

Grimston Parish Council
Minutes of the Meeting on Monday 3 September 2018
Grimston Village Hall

Present: Cllrs Israel(Chairman),de Whalley,Coleman,Rudd,Willis, Moore and Johnson
In Attendance: Mrs P Sewell (Clerk), B.Cllr Fraser and 10 members of the public

18.090 CHAIRMAN'S REPORT, TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

The Chairman welcomed everyone to meeting after the summer break. The Council accepted apologies from Cllrs Smith, Coe and Packer. Cllr O'Brien was not present.

18.091 TO RECEIVE DECLARATIONS OF INTEREST

Cllr de Whalley declared a personal interest in items concerning Gaywood Conservation Volunteers as he was a member of the group, he spoke when invited to do so, but did not vote.

18.092 TO RECEIVE AND ACCEPT THE MINUTES OF 9 JULY 2018 AS A TRUE RECORD

- **Cllr Johnson proposed: Council to accept the minutes of the previous meeting on 9 July as a true record - Resolved**

18.093 TO REPORT ON MATTERS ARISING FROM PREVIOUS MINUTES

18.093.1 Gaywood Conservation Volunteers - Rights of Way: The Council noted that the Volunteer group had spent a day clearing the local Rights of Way as requested by the Council. The Chairman thanked the Volunteers and Cllr Rudd who had provided direction.

18.093.2 Dog Bin for Cliffe en Howe Road: The Clerk reported that she would ask the Conservation Volunteers to install the dog bin as they had done previously.

18.093.3 Low Road Signage: The Council noted that the Borough Council would investigate. There were two new signs about 40 yards from the new junction, which could be moved up into position.

18.093.4 Litter Bins: The Council noted that the new litter bins had been installed. When the Borough Council invoice had been paid the wheelie bins would be delivered. Cllr Coleman volunteered to remove the old bins once the new bins were operational. Some concern was expressed that the removal of the bin by the school might encourage litter from those dropping off and picking up pupils. This would be raised with the school.

18.093.5 Chequers Green: The Council noted that the area of the Green discussed at the previous meeting had, upon investigation not been transferred to the Parish Council's ownership as promised. The current owner had decided to retain title but had given a written reassurance that the area was for public use.

18.093.6 Photo Frames: Cllr Willis reported that the frames had been purchased and some photos had been scanned and printed. Cllr Willis on behalf of the Village Hall Committee thanked the Parish Council and B.Cllr Fraser for their support.

18.094 TO RECEIVE CORRESPONDENCE

Council noted correspondence as listed.

18.095 FINANCE

18.095.1 To approve annual donation to Hudson Fen Leisure Ltd

- **Cllr Johnson proposed: Council to authorise the annual grant (£781.54) to HUFL to**

cover the cost of insurance - *Resolved*

18.095.2 To approve payments due

- **Cllr Coleman proposed: Council to approve payments due - *Resolved***

Payments	Heading	Gross	VAT
P Sewell	Salary (August)	460.72	0.00
P Sewell	Broadband/Phone (July/August)	40.00	0.00
P Sewell	Postage	22.09	0.00
P Sewell	General Admin	55.15	9.50
P Sewell	Grant (Photo frames)	98.40	16.40
Hudson Fen Leisure	Grant	781.54	0.00
Office Depot	Admin	76.60	12.77
Wybone	Litter Bins	1040.06	173.34
KL&WN BC	Litter Bins	28.85	0.00
G.W Ess	Litter Bins	220.00	0.00
Gaywood Valley Conservation	Rights of Way	175.00	0.00
N C Smith	Internal Audit	80.00	0.00
CGM	Grass Cutting (July)	126.24	21.04
Mole Pest Control	Open Space (Greens)	72.00	12.00
Pearce&Kemp	Street Lights (July)	85.20	14.20
Pearce & Kemp	Street Lights (August)	85.20	14.20
EON	Street Lights (August)	114.12	5.43
Total		3561.17	278.88
Receipts			
Santander	Interest (August)	10.00	
Groundworks UK	Neighbourhood Plan	8990.00	
Total		9000.00	

18.095.3 To Review and Accept Quarter 1 Financial Report (April- June 2018)

- **Cllr Moore proposed: Council to accept the Quarter 1 Financial Report (April- June 2018) - *Resolved***

18.096 HIGHWAYS

None.

Resolution to suspend business to receive Parishioners' Questions and Ward Reports

County Councillor Eyre: No report.

Borough Councillor Fraser: The B.Cllr confirmed that the Borough Council would donate bulbs for the parish planting. The B.Cllr promoted the "Yes I Can" event to be held at the Corn Exchange on 18 September. The next Councillor surgery would be arranged in January. The B.Cllr said that she was pleased that her idea to run a Sunday bus service up until Christmas was being considered, she would have more to report in October.

B.Cllr Fraser reported that there had been no movement on the County's position on Holly Meadows YFC so the matter had now been raised with Sir Henry Bellingham MP. The Chairman thanked her for all her effort thus far.

Parishioners: It was reported that a resident's hedge in Gayton Road was causing an obstruction as it was across the verge and onto the footpath.

18.097 PLANNING MATTERS

18.097.1 Report on Recommendations of the Planning Committee on 3 September 2018

Cllr De Whalley provided a verbal report on the meeting.

18.097.2 Neighbourhood Plan Group Progress Report

Cllr de Whalley reported that it was his intention to finalise the survey by the end of September after meeting with Sir Henry Bellingham. The Clerk reported that the grant had been received and would set up a meeting with the consultants.

18.098 ANNUAL COUNCIL PROPERTY INSPECTION 2018

The Chairman thanked those Councillors and Clerk who carried out the property inspection in July. The Council reviewed the property list and proposed action points. The Clerk was instructed to action all points with the exception of the Shoeing ring which was to be left unpainted. The Council also discussed additional points raised as a result of the walk around.

- **Cllr Coleman proposed: The Council to add an extra concrete post at the school end of Pott Row Green - *Resolved***
- **Cllr Moore proposed: The Council to ask contractors to tidy up the Church Green instead of the Church volunteers as they had enough to do – *Resolved***

The Council also discussed adopting the Gaywood Valley signs on Pott Row Green and on the Post Office Wall as they needed a clean and varnish. Cllr de Whalley would enquire as to who owned the signs.

The Clerk confirmed that there had been no response to the organisation of a seat painting workday. