson could be placed in the telephone box given that he had contributed so much to get it operational.

Cllr Boldero reported that the Hudson Fen car boots had started up again, and the PTA had organised a yard sale on 15 May. The ditch behind the butchers had been cleared out. Cllr Boldero also asked if a letter could be sent to the young girl who had raised £100 for the King's Lynn Foodbank. Cllr Fraser would source the contact details.

Cllr Fraser said that she would be attend Cllr Johnson's funeral.

21.060 Date, Time of Next Meeting and Items for Future Agenda

The next meeting would be held on Monday 7 June at 7.30pm at the Village Hall.

Chairman.....

Date.....