

Grimston Parish Council
Minutes of the Meeting on Monday 1 October 2018
Grimston Village Hall

Present: Cllrs Israel (Chairman), de Whalley, Coleman, Rudd, Willis, O'Brien and Johnson

In Attendance: Mrs P Sewell (Clerk), B.Cllr S Fraser and 10 members of the public

18.105 CHAIRMAN'S REPORT, TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Chairman's Report: Welcomed all to the October meeting.

Apologies: Cllr Moore, Cllr Smith and Cllr Coe. Cllr Packer was not present.

18.106 TO RECEIVE DECLARATIONS OF INTEREST

None.

18.107 TO RECEIVE AND ACCEPT THE MINUTES OF 3 SEPTEMBER 2018 AS A TRUE RECORD

Cllr de Whalley asked that the minutes be amended to record Gaywood Valley Conservation Group's correct name.

- **Cllr Willis proposed: Council to accept the minutes of the previous meeting on 3 September as a true record - *Resolved***

18.108 TO REPORT ON MATTERS ARISING FROM PREVIOUS MINUTES

18.108.1 Bulb Planting Event

The Clerk reminded the Council of the bulb planting arrangements. Apologies for non-attendance should be made to Cllr Packer.

- **Cllr Johnson proposed: Council vote of thanks to B.Cllr Fraser for securing the bulbs - *Resolved***

18.108.2 Litter Bins

The Council noted that the new litter bins were in operation. Cllr Coleman had removed two of the old bins so far.

18.108.3 Jubilee Clock Tower

The Council noted that Mr Packer had handed the Tower keys over to Mr Rust and given him instructions on how to adjust the clock, a letter of thanks had been sent to Mr Packer.

18.108.4 Overgrown hedge in Congham Road

The Council noted that the overgrown hedge reported at the previous meeting had been cut, but only as far as the verge. The Clerk stated that this was now a matter for Highways to take forward as appropriate.

18.108.5 Photographs

Cllr Willis reported that she had arranged with the Clerk to scan and print off photographs for the new frames. They should be on display by the next meeting.

18.109 TO RECEIVE CORRESPONDENCE

The Council received Correspondence as listed and noted the information on scams. In addition, there had been a late letter from a parent to ask that the Council consider a bus shelter for Chapel Road for the school children.

18.110 FINANCE

18.110.1 To approve payments due

- **Cllr Rudd proposed: Council to approve payments due - *Resolved***

Payments	Heading	Gross	VAT	
P Sewell	Salary (September)	482.86	0.00	101875
HMRC	Salary (September/ PAYE)	4.20	0.00	101876
P Sewell	Broadband/Phone (September)	20.00	0.00	101877
P Sewell	Postage	12.10	0.00	"
P Sewell	Microsoft Annual Subscription	79.99	13.33	"
P Sewell	Dog Bins (Stickers)	5.80	0.95	"
P Sewell	Printer (Ink)	79.99	13.33	"
Society of Council Clerks	Subscription (shared payment)	81.66	0.00	101878
Hodsons Office Supplies	General Office (Filing Cabinet)	60.00	10.00	101879
Pearce & Kemp	Street Lights (September)	85.20	14.20	101880
EON	Street Lights (September)	114.12	5.43	DD
Norfolk Training Partnership	Cllr Induction Training	45.00	0.00	101881
Total		1070.92	57.24	
Receipts				
Santander	Interest (September)	10.01		BACs
B. Cllr Fraser	Donation (Photo Frames)	30.00		BACs
KL&WN BC	War Memorial	200.00		BACs
Norfolk Foundation	WW1 event	500.00		BACs
Total		740.01		

18.110.2 To receive signed off AGAR 2018

The Clerk presented the AGAR 2018 form signed off by the Internal Auditor for inspection.

18.111 HIGHWAYS

18.111.1 To receive Highway/Footpath Reports

The Chairman asked about progress on the report of the footpath outside the White House Farm development. The Clerk said there had been no response from Highways.

18.111.2 Footpath 18

The Council noted that there had been a further complaint about the trees and vegetation at the back of the properties in particular concern about subsidence. The County Council had made it clear that they took no responsibility for the trees so had no issue with them being cut back so long as the Right of Way was not obstructed. The Clerk reported that a resident had been quoted £300 to cut back the worst section which was at the back of the first property.

