

**Grimston Parish Council**  
**Minutes of the Council Meeting on Monday 1 July 2019**  
**Grimston Village Hall**

**Present:** Cllrs Israel (Chairman), Coleman, Coe, de Whalley, Fraser and Johnson  
**In Attendance:** Mrs P Sewell (Clerk) and 10 members of the public

**19.071 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

Cllrs Willis and Packer. Cllr de Whalley would be delayed. B.Cllr Manning

**19.072 TO RECEIVE DECLARATIONS OF INTEREST**

None.

**19.073 TO RECEIVE AND ACCEPT THE MINUTES OF 3 JUNE 2019 AS A TRUE RECORD**

- **Cllr Johnson proposed: Council to receive and accept the Minutes of 3 June 2019 as a true record - *Resolved***

**19.074 TO REPORT ON MATTERS ARISING FROM PREVIOUS MINUTES (*information only*)**

**19.074.01 Leziate Drove speed limit:** The local beat police had confirmed that the speed enforcement team had been asked to carry out a weeklong assessment of volume of cars and speeds. The Council noted that the Police and County Council had both stated that the road did not meet the NCC's criteria for speed reduction.

**19.074.02 Bus Shelter:** The Council noted that bus shelter installation was on hold as a reserve matters application had been submitted for the adjacent site. The current access to the barn development would be closed off and the bus shelter would impede the visibility splay for the new access.

**19.074.03 Litter pick kit:** The Council noted that Grimston had been presented with a litter pick kit to use or lend out as appropriate. The Clerk would mark up the kit and it would be stored at Hudson Fen. Cllr Coleman added advice on what to do if residents noted Fly tipping.

**19.074.04 Chequers Road Verge:** Council noted that Highways had programmed a tar and chip scheme to repair the potholes.

**19.075 TO RECEIVE CORRESPONDENCE AS LISTED**

The Clerk confirmed that she would attend the Norfolk ALC Conference on 12 July. Council was reminded about the annual property inspection on 13 July.

***Resolution to suspend business to receive Ward Reports and Parishioners' Questions***

**B. Cllr Manning** submitted a written report.

B. Cllr Manning reported that as a member of the Norfolk Police and Crime Panel he would be meeting with the PCC and Chief Constable. B.Cllr Manning had been pleased to present the Gaywood Valley Conservation Group and Grimston Parish Council with a Litter Picking kit. The Councillor had also contacted NCC Highways on behalf of the residents of Low Road who had experienced flood water after heavy rain, NCC had scheduled some work to clear the outfall.

**B.Cllr de Whalley** reported the Borough Council also operated a clean-up line which could be contacted on 0800 253 2687 for any litter/fly tipping on public land. There also might be an opportunity to secure an extra dog bin as the Council had limited numbers available.

### Parishioners

A resident mentioned that where the hedge at the Doctors had been cut, the undergrowth below was still sticking out. The Low Road sign (Congham side) had fallen out and had now disappeared. Cllr de Whalley agreed to report to the Borough Council.

A resident expressed concern about the speed of vehicles driving past the school and asked if something could be done about. There was also a lack of directional signs to the school. Cllr de Whalley said he had suggested a temporary 20 mph zone outside the school would be worth investigating. The matter would be raised with the Head Teacher and the Clerk suggested that the County be asked to carry out a safety audit.

A resident expressed concern about the failure of CGM to meet their obligations for cutting the grass and suggested the Council to re-let the contract.

## 19.076 FINANCE

### 19.076.01 To approve payments due

- **Cllr Johnson proposed: Council to approve payments due as listed - Resolved**

Grimston Parish Council		01-Jul-19		
Payments	Heading	Gross	VAT	Cheque No.
Mrs P Sewell	Salary (June)	489.86	0.00	101945
Mrs P Sewell	Clerk's Expenses	37.02	0.00	101946
Office Depot	Office General Costs	53.84	8.97	101947
SLCC Norfolk	Training	49.50	0.00	101948
CGM	Grass cutting (May)	154.18	25.70	101949
Pearce and Kemp	Street Lighting (June)	85.20	14.20	101950
EON	Street Lighting (June)	140.91	6.71	DD
<b>Total</b>		<b>1010.51</b>	<b>55.58</b>	
<b>Receipts</b>				Paid In
Santander	Interest June	12.10		Direct
<b>Total</b>		<b>12.10</b>		

## 19.077 HIGHWAYS

### 19.077.01 To receive Highway/Footpath Reports

The Clerk had asked the Rangers to spray the trod and also confirmed that Norfolk County Council had been asked to cut back overgrown bushes on the Lynn Road through Roydon Common

### 19.077.02 Maintenance of Rights of Way Report

The Chairman thanked the Gaywood Valley Conservation Group who carried out work on the rights of way on 17 June. The work comprised of ensuring the finger post signs were upright and visible, and strimming the path from Ashwicken Road to Vong Lane, the other paths were clear. There would be no charge for the work carried out. Issues that the Group were unable to deal with had been referred to Highways.

### 19.077.03 Community Speed Watch and speed reduction measures

The Council noted that forms had been issued to those who had expressed interest, so far one form had been returned, another was on the way. The Clerk had also received a complaint that the flashing sign in Lynn Road was no longer effective and the Council was

asked to consider purchasing different signs. Cllr Johnson referred to the example at The Rudhams where reactive speed signs had proved effective.

#### **19.078 COUNCILLOR CO-OPTION**

The Council noted that there were no expressions of interest. The Council considered that putting together an explanation of what the Council did, might encourage people to step forward.

#### **19.079 PLANNING MATTERS**

- **Cllr Israel proposed: Cllr Coleman to chair the planning section of the meeting - Resolved**

##### **19.079.01 Planning Committee Report**

The Council noted that the Committee had met on 10 June and the decisions reported. Cllr de Whalley reported that he had attended the Borough Planning Meeting and the Committee had refused planning application 19/00418/F.

- **Cllr De Whalley proposed: Council to set aside the planning committee until there were sufficient numbers on the Council and instead applications would be considered at full Council - Resolved**

##### **19.079.02 Planning Applications**

**19/00522/RM:** 82 Chapel Road- Construction of 4 Dwellings at Crandleford House

- **Cllr Israel proposed: Council to raise no objection to the revisions proposed in 19/00522/RM - Resolved**

**19/00928/F:** 38 Church Close- Pitched roof and timber cladding to existing rear extension

- **Cllr Johnson proposed: Council to support 19/00928/F as appropriate development - Resolved**

**19/01035/RM:** One dwelling at Land N of 105 And Immediately W of 101 Leziate Drove

- **Cllr Fraser proposed: Council to approve the revised design 19/01035/RM – Resolved**

**19/01038/RM:** One dwelling at Land N of 105 And Immediately W of 101 Leziate Drove

- **Cllr Fraser proposed: Council to approve 19/01038/RM - Resolved**

**19.079.03 Response to Planning Appeal APP/V2635/W/19/3229183 52 Lynn Road Grimston**

- **Cllr Israel proposed: Council postpone discussion of this item until the next parish council meeting - Resolved**

##### **19.079.04 Neighbourhood Plan Group Progress Report**

The Group met on 10 June. The character appraisal for Congham was nearly complete and it would be the format for the all the others. The Group was to meet with the Borough Council on 2 July for advice on how to approach a number of issues. The next meeting would be on Monday 8 July at 7.30pm

*Cllr Israel resumed as Meeting Chairman*

#### **19.080 COUNCIL DOCUMENTS**

**19.080.01 To approve amended Members' Allowance Policy.**

- **Cllr Coleman proposed: The Council to approve the amended Members' Allowance policy - Resolved**

**19.080.02 To approve amended Complaints Policy**

- **Cllr Coleman proposed: the Council approve the updated Complaints Policy - Resolved**

#### **19.081 COMMUNITY PROJECTS**

**19.081.01 WW1 Plaque**

The Council noted that the WWI plaque had been completed. The Clerk would meet with Churchwardens to complete the faculty application with the intention that the installation, will be unveiled on the 10 November Remembrance Service.

**19.081.02 Village Archive**

The Council noted the submitted proposal to develop a village archive; collating the information gathered about the social history of the village and putting onto a professional database. The database could then be accessed via the Parish Council/Church websites and by True’s Yard in Kings’ Lynn. The cost of the software would be in the region of £650.00, the data entry would be done by Mr and Mrs Hall who had made the proposal. The Clerk stated that the project had merit, during the WW1 Centenary residents had demonstrated a keen interest in parish history. Mr and Mrs Hall had amassed a lot of information over many years as a result of personal research. The project should ensure that the information would not be lost and would be accessible for everyone.

- **Cllr Coe proposed: Council to support the project in principle and obtain more details from Mr and Mrs Hall - Resolved**

**19.082 COUNCILLORS’ REPORTS** *(information only)*

Cllr de Whalley said that Highways had left two signs at the top end of Triangle Green, he also mentioned that he would like the Council to revisit the issue of wildflowers and Triangle Green.

**19.083 DATE, TIME OF NEXT MEETING AND ITEMS FOR FUTURE AGENDA**

The next scheduled meeting would be Monday 2 September at 7.30pm. The Clerk would look to organise a session to look at the plans for White House Farm on 8 July, with an extra Council meeting to consider the response on Monday 15 July 2019.

Chairman.....

Date.....