

Grimston Parish Council
Minutes of the Annual Council Meeting on Monday 13 May 2019
Grimston Village Hall

Present: Cllrs Israel (Chairman), Coe, Coleman, Fraser, Johnson and Willis

In Attendance: Mrs P Sewell (Clerk) and 11 members of the public

19.043 APPOINTMENT OF CHAIRMAN AND VICE-CHAIRMAN

19.043.1 To Appoint Parish Council Chairman

- Cllr Coleman proposed: Council to appoint Cllr Israel as Chairman - *Resolved*

19.043.2 To Appoint Parish Council Vice-Chairman

- Cllr Johnson proposed: Council appoint Cllr Coleman as Vice-Chairman - *Resolved*

19.044 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Cllr de Whalley (attended later) and Cllr Packer.

19.045 TO RECEIVE DECLARATIONS OF INTEREST

None.

19.046 TO RECEIVE AND ACCEPT THE MINUTES OF 1 APRIL 2019 AS A TRUE RECORD

- Cllr Willis proposed: To accept the Minutes of 1 April 2019 as a true record - *Resolved*

19.047 MATTERS ARISING FROM PREVIOUS MINUTES *information only*

Litter Pick: Cllr Coleman reported that the Litter Pick had gone very well and thanked those who attended. The rubbish bags had been collected and the litter pick kits well used. The spare rubbish bags had been given to Gaywood Valley Conservation Group. Cllr Coleman thought it would be worth making it an annual event.

19.048 PARISH/BOROUGH COUNCIL ELECTIONS

The Chairman wished Cllrs de Whalley and Manning well in the new expanded Borough Ward. The Chairman thanked Cllr Sue Fraser for her past work and support for the Parish Council as Borough Councillor and welcomed her as the new member of the Parish Council. It was noted that three places remained vacant on the Parish Council which would be filled by co-option. Parish Councillors, present at the meeting, completed their Register of Interest form and also the Elections Expenses Return.

19.049 TO RECEIVE CORRESPONDENCE

Complaint - Extension of private hedge onto Highway verge in Back Lane. It had been reported to Highways as the verge was NCC property.

Complaint - Children on bikes riding unsafely. The matter had been referred to Police and advice given to resident about who to call if it happened again.

Concern - Parking and lighting in Chapel Road. Letter of reassurance had been sent following concerns raised. The Clerk confirmed that the Council had not requested parking restrictions and no additional lighting would be put in place without consultation.

Report -The streetlight out in Church Close had been reported to contractors.

Resolution to suspend business to receive Parishioners' Questions

The Chairman said he had been asked to mention the long grass on Pott Row Green. The Clerk confirmed that one cut instead of two had been carried out in April. The Chairman said that although the grass had been cut that day it was still long. The Clerk would ask for a cut to be scheduled for the following week.

On Footpath 18 one of the dead trees had fallen over onto a resident's hedge. The Clerk was asked to organise the cutting back of overhanging vegetation, then get a cost for the reduction of the trees.

19.050 FINANCE

19.050.1 To approve payments due

- **Cllr Willis proposed: Council to authorise payments due – Resolved**

Payments		Gross	VAT
Mrs P Sewell	Salary (April incl NHP work)	555.07	0.00
HMRC	Salary PAYE	13.40	0.00
Mrs P Sewell	Office Expenses (April)	17.00	0.00
KL&WN Borough Council	Litter Bin	51.50	0.00
Collective Community Planning	NH Plan	330.00	0.00
CGM	Grass Cutting (April)	140.98	23.50
Pearce and Kemp	Street Lighting (April/May)	142.00	28.40
Norfolk ALC	Subscription	224.18	0.00
EON	Street Lighting (April)	140.91	6.71
EON	Street Lighting (May)	136.36	6.49
Total		1751.40	65.10
Receipts			
Book payment	WW1	15.00	
Santander	Interest April	12.09	
Santander	Interest May	11.70	
KL&WN Borough Council	Precept 2019-20	20388.81	
Total		20427.60	

19.050.2 2018-2019 End of Year Report

- **Cllr Willis proposed: Council to approved end of year figures – Resolved**

19.051 HIGHWAYS

To receive Highway/Footpath Reports

The Clerk reported that Highways had programmed the work to repair the potholes on the Walnuts.

Council noted that Highways had programmed the Trod along Chapel Road to be swept and tidied.

Cllr Willis reported that on Footpath 22, the fence on the horse paddock side was down. The Clerk would report to Norfolk County Council.

19.052 COUNCILLOR APPOINTMENTS

19.052.1 Planning Committee

The Council noted that under the current terms of reference the Committee required 6 councillors plus 2 reserves which was the total of the current Council. Planning applications

would be dealt with by the whole Council for the time being.

19.052.2 Neighbourhood Plan Group

Cllrs de Whalley, Fraser and Coleman were appointed to the NHP Group.

19.052.3 Village Hall Committee

Cllr Israel would remain as the representative member.

19.052.4 Hudson Fen Leisure Ltd

Cllr Fraser was appointed as the representative member.

19.053 PLANNING MATTERS

19.053.1 Planning Committee.

There was nothing to report since the last meeting.

19.053.2 Neighbourhood Plan Group Progress Report.

The Clerk reported that as the group was required to allocate sites, it would have to review the finances and the grant which it held. It may have to pay back what had not been used and reapply.

19.054 TO CONSIDER DEDICATED SEAT REQUEST

The Council considered the suggested seat options. Cllr Coleman said that seats proposed would fit in front of the Tower without protruding onto the footpath.

- **Cllr Coe proposed: Council to approve the all metal Broxrap design - *Resolved***
- **Cllr Coleman proposed: Council to permit the seat to be placed in front of the Tower subject to a site inspection - *Resolved***

19.055 RIGHTS OF WAY

Cllr Willis agreed to walk the Rights of Way and then pass suggestions for maintenance onto the Clerk.

19.056 COUNCILLORS' REPORTS (INFORMATION ONLY)

Cllr de Whalley reported on complaints about children on bikes on the roads. Cllr de Whalley also reported that he was talking to the Greenways project about the possible cycle route into Pott Row along Footpath 8.

19.057 DATE, TIME OF NEXT MEETING AND ITEMS FOR FUTURE AGENDA

The next meeting would take place on Monday 3 June 2019 at 7.30pm. The meeting would review the Council's documents.

Chairman.....

Date.....