

Grimston Parish Council
Minutes of the Council Meeting on Monday 3 June 2019
Grimston Village Hall

Present: Cllrs Israel (Chairman), Coleman, Coe, de Whalley, Fraser, Johnson, Packer and Willis

In Attendance: Mrs P Sewell (Clerk) and 9 members of the public

19.058 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

B. Cllr C Manning.

19.059 TO RECEIVE DECLARATIONS OF INTEREST

Cllr Willis declared an interest in the item 19.063 as there was an invoice from her husband due for payment, she remained in the room but did not vote.

19.060 TO RECEIVE AND ACCEPT THE MINUTES OF 13 MAY 2019 AS A TRUE RECORD

- **Cllr Willis proposed: Council to receive and accept the Minutes of 13 May 2019 as a true record - Resolved**

19.061 TO REPORT ON MATTERS ARISING FROM PREVIOUS MINUTES *(information only)*

19.061.1 Seat donation proposal

Council noted that the area had been remeasured and the seat could be accommodated on the block paving. Thank you to Cllrs Johnson and Coleman for the visit and report. The Clerk had advised Mr Gray who in turn had confirmed that he would place the order for the seat.

19.061.2 Gaywood Valley Conservation Group Workday

The Chairman thanked Cllr Willis who had inspected the Rights of Way and identified work required. It was reported that most areas were open and clear, however some signs needed re-siting and a small bridge needed repair.

19.061.3 Litter Pick

The Chairman reported that the Borough Council had offered the Council its own kit as well as one for the Gaywood Valley Conservation Group. The presentation would be made on 17 June.

19.061.4 Grass Cutting of the Greens

The Clerk reported that an extra cut had been requested, but due to the machine breaking down it did not take place, the additional cut would be scheduled for June, weather permitting. Cllr Fraser mentioned the edging at Triangle Green, it was explained that the edge was left to allow ladies smock to flower and seed.

19.061.5 Bus Shelter

The Council noted that the Company providing the bus shelter was being wound up, however a former employee had purchased the designs for the shelters and spare parts. He had agreed in principle to honour the cost quoted once the company was set up.

19.062 TO RECEIVE CORRESPONDENCE AS LISTED

The Clerk would attend the Norfolk ALC Conference in Norwich on 12 July if time allowed.

The Clerk reported that a resident had registered a complaint about a neighbour's car parked on the verge. The Clerk had checked with the Borough Council (parking authority) and Norfolk County Council (verge owner), neither would take any action in this case.

The footpath outside White House Barn had been resurfaced, the Council noted that the funding for this had come from the County Councillor's Highways budget.

**Resolution to suspend business to receive Ward Reports and Parishioners' Questions
Ward Report**

Borough Councillor: B.Cllr de Whalley reported that he had been appointed to the Environment and Community Committee as well as the Regeneration and Development Panel. The Cabinet had met to discuss the terms of the Inquiry into the funding of the KLIC. The Council was also considering the redevelopment of the Corn Exchange to incorporate two cinema screens and the expansion of the pontoons at South Quay. B.Cllr de Whalley had attended a planning course and would give the handouts to the Clerk to copy for Councillors.

Parishioners' Questions

Items raised by parishioners included:

Dog Mess in Pott Row Woods

Speeding vehicles along Leziate Drove, the resident would contact the local police.

Reduction of 50mph speed limit on Leziate Drove.

19.063 FINANCE

19.063.1 To approve payments due

- **Cllr Coe proposed: Council to authorise payments as listed - Resolved**

Grimston Parish Council		03-Jun-19		
Payments	Heading	Gross	VAT	Cheque No.
Mrs P Sewell	Salary (May)	489.66	0.00	101938
Mrs P Sewell	Clerk's Expenses	48.08	0.00	101939
R J Staff Garden Services	Dog Bins	24.00	4.00	101940
Mr A Willis	Open Spaces(Noticeboard/Signs)	150.00	0.00	101941
Pearce and Kemp	Street Lighting (May)	85.20	14.20	101942
Total		796.94	18.20	
Receipts				Paid In
Nil				
Total		0.00		

19.063.2 To approve Reserves for 2019-2020

The Council noted that at the end of the financial year any closing balance had to be allocated in accordance with the Reserve Policy. The Council reviewed the Clerk's recommendation.

