

Grimston Parish Council
Minutes of the Council Meeting on Monday 1 June 2020
Virtual Platform Zoom

Present: Cllrs Israel(Chairman), Coleman, Fraser, Johnson, Pitcher and de Whalley (joined after Item 6)

In Attendance: Mrs P Sewell (Clerk), B. Cllr Manning and 2 members of the public

20.035 CHAIRMAN’S REPORT AND TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

The Chairman welcomed everyone to Grimston Parish Council’s first zoom meeting and referred all to the Virtual meeting code of conduct. It had been a very difficult few months for many people and he thanked all those in the community who had helped the residents through unprecedented times. The Chairman also mentioned the late Peter Roberts who died recently, Mr Roberts had been instrumental in acquiring the Church Bell and sent condolences to his family and acknowledged his contribution to village life.

Apologies received from Cllrs Packer, Barnicoat, Twite and Coe. The Chairman stated that as there were issues with technology, and not every councillor would be able to join the zoom meetings, apologies would be accepted on this basis for the time being.

20.036 TO RECEIVE DECLARATIONS OF INTEREST

Cllr Pitcher declared a prejudicial interest in planning application 20/00424/F, as it was next door to his home. Cllr Pitcher spoke as permitted in Standing Orders but left the meeting when the Council debate and vote was taken.

Cllr Fraser declared a personal interest in planning application 20/00658/F as it was at the rear of her property, she did not speak or vote.

20.037 COVID -19

20.037.1 To approve Covid-19 Addendum to Standing Orders

The Council reviewed the proposed COVID-19 addendum to Standing Orders required to hold Virtual meetings.

- **Cllr Pitcher proposed: Council to approve Covid-19 Addendum to Standing Orders - Resolved**

20.037.2 To approve Scheme of Delegation to the Clerk

On the advice of the National Association of Local Councils the Clerk had drafted a scheme of delegation to permit the Clerk to make decisions on behalf of the Council on items of urgency or when a meeting could not be held, financial restrictions applied.

- **Cllr Fraser proposed: Council to approve Scheme of Delegation to the Clerk - Resolved**

20.037.3 To approve Scheme of Delegation of Authority on Planning

Council considered the draft Scheme to manage Planning Applications where meetings were not required or possible.

- **Cllr Johnson proposed: Council to approve Scheme of Delegated Authority on Planning- Resolved**

20.038 TO RECEIVE AND ACCEPT THE MINUTES OF 2 MARCH 2020 AS A TRUE RECORD.

- **Cllr Johnson proposed: Council to receive and accept the Minutes of 2 March 2020 as a true record - Resolved**

20.039 MATTERS ARISING (INFORMATION ONLY)

Telephone Box: Council noted that the Telephone box had been painted. The Chairman thanked Cllr Johnson who had overseen the work and sponsored the cost. A new light had also been installed inside.

School Wig Wam Signs: Council noted that payment was sent in March, however due to Covid-19 the manufacturers had been in lockdown.

County Councillor: Council noted that Cllr Eyres had resigned as the County Councillor, there would not be an election to fill the vacancy until May 2021. The Clerk would discuss representation with NCC democratic services.

SAM2 Sign: Council noted that due to Covid-19 the traffic safety group had not met, and the manufacturer was closed so it could be several months before this scheme was operational.

VE Day: Council noted that a wreath was laid on 8 May to mark the anniversary of VE day.

CIL: Council noted that the first CIL payment had been received.

20.040 CO-OPTION TO FILL CASUAL VACANCY

Councillors noted the letter from Sharon Coleman submitted for consideration for the casual vacancy.

- **Cllr Johnson proposed: Council to co-opt Sharon Coleman to fill the Casual Vacancy - Resolved**

The Council suspended business to received Ward reports and Parishioners' questions.

Ward Reports

B.Cllr. Michael de Whalley spoke about the forthcoming CIL grant fund, details of which would be sent to the Clerk. The Borough Council planning committee would conduct the meetings via Zoom, and it would be relayed on YouTube. The Cabinet would decide on the High Street grant Bid to improve King's Lynn plans involved moving the Library and tackling parking and traffic issues.

B.Cllr Colin Manning reported that he had attended the Corporate Performance Panel and what was now weekly planning meetings. On local matters he reported that he had received a complaint about vehicle speeding in Leziate Drove which had been referred to the Police.

Cllr Fraser said that she had received a call about running a coffee stand near the crossroads, she had referred them to Borough Councillors for advice.

Parishioners - None

20.041 FINANCE

20.041.1 To approve payments due

Council noted the list of payments due. The Clerk highlighted payments for insurance which would be a three-year agreement and the grant to Hudson Fen Leisure to cover the annual insurance premium for the play area.

