

Grimston Parish Council
Minutes of the Council Meeting
Monday 12 April 2021 via Zoom at 7.30pm

Present: Cllrs Israel (Chairman) P Coleman, Johnson, Pitcher, S Coleman, de Whalley, Twite, Barnicoat, Fraser and Boldero

In Attendance: Mrs P Sewell (Clerk) and 7 Members of the Public

The Council held a minute silence as a mark of respect for HRH Duke of Edinburgh, Prince Philip

21.031 CHAIRMAN'S REPORT AND TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

The Chairman asked the Clerk to send a letter of condolence to HM The Queen on behalf of residents of Grimston. The website now provided a link to the Palace book of condolence. The Chairman also noted that the vaccination figures for Grimston area were very high and congratulated all involved in this achievement.

Apologies received and accepted for **Cllr Coe**. It was noted that B. Cllr C Manning had also sent his apologies.

21.032. TO RECEIVE DECLARATIONS OF INTEREST

None

21.033 TO RECEIVE AND ACCEPT THE MINUTES OF 1 AND 29 MARCH 2021 AS A TRUE RECORD

- **Cllr Johnson proposed: Council to receive and accept the Minutes of 1 and 29 March 2021 as a true record - *Resolved***

21.034 MATTERS ARISING (INFORMATION ONLY)

Bus Shelters: The Council thanked those Cllrs who washed and cleaned the parish bus shelters.

Dog Bins: The Council thanked Cllrs who relocated the damaged Lynn Road dog bin and changed the worn-out bin at Congham Road.

Pott Row Green: The Council noted that work on the trees on the Green in particular the willow tree had been carried out by Tree Vista as previously agreed.

Ivy Farm Application: The Council noted that two households had complained that the Council had not taken into account objections when considering the recent Ivy Farm planning application.

21.035 TO NOTE CORRESPONDENCE AS LISTED

Annual Parish Council Meeting date: The Council noted the Government had not extended the regulations to hold online meetings beyond 7 May. The Clerk had therefore set the date of the meeting as Tuesday 4 May. Cllr de Whalley said that he would also have to attend the Leziate Parish Council meeting that evening.

Holly Meadows School: The Clerk referred to the circulated the email from Holly Meadows School. The School wished to apply to the Borough Council's CIL fund and have asked for the Council's support.

- **Cllr P Coleman proposed: Council to pledge up to £1000.00 support to Holly Meadows**

School Cycle Track project should they be successful in getting approval for a CIL grant – Resolved

Resolution to suspend business to receive Ward Reports and Parishioners' Questions

B.Cllr de Whalley said he was unable to attend the meeting to discuss the Parkway Scheme but would make a written submission. Eleven housing projects using government funding scheme were currently being considered across the Borough. The deadline for CIL grant applications was 25 April.

Parishioners

A member of GFFA reported that discussions were proceeding with GFAT. GFFA had proposed an open meeting with Trustees as the best way for meaningful conversation. It was also reported that the group would be setting up a Grimston Fens For All Facebook page as well as submitting an article to the Village Link.

21.036 FINANCE

21.036.01 To approve payments due

- **Cllr Johnson proposed: Council to approve payments and note receipts as listed - Resolved**

Payments	Heading	Gross	VAT
Mrs P Sewell	Salary (March)	487.12	0.00
Mrs P Sewell	Home Office Allow/Postage etc.	69.84	0.00
Norfolk ALC	NALC Subs	375.45	0.00
CPRE	CPRE Subs	36.00	0.00
*Citizens Advice Bureau (KL)	Donation	150.00	0.00
KL &WN Borough Council	Open Space(Litter bins)	54.54	0.00
*Coll. Community Planning	NHP	1200.00	200.00
*Groundwork UK	NHP	1473.00	0.00
EON	Street Lighting (April)	140.91	6.71
Total		3986.86	206.71
Receipts			
KL&WN Borough Council	Precept 2021-2022	21256.18	
KL&WN Borough Council	Govt Support Grant	111.00	
Santander	Interest (April)	0.29	
Total		21367.47	

**Approved at a previous meeting*

The Council also noted receipt of £4,986.79 at the end of the last financial year

VAT Reclaim 2020/2021	2191.77
VAT Reclaim 2019/2020	2547.07
Ink and paper	247.95

21.037 PLANNING MATTERS

21.037.01 To consider responses to current Planning Applications

21/00328/F - Back Lane - Field Access

The Council noted that the Tree Officer had objected to the proposals and Highways had

requested clarification as it had no evidence there was an existing access.

- **Cllr S Coleman proposed: Council to object on the grounds that the proposals could damage the protected trees and the unsuitability of a single-track lane to cope with more traffic - Resolved**

21/00404/F – Extension/ Loft Conversion, Conversion/ Extension of Garage to form Annex. at The Hollies 61 Low Road Grimston

- **Cllr Pitcher proposed: Council to object to the application as it did not meet the criteria set out in DM7 of the local plan - Resolved**

Concerns were also expressed at the cumulative effect of both extensions on the site and the porch/entrance of the annexe was so close to the boundary fence.

