

Grimston Parish Council
Minutes of the Council Meeting on Monday 6 July 2020
Virtual Platform Zoom

Present: Cllrs Israel(Chairman), P Coleman, Fraser, Johnson, Pitcher, Packer, Twite, S Coleman and Barnicoat.

In Attendance: Mrs P Sewell (Clerk) and 8 members of the public

20.044 CHAIRMAN’S REPORT AND TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

The Chairman welcomed Cllr Sharon Coleman to her first meeting as a Councillor and also members of the public joining the meeting on Zoom.

Apologies were received and accepted from Cllr Coe, Cllr de Whalley was not present at the start as attending the Leziate Parish Council meeting.

20.045 TO RECEIVE DECLARATIONS OF INTEREST

Cllr Barnicoat declared an interest in item 20.051 as the current trustee was a family member, he remained in the meeting but did not speak or vote.

20. 046 TO RECEIVE AND ACCEPT THE MINUTES OF 1 JUNE 2020 AS A TRUE RECORD

- **Cllr Fraser proposed: Council to accept the Minutes of 1 June 2020 as a true record - Resolved**

20.047 MATTERS ARISING (INFORMATION ONLY)

County Councillor: Council noted that it had been provided with a contact point for lobbying; it was currently an official rather than an elected member but that could change. No election would take place until after May 2021.

Little Library: Council noted that the Library had closed, and books removed as part of the refurbishment and then lock down. Libraries were now permitted to reopen so the Clerk had discussed with the organiser and the shelves would be restocked. No book donations would be accepted, and returns would go into a quarantine box which would be emptied regularly. The Clerk had also purchased some anti-bac spray which offered a protective shield, the volunteers would use this on the door and quarantine box as well as the defib unit.

Domain Name: Council noted that the charge by Uptech for the website domain name remained the same for the forthcoming year. The Clerk had asked for an annual invoice.

Resolution to suspend business to receive Ward Reports and Parishioners’ Questions

B.Cllr Manning reported that NWT would be removing the obstacles from their Car Park very soon. Cllr Manning said that his experience of the sifting panel was that it had been very professional, but the onus was on Parish Council’s to submit material considerations in support/objection. Planning Committee which normally closed for August would carry on and the next meeting was scheduled for 10 August.

Parishioners’ Questions

The Chairman invited a representative to speak on the Grimston and Fen Allotment Trust’s decision to withdraw the shooting permit scheme. The Chairman stated that the Parish Council had no responsibility for the management of the lands owned by the Trust but would discuss what approach if any the Council could take in the light of any statement.

The statement made was in two parts firstly to convey the depth of feeling about the removal of the permits, a recent petition had garnered over 100 names to ask the Trust to reverse the decision. The Council was questioned as to whether it had received any complaints about shooting and if objections had been raised in the Neighbourhood Plan Survey. The second part of the statement was the frustration at what appeared to be a lack of transparency about the work of the Trust and its work, although it was noted that accounts had been provided. The Chairman reopened the meeting to bring forward item 8.2 for discussion

20.048 FINANCE

20.048.01 To approve payments due

Payments	Heading		Gross	VAT
Mrs P Sewell	Salary (June)		487.06	0.00
Mrs Sewell	Expenses TOTAL		74.78	4.49
"	Home Office Allow.	17.00	0.00	0.00
"	Postage	30.81	0.00	0.00
"	Gen. Office (Antibac spray)	26.97	0.00	0.00
CGM	Grass cutting (Church/Green)		308.35	51.39
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Pearce & Kemp	Street Lighting (June)		85.20	14.20
Total			1263.74	121.47
Receipts				
Santander	Interest (June)		9.34	
Total			9.34	

- **Cllr Pitcher proposed: Council to approve payments due - Resolved**

20.048.02 To Approve Section 2 AGAR 2019-2020

The Council reviewed Section 2 of the AGAR document, and the breakdown of figures following on from the Council's approval of the accounts last month. The Clerk had extended the submission to the External Auditor to 31 August. The Clerk had also attached the list of assets which had been revised.

- **Cllr Fraser proposed: Council to approve Section 2 AGAR 2019-2020 and the list of assets- Resolved**

20.049 PLANNING MATTERS –

20.04.01 To consider responses to Planning Applications

20/00806/F - 105 Lynn Road Grimston - Porch Extension

- **Cllr Pitcher proposed : Council to recommend approval of 20/00806/F - Resolved**

20.049.02 To consider Response to KL&WN BC Sifting Panel Review

Council noted the letter from Cllr Moriarty inviting Parish Councils to comment on the operation of the sifting panel. The Council noted that the current system was an effective administrative tool for the Borough Council.

- **Proposal: Council to inform Cllr Moriarty that where applications had been recommended refusal by the Parish in opposition to the Planner's recommendation, the application must go to the Planning Committee - Resolved**

20.049.03 Neighbourhood Plan Update

Council noted that the group had a met during lockdown to review and amend the first draft of the submission document to the Borough Council. The grant had now been spent

although some of the work had been pre-paid. Cllr Coleman said the process to completion would likely be the end of next year due in part to delays to referendums.

