

Grimston Parish Council
Minutes of the Meeting on Monday 1 April 2019
Grimston Village Hall

Present: Cllrs de Whalley (Chairman), Coe, Coleman, Rudd, Willis, Smith, Johnson and Israel

In Attendance: Mrs P Sewell (Clerk), B.Cllr Fraser and 10 members of the public

19.029 CHAIRMAN’S REPORT, RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

- **Cllr Johnson proposed: Council to appoint Cllr de Whalley as Chairman in Cllr Israel’s absence - *Resolved***

Chairman’s Report: The Chairman formally thanked Cllrs Christine Moore, Rae Rudd and Graham Smith for their service on the Council as they had all decided not to stand for re-election.

To receive and accept Apologies for Absence

Cllrs Packer and Moore. Cllr P O’Brien was not present.

Cllr Israel attended the meeting but was delayed.

19.030 TO RECEIVE DECLARATIONS OF INTEREST

None (see 19.036.4 Response to Local Plan Review).

19.031 TO RECEIVE AND ACCEPT THE MINUTES OF 4 MARCH 2019 AS A TRUE RECORD

- **Cllr Johnson proposed: Council to receive and accept the Minutes of 4 March 2019 as a true record- *Resolved***

19.032 TO REPORT ON MATTERS ARISING FROM PREVIOUS MINUTES

No items

19.033 TO RECEIVE CORRESPONDENCE AS LISTED

Council noted the list of correspondence.

19.034. FINANCE

19.034.1 To approve payments due

- **Cllr Rudd proposed: Council to approve the payments as listed – *Resolved***

Grimston Parish Council		01-Apr-19	
Payments	Heading	Gross	VAT
Mrs P Sewell	Salary (March) incl NHP work	588.72	0.00
HMRC	Salary PAYE	30.60	0.00
Mrs P Sewell	Broadband (March)	20.00	0.00
"	Postage	38.85	0.00
"	Office Equipment - Ink	79.49	13.25
"	Office Equipment - Printer	129.39	21.57
Citizens Advice Norfolk	Donation	100.00	0.00
Birketts LLP	WW1 - Tablet Faculty Fee	249.60	41.50
Smith of Derby	Clock Tower - Service	183.50	30.60

Mr N Fletcher	NHPlan	48.00	0.00
Pearce and Kemp	Street Lighting (March)	71.00	14.20
*EON	<i>Street Lighting (March) 2018/19</i>	127.27	6.06
Total		1666.42	127.18
Receipts			
*Bircham Parish Council	Copying 2018/19	395.00	
*Roydon Parish Council	WW1 2018/19	50.00	
Total		445.00	

19.034.2 Appointment of Internal Auditor

- Cllr Johnson proposed: Council to re-appoint Mr N Smith as Internal Auditor - *Resolved*

19.034.3 AGAR 2019 - Audit Process

The end of year report would be circulated for approval at the May meeting. Council noted that as the income had exceeded the £25,000 threshold due to the Neighbourhood Plan grant the Council would be required to submit its accounts for an external audit this year.

Ward Report

Borough Councillor: B.Cllr Fraser reported that she had attended the HFFL AGM and agreed to sit on the Committee. The Councillor also said that she had received an offer to sponsor a mini library in the BT telephone box if there was sufficient room following the installation of the Defibrillator. Cllr Fraser said that she had also been in touch with the Borough Officers following the encampment on Roydon Common. It was noted that there appeared to be more products for sale than usual with a larger area being occupied.

Parishioners' Questions

A parishioner enquired as to who owned the Cricket Pitch and field behind Low Road (Congham). The Chairman said that the Council was unable to confirm ownership, but he had spoken to the Borough Council who had noted the importance and use of the site. It was very unlikely that the land would be allocated for development.

A Parishioner asked who the contact was for the local right of ways. The Chairman stated that any issues with rights of way could be reported to councillors or the clerk. The Council worked in partnership with the Gaywood Valley Conservation Group to help maintain the rights of way around the parish.

A pothole in the Walnuts was reported.

A parishioner requested the final results of planning applications be reported.

19.035 HIGHWAYS

19.035.1 To receive Highway/Footpath Reports

The Clerk stated that the ruts on the side of the road by the Triangle Green had become much worse even after the repairs, she would write to Highways to ask for a review of the road surface.

19.035.2 Parish Partnership Bid – Bus Shelter

The Council noted that it had been successful in the bid for funding for the bus shelter.

19.035.2 Chapel Road complaints

The Council noted further complaints about speeding in Chapel Road, these had been registered with Police by the complainant and the Clerk. It was reported that police had been noted in Chapel Road with the speed gun that week.