21.037.02 Request by Leziate Parish Council to support opposition to Application 21/00262/FM – Ashwicken Lakes

The Council noted the concerns raised by Leziate Parish Council and acknowledged it was a major application.

- **Cllr Fraser proposed: Council to write to Leziate Parish Council empathising with their concerns but that the Council did not consider the effect would be significant enough on this parish to warrant an objection - Resolved**

Cllr de Whalley asked that his abstention from the vote be recorded in the minutes

21.038 HIGHWAYS/RIGHTS OF WAY/ STREET LIGHTING ISSUES

21.038.01 To note other fault reports

The Chairman thanked Cllr Johnson who carried out a recent inspection of streetlights, a number of faults had been reported as a result. The Clerk reported that the contractors had been in the parish that day attending to the lights. Cllr Pitcher commented generally how poor the surface of Back Lane was, although it had since improved following the dry weather.

21.039 WHITE HOUSE FARM BUS STOP – RELOCATION

The Council noted that a parishioner had proposed an alternative site to the one approved by Highways in 2015. The Council noted that planning permission had been granted to move the bus stop as well as the bus shelter to the layby just before the Vong Lane turn. The Council noted that it would be unlikely that the County Council would agree to moving the shelter/bus stop without the support of the residents close to the new site.

- **Cllr Pitcher proposed: Council to go back to Highways to see if there was anyway the bus stop could be retained at or close to its original position - Resolved**

21.040 JUBILEE CLOCK TOWER

The Council received the report of the Clock Tower working group meeting, held on 8 March which considered the Surveyor's report in detail. The group put forward the following recommendations:

Recommendation	Action
Tower	
Plan for a professional survey - every five years	Next survey 2025 Continue to maintain £3000 in restricted reserve for Clock Tower
Appoint working party to maintain guttering and carry out a 2-month inspection	Volunteers to be agreed at April Council 2021 meeting Spare key to be cut

Upgrade Risk Assessment	Discuss with KL&BC as they have one for Gaywood Clock Tower and Insurers.
Repairs	
Advise Heritage officer KL&WN BC of report as planning permission would be required	Report Sent to Ms Forder March 2021
Seek advice as to whether Helifix the best option in Carrstone	Asked Ms Forder Call SPAB advice line
Appoint Surveyors/agent to manage planning permission and contract work	After discussion with KL&WN Borough Council.
Clock	
Clock repair had been agreed by Council	Power unit replaced 30 March 2021, new gear also required, further visit required.
Protective box for Clock Mechanism	Clock Warden has built a wooden sleeve to keep off masonry dust as recommended by Clock Repairer
Doors and Windows	
Door repair agreed with Wakefield Joinery	To carry out when lock down over. <i>Repaint will also be required.</i> To look at windows when carrying outdoor repair
Finance	
Additional funding resources for major repairs	To ask: Norfolk Foundation, KL&WN Borough Council and English Heritage

▪ **Cllr P Coleman proposed: Council to approve the recommendations – Resolved**

The Clock working party would comprise of Cllrs P Coleman, Boldero and Twite.

21.041 TIDY BRITAIN - COMMUNITY LITTER PICK CAMPAIGN

▪ **Cllr P Coleman proposed: Council to organise a Parish-wide litter pick on Saturday 5 June – Resolved**

The Clerk would reserve the litter picking kits from the Borough Council. Cllr S Coleman offered to supply additional bags if necessary.

21.042 ANNUAL PARISH MEETING OF ELECTORS 2021

The Council noted that it would normally arrange the Annual Parish Meeting of Electors in May, however after the 7th the only in person meetings were permitted which many would welcome however it also may well be considered too soon.

▪ **Cllr Johnson proposed: The Council to arrange a Parish Meeting later on in the year/summer, when many would feel it was safer to attend - Resolved**

21.043 COUNCILLORS REPORTS (INFORMATION ONLY)

Cllr Fraser reported as Facebook CEO – The Council’s posts had been well received:

- A regular litter picker had asked where they could put the litter bags once collected. **Cllr S Coleman** understood that some Councils did offer a collection service. The Clerk said that for the time being they could use the either of the two public litter bins.
- A suggestion had been made by a member of the Cricket Club that the Council might put a bench on the cricket ground in honour of Prince Philip.
- Suggestion for adult gym equipment had been mentioned for Hudson Fen
- New and updated play equipment required for Hudson Fen.
- Apparent increase in complaints about dog walkers, Cllr Fraser would monitor.

The Clerk would agenda the CEO report earlier in the meeting at Cllr Fraser's request.

Cllr Johnson suggested approaching Roydon Parish Council about relocating their unused bus shelter possibly to the stop on Lynn Road crossroads.

Cllr Boldero commented how nice the Village Greens were looking.

Cllr de Whalley reported that the Neighbourhood Plan Group had had a successful meeting with the consultants to discuss a no development zone around Roydon Common as well maintaining development breaks between the villages .

Cllr Israel queried access to part of a PROW, he would look at the map to identify the position and report if necessary.

21.044 DATE, TIME OF NEXT MEETING AND ITEMS FOR FUTURE AGENDA

The next Meeting, the Annual Council Meeting would take place on ***Tuesday 4 May at 7.30pm*** on Zoom.