18.111.3 50/50 Partnership Scheme

The County Council 50/50 Partnership Scheme deadline was early December. This was the opportunity to consider what small Highway schemes might be submitted. It was considered that the requested bus shelter might be an appropriate scheme, but more information was required. The item would be properly considered at the next meeting.

Resolution to suspend business to receive Parishioners' Questions and Ward Reports

County Councillor Eyre: No report.

Borough Councillor Fraser: The inquiry into the charging of Holly Meadows YFC continued as the B.Cllr had referred the matter to the MP.

Parishioner's Questions: Mr Giles reported that the Chapel Road Sign opposite Chequers Road was completely overgrown with ivy, but he would remove it for reuse if allowed.

It was reported that the railings on the bridge at the end of Cliffe en Howe Road had been knocked and were no longer safe.

It was reported that the willow tree was obscuring the sightlines on the junction of Pott Row Green.

The Council was asked when work on the overgrown shrubs on Church Green would be done. The Clerk said that the quote for the work would be considered by the Council that evening.

18.112 PLANNING MATTERS

18.112.1 Relevant Planning Matters – There had been no planning committee meeting since the last full council meeting, however the Clerk reported that the applicant on the Fallen Stock site had asked for an extension to the normal 28-day occupation condition. The Clerk had written to ask that the Council be advised about the applicant's justification for the extension.

18.112.2 Neighbourhood Plan Group Progress Report

Cllr de Whalley reported that he had met with Sir Henry Bellingham MP. The Council noted the latest version of the questionnaire. Cllr de Whalley said that the next stage was to get the art work completed ready for printing then delivery.

18.113 BUS SERVICE – ADDITIONAL SERVICES

The Chairman reported that after many months of lobbying by a parishioner, he was pleased to report some news and invited B. Cllr Fraser to report. B.Cllr Fraser reported that West Norfolk Community Transport had agreed to run a trial Sunday service on the No.48 route, starting on Sunday 25 of November for 6 weeks. B.Cllr Fraser said that WNCT had left the responsibility for publicity with her and she asked for a representative from the Council to be part of the publicity task force along with the other Parish Councils. Cllr Willis said that she would be willing to help. The B. Cllr had been in touch with KLFM, Your Local Paper and would draft an article for the Village Link. B.Cllr Fraser said that just as important as getting the message out was for parishioners to use the service so the need could be demonstrated and its continuation justified.

A parishioner who was invited to comment said he was concerned that the "use it or lose it" position did not take into account that the bus could still provide a valuable service for isolated and elderly residents.

18.114 ANNUAL COUNCIL PROPERTY INSPECTION 2018 UPDATE

The Council noted:

-The new dog bin had been purchased for Pott Row Green.

-CGM would carry out a tidy up of Church Green at a cost of £55.00 plus VAT, the Clerk would re-assess the condition of the Green once work had been carried out.

- **Cllr Coleman proposed: Council accept the CGM quote for Church Green - Resolved**

- The Council had been granted permission to cut the bough on the Lime tree back to the Green boundary and work would be done as soon as could be slotted in.
- Cllr Rudd would chase up Overtons regarding the cost of the bench respray.
- Cllr Coleman asked if a concrete post could be bought for Pott Row Green.

18.115 FOOTWAY LIGHTING PROVISION FOR PHASE 1 STAVE FARM UPDATE

The Council noted that the Clerk had provided the developer with a specification for LED lights based on advice from Norfolk County Council. The developer hoped to submit a lighting plan within the month.

- **Cllr Johnson proposed: Council to ask the developer for a sum to maintain the lights over the first few years - *Resolved***

18.116 GRIMSTON REMEMBERS WW1

18.116.1 War Memorial

The Council noted that after a few delays the work on the memorial should be started within the week.

18.116.2 Events

The Council noted that the first of the poppy workshops had been run at Holly Meadows School funded by the School Trust. The memorial book had also been completed, was ready to be printed off and be delivered for binding. There would be a lot to tie up at the October meeting as the September meeting had been cancelled, but generally good progress had been made.

18.117 COUNCILLORS' REPORTS

Cllr Johnson thanked the Council for the induction training as the course had been very useful.

18.118 DATE, TIME OF NEXT MEETING AND ITEMS FOR FUTURE AGENDA

The next meeting would be on Monday 5 November at 7.30pm
Cllr Johnson submitted his apologies.

Chairman.....

Date.....