- **Cllr Coleman proposed: Council to approve payments due - Resolved**

Payments	Heading	Gross	VAT	Cheque No.
Mrs P Sewell	Salary (March)	490.06	0.00	102001
Mrs P Sewell	Salary (April)	487.06	0.00	"
Mrs P Sewell	Salary (May) plus NHP	639.70	0.00	"
Mrs P Sewell	Home Office Allow.	51.00	0.00	102002

"	Postage	28.64	0.00	"
"	Printer/Copier/Computer	81.99	13.66	"
"	Office General Costs (Zoom)	115.10	19.18	"
Came&Company Ltd	Insurance 2020-2021	962.75	0.00	102003
Hudson Fen Leisure Ltd	Donation/Grants	851.55	0.00	1002004
RBL Poppy Appeal	Poppy Wreath	20.00	0.00	102005
Collect. Comm.Planning	Neighbourhood Plan	3000.00	500.00	102006
Norfolk ALC	NALC Subs	375.45	0.00	102007
CPRE	CPRE Subs	36.00	0.00	102008
Office Depot	Office General Costs	49.15	8.19	102009
CGM	Grass cutting (Church/Green)	462.53	77.09	102010
Uptech Ltd	Admin (Apr/May/ Jun)	21.60	3.60	102011
Pearce and Kemp	Street Lighting (April)	85.20	14.20	102012
Pearce and Kemp	Street Lighting (May)	85.20	14.20	"
EON	Street Lighting (May)	136.36	6.49	DD
EON	Street Lighting (April)	127.27	6.71	DD
Total		8106.61	663.32	
Receipts				Paid In
KL&WN Borough Council	Precept	20865.30		
KL&WN Borough Council	Govt Support Grant	120.00		
VAT Reclaim	VAT	663.92		
KL&WN Borough Council	CIL	1110.78		
Santander	Interest (April)	11.62		
Santander	Interest (May)	8.89		
Total		22780.51		

20.041.2 To approve Accounts 2019/2020

The Council noted the completed accounts for 2019-20.

- **Cllr Fraser proposed: Council to approve the Accounts for 2019-20 - Resolved**

20.041.3 To Approve Section 1 AGAR 2019-2020 - Governance

The Council reviewed the Governance section of the AGAR.

- **Cllr Coleman proposed: Council to mark sections in the affirmative and authorise the AGAR Section 1 - Governance 2019-20 to be signed off - Resolved**

20.042 Planning Matters - To consider responses to Planning Applications

Cllr de Whalley declared that he would only observe the discussion, as he may be called to sit on the planning committee.

20/00433/OM: Outline application for up to 26 dwellings, with all matters reserved except access - Land Between Number 200 Vong Lane And 84 / 94 Church Close Vong Lane

- **Cllr Fraser proposed: Council to refuse application 20/00433/OM - Resolved**

20/00424/F: Loft conversion including dormer window to rear - 81 Church Close Grimston

- **Cllr Johnson proposed: Council to recommend approval of 20/00424/F - Resolved**

20/00428/F: Proposed extension and loft conversion - Cambrian 57 Lynn Road Grimston

- **Cllr Fraser proposed: Council to recommend refusal of 20/00428/F - Resolved**

- 20/00441/F:** Single Storey Garage at Northdene - 101 Lynn Road Grimston
 - **Cllr Johnson proposed: Council to recommend approval of 20/00441/F - Resolved**
- 20/00465/F:** Single storey side extension and alterations - 6 Blake Close Pott Row
 - **Cllr Fraser proposed: Council to recommend approval of 20/00465/F - Resolved**
- 20/00497/F:** Proposed two storey extension and dormer window to north elevation and existing storeroom converted to utility room - Brewery Barn Congham Road Grimston
 - **Cllr Coleman proposed: Council to recommend approval of 20/00497/F - Resolved**
- 20/00583/LB:** Listed building application for renovation, alterations and extension to dwelling - Elder Farm Elder Lane Grimston
- 20/00582/F:** Renovation, alterations and extension to dwelling - Elder Farm Elder Lane Grimston
 - **Cllr Pitcher proposed: Council to recommend refusal of applications 20/00583/LB & 20/00582/F as further information required - Resolved**
- 20/00658/F:** Demolition of existing garage and construction of new attached garage with carport and associated works - 26 Bracken Way Grimston
 - **Cllr Johnson proposed: Council to recommend approval of application 20/00658/F- Resolved**
- 19/01279/F:** Amended Construction of a single dwelling and attached garage at Lodge Farm Barn 141 Lynn Road Grimston
 - **Cllr Fraser proposed: Council to recommend approval of 19/01279/F as amended - Resolved**

20.043 Date, Time of Next Meeting and Items for Future Agenda

The Chairman said that over the lockdown period more people were walking and asked the Clerk to put information about the public rights of way in the Village Link and on the website. Cllr Fraser said she would ask about a Walks for the Disabled booklet that she had seen at the GP Surgery. The Clerk was also asked to clarify the status of the Railway Line at the end of Cliff-en-Howe Road.

Cllr Johnson asked that Council take a look at what more might be done on Footpath 18.

The next meeting would take place on Monday 6 July at 7.30pm

Chairman.....

Date.....