- **Cllr Coleman proposed: Council to set 2019-2020 Reserves as recommended - Resolved**

2019-20	£	£	£
Earmarked reserves:			
Highways	2 000		
Street Lighting	9 681		
Election Costs	1 000		
War Memorial	1 000		
Tower	5 000		

Community Centre		10 000		
NHP	Grant	5 000		
			33 681	
General reserve		15 000		
			15 000	
Total				48 681

19.063.3 To complete Annual Governance Statement – AGAR Section 1

The Council reviewed AGAR Section 1 concerning appropriate governance and management.

- **Clr Coleman proposed: Council to agree that it has completed the actions outlined in the AGAR Section 1 - Resolved**

19.063.4 To Approve Accounting Statement – AGAR Section 2

The Council reviewed the figures as presented.

- **Clr Willis proposed: Council to approve AGAR Accounting Statement - Resolved**

19.064 HIGHWAYS

19.064.1 To receive Highway/Footpath Reports

None (See Cllrs Reports)

19.065 COUNCILLOR CO-OPTION

The Clerk had put up notices and details of the vacancies had gone in the Village Link, there had been one enquiry, but no confirmed interest. The item would be on the agenda for the July meeting.

19.066 PLANNING MATTERS

19.066.1 Planning Committee Applications and Reports

There had been no committee meeting since the last Council meeting. Clr Coleman said that it had been reported to him that there was no need for planning permission for extensions. It was explained that extensions of a certain size were allowed under General Permitted Development Rights. Information on the government's planning portal gave the precise details, but it was important to know that certain extensions did still require permission.

19.066.2 Neighbourhood Plan Group Progress Report

There had been no further meetings, the Group was still preparing the Character assessments. The next meeting would take place on 10 June at 7.30pm

19.067 ANNUAL REVIEW OF COUNCIL DOCUMENTS

The Council reviewed the documents listed. These documents have been either drafted or revised in the last 12-18 months, so there is no need to make any changes.

Statutory Documents: Standing Orders, Code of Conduct, GDPR,

Policies: Reserves, Equality, Safeguarding, Grant

- **Clr Coleman proposed: On Clerk's advice Council to amend the Members Allowance's policy to include the reimbursement of parking costs - Resolved**

19.068 TO CONSIDER GRANT APPLICATION FROM HOLLY MEADOWS YFC

The Council noted the letter submitted by the Management Team which outlined the plan to expand the number of children they could train by providing more appropriate changing facilities for both boys and girls by providing a wooden cabin. The proposed cabin would be

provided in partnership with the School to be also used by the pupils, and as a result would not incur the expensive license fees similar to the floodlights. The cost of providing the cabin would be £15,000. The Council noted that the Club had planned a number of fundraising events and there were other funding bodies who might also be able to support. The consensus was that it was a worthwhile cause, but more information was needed especially as the Council had provided a substantial grant to the group last year.

- **Cllr Willis proposed: Council to ask for more information in particular about the possible contribution from the school - Resolved**

Cllr Fraser said she would make enquiries at the next School Governors' meeting

19.069 COUNCILLORS' REPORTS *For information only*

Cllr Coe reported that the tree branches needed cutting back along the road through the Common.

Cllr Coleman advised that the Annual Tractor Rally would take place on 16 June. The tractors would gather at about 8.00am and set off at 10.30am Cllr Coleman asked about progress on the WW1 tablet.

Cllr Willis reported that the Art Club's exhibition would take place on 22/23 June and was open to all.

Cllr de Whalley reported that the road surface by the pumping station on Chequers Road would start to erode due to the potholes in the verge.

19.070 DATE, TIME OF NEXT MEETING AND ITEMS FOR FUTURE AGENDA

The next meeting would take place on Monday 1 July at 7.30pm. Cllrs Willis and Packer gave their apologies.

Chairman.....

Date.....