

Meeting Summons

# GRIMSTON PARISH COUNCIL

Established in 1894

*Chairman:* Mr Keith Israel  
*Vice Chairman:* Mr Peter Coleman

10 Robin Hill,  
Heacham,  
Norfolk  
PE31 7SS

E-mail: [grimstonpc@btinternet.com](mailto:grimstonpc@btinternet.com)

Tel: 01485 572037

28 May 2019

Dear Councillor,

## **JUNE 2019: PARISH COUNCIL MEETING**

The next meeting of Grimston Parish Council will be held in the Village Hall on **Monday 3 June 2019 at 7.30pm**. The agenda and relevant papers for the meetings are enclosed. If you are unable to attend the meeting, apologies must be submitted to the Chairman Cllr Israel or the Clerk prior to the meeting.

Yours sincerely

*PSewell*

Philippa Sewell (Mrs)  
Clerk to The Parish Council

**Grimston Parish Council**  
**3 June 2019 – Grimston Village Hall**  
**Annual Council Meeting**

**AGENDA**

1. To receive and accept **Apologies for Absence**
2. To receive **Declarations of Interest**
3. To receive and accept the **Minutes of 13 May 2019** as a true record
4. To report on **Matters Arising from previous minutes** *information only*
  - 4.1 Seat donation proposal
  - 4.2 Gaywood Valley Conservation Group Workday
5. To receive **Correspondence** as listed

***Resolution to suspend business to receive Ward Reports and Parishioners' Questions***

6. **Finance**
  - 6.1 To approve payments due
  - 6.2 To approve Reserves for 2019-2020
  - 6.3. To complete Annual Governance Statement – AGAR Section 1
  - 6.4 To Approve Accounting Statement – AGAR Section 2
7. **Highways**
  - 7.1 To receive Highway/Footpath Reports
8. **Councillor Co-option**
9. **Planning Matters**
  - 9.1 Planning Committee Applications and Reports
  - 9.2 Neighbourhood Plan Group Progress Report
10. **Annual Review of Council Documents**
  - 10.1 Standing Orders
  - 10.2 Code of Conduct
  - 10.3 GDPR
  - 10.4 Policies: Reserves, Equality, Safeguarding, Grant, Travel Allowance
11. **To consider Grant Application from Holly Meadows Youth FC**
12. **Councillors' Reports**
13. **Date, Time of Next Meeting and Items for Future Agenda**

## **JUNE CORRESPONDANCE**

### **Meetings, Seminars and Training**

10.06.2019: Neighbourhood Plan Meeting – 7.30pm

20.06.2019: Safer Neighbourhood Panel 10am to 12pm - Dersingham Village Hall

01.07.2019: Parish Council Meeting - Village Hall at 7.30pm

12.07.2019 Norfolk Association of Local Councils Conference - Carrow Road

13.07.2019: Annual Council Property Inspection

### **Kings Lynn and West Norfolk Borough Council**

Email: Dog Bins – Require strimming

### **Parishioners and Local Organisations**

**Email:** Complaint about car parked on verge

**Email:** Village Archive ideas

**Email:** To report footpath by White House Barn surfaced.

### **Newsletters, Other etc**

Clerk and Councils Direct