20.049.03 TPO request Oak: Stave Farm Development

The Council noted information about a large Oak Tree on the boundary of the Stave Farm development. A new resident has submitted a request that it be considered for a TPO.

- **Cllr Coleman proposed: Council to support application of a TPO to the Oak Tree at Stave Farm - *Resolved***

20.050 HIGHWAYS/RIGHTS OF WAY/ STREET LIGHTING ISSUES

20.050.01 To receive fault reports

The Clerk had reported an overgrown Footpath 10 (between Ashwick Green and Vong Lane). The Clerk would also put this on the list for the Gaywood volunteers, if operating, to trim in the autumn but the Rangers might do it before then.

There had also been a complaint about the condition of Watery Lane, this was an issue because of the amount of water the area holds. The Clerk would review the work that had been carried out before in 2016 and Highway's view.

Cllrs reported a cover hanging on a streetlight in Cliffe en Howe Road, and a day burner in Vong Lane.

20.050.02 To consider a Cycle Path proposal

Council reviewed the letter that requested a cycle path on the unmaintained county road from the edge of Cliff en Howe Rd down Sandy Lane and across into South Wootton. This would have to be a Norfolk County Council project due to the cost and that it also crossed over parish boundaries as well as the A149.

- **Cllr Coleman proposed: Council to put the proposal to Norfolk County Council, - *Resolved***

The Chairman gave assurances that as Horse Riders had been concerned that some cycle surfaces would not be suitable for riders, their interests would be reflected in any discussion with County. Cllr de Whalley said he would raise the matter with the officer dealing with the Greenways project.

20.051 GRIMSTON AND FEN ALLOTMENT TRUST

20.051.01 Trustee Appointment

Council considered the Trustee's response to the Council's decision not to reappoint the current Trustee. It was noted that the Trust had its full complement of Trustees in order to appoint Cllr P Coleman, another trustee would need to be removed or an application made to the Charity Commission to extend the number of co-opted Trustees.

- **Cllr Johnson proposed: Council to reconfirm its decision to nominate Cllr Coleman to the Board - *Resolved***

20.051.02 Withdrawal of Shooting Permits

- **Proposed: Council to ask the Trust to re-examine its decision in the light of the strength of feeling - *Resolved***

20.052 PARISH COUNCIL PROPERTY

20.052.01 Request to use a Village Green for Yoga Sessions

The Council noted the request to use one of the village greens to host yoga sessions.

- **Cllr Barnicoat proposal: Council should offer the use of the Greens subject to suitable risk assessment and insurance requirements- *Resolved***

20.052.02 Property Inspection 2020

The annual inspection due on Saturday 11 July was postponed. The Clerk asked if there was a dog owner/s willing to run a weekly check for a month on the sites where there were two sets of Dog bins: Hudson Fen and Congham Road to work out how full they get with the view to replace the two bins with one larger bin especially at Congham Road where one of the bins is in poor condition.

- **Cllr Coleman proposed: Council replace the old bins with one with a larger capacity - Resolved**

20.052.03 Church Green

Council noted that Cllr Packer had reported that the Green was looking a bit untidy, so the Clerk had asked CGM to cut back. Cllr Packer also raised redesigning the area to make more of a feature of the sign and to protect the grass from erosion by cars. The Council would look at this when it did the inspection.

20.052.04 Pott Row Noticeboard

The Clerk reported that the Pott Row Noticeboard was in poor repair. Council was also informed that a resident living off Chapel Road had asked if the noticeboard could be moved to the Chapel Road side of the Green, the point being that more people would see it as they walked past. Clerk to look at best position and repair costs.

20.053 ACCESS TO RAILWAY LINE

The Council noted that the Railway line was owned by Sibelco, the access was just over the bridge at the end of Cliffe-en Howe Road. Sibelco did not appear to have any objection to it being used as a path, but there was no signage and as Cllr S Coleman had reported a tree had come down blocking access at a point on the path. Cllr Barnicoat said that he would help clear the path. The Chairman stated that a circular walk was more enjoyable, the Clerk would look at a potential link up with FP1.

- **Cllr S Coleman proposed: Council to obtain formal confirmation from Sibleco the path can be used - Resolved**

20.054 TO SET UP WORKING GROUP TO PLAN FOR FUTURE PROJECTS

This item was deferred until the next meeting

20.055 CODE OF CONDUCT REVIEW

Councillors were informed about the consultation Code of Conduct review.

20.056 COUNCILLORS REPORT

Cllr Fraser confirmed that the Surgery still had the booklet on walks for the disabled which she would collect when she was allowed.

Cllr Barnicoat asked if there had been notification that Back Lane would be resurfaced, The Clerk said she had received no such warning

20.057 DATE, TIME OF NEXT MEETING AND ITEMS FOR FUTURE AGENDA

The next meeting would take place on *Monday 14 September* at 7.30pm.

Chairman

Date.....