19.036 PLANNING MATTERS

19.036.1 Planning Committee Report

Cllr de Whalley reported on committee meeting held on 1 April 2019. The Committee resolved to :

Approve application 19/00023/CU

Approve application 19/00383/F

Object to application 19/00476/F on the grounds of proposed holiday let use

No objection to application 19/00522/RM

Object to application 19/00418/F on the grounds that size of the development proposed was too large and therefore intrusive for the area and out of keeping with the street scene

19.036.2 Neighbourhood Plan Group Progress Report

Cllr de Whalley reported that the survey analysis report should be presented to the Group at its next meeting the following week. The first meeting with consultants had been very useful with direction and policies starting to emerge. Timescale for completion was towards the end of 2020.

19.036.3 Neighbourhood Plan Character Assessment

The Council noted that the Consultants considered that a character assessment would be useful for each area. The NHP group hoped that this could be done by the Parish Councils so the group could push on with other work.

19.036.4 Response to Local Plan Review

Cllr de Whalley declared a personal interest in the Review as a rejected site in the report was owned by his family. The interest was recorded but as the Council did not discuss the site, he remained but took no part in the vote.

The Council viewed the proposed sites and recommendations in the Review. The Council noted that the Borough Council were looking for around 10 houses for Grimston/Pott Row.

- **Cllr Coleman proposed: Council to instruct the NHP group to provide sites for allocation - Resolved**

19.036.5 Knights Hill Development Campaign - Support and Funding

The Council noted that the application for 600 houses had been successfully stopped by the Borough Planning Committee, but it was expected that the application would go to appeal. The group had asked for assistance with costs to fight the appeal.

- **Cllr Willis proposed: Council should continue to support the group, but no financial contribution should be made - Resolved**

19.037 MAINTENANCE OF OPEN SPACE

19.037.1 Approval of Grass Cutting Contract

The Council considered the grass cutting contract and that CGM would be contracted to provide 15 cuts per year. The cost was within the budget agreed in January:

- 1) Village Greens - £64.88 plus VAT

- 2) Church yard - £52.60 plus VAT
- 3) Philip Rudd Court - £11.00 plus VAT

- **Cllr Coleman proposed: Council accept the new contract with CGM – Resolved**

The Clerk was asked to stress the need to avoid the daffodils.

19.037.2 To approve further spray of Churchyard wall to remove ivy

- **Cllr Coe proposed: Council to authorise further treatment by CGM of the ivy in the Churchyard Wall - Resolved**

19.038 TO CONSIDER DEDICATED SEAT REQUEST

The Council considered that the general area proposed for the memorial seat had a heavy footfall and a place to sit would likely be appreciated by residents. The Council reviewed the specific sites suggested and an alternative:

Clock Tower - Space would need to be left for contractors to access the wall, which could push the seat onto the footpath. It was also a busy junction and a seat close to the road, reducing the width of the footpath would not be pleasant.

Phone Box – This would have been an ideal site if the litter bin had not just been installed.

Lynn Road Grass verge – Verge was wide enough for a seat without being too close to the Road. The dog bin would have to be moved.

The Clerk stated that the Parish Council would need to apply for a licence if Highway land was involved. Norfolk County Council would then require assurances about public liability. The Clerk was instructed to respond to the request, and as there had been no suggestion as to type of seat, the Clerk would refer to the current style of seats used in the village.

19.039 PARISH LITTER PICK MAY 2019

Cllr Coleman had suggested that the Council organise a litter pick in May.

- **Cllr Coleman proposed: Council to organise a litter pick on 11 May - Resolved**

Clerk had reserved equipment with the Borough Council, which would need to be dropped off on the Friday and collected along with rubbish on the Monday

19.040 ANNUAL PARISH MEETING OF ELECTORS 13 MAY 2019

The Clerk had sent out usual invitations to the School Trust, HFFL, Village Hall Trust and Grimston Fen Allotment Trust. Holly Meadows Football Club would also attend and give a presentation on the progress of the Club and future plans.

19.041 COUNCILLORS' REPORTS (For information only)

Cllr Israel thanked Cllr Moore, Rudd and Smith for their service and support.

Cllr Willis said that she would be willing to help Cllr de Whalley set up a cinema club.

Cllr de Whalley reported that work on Stave Farm development had extended to digging up part of Ashwicken Green. Cllr Rudd said he believed it to have been Anglian Water, the Clerk would check for any damage.

19.042 DATE, TIME OF NEXT MEETING AND ITEMS FOR FUTURE AGENDA

The next meeting would take place on **13 May 2019**, following the Annual Parish meeting of Electors which would start at 7.00pm.

Chairman.....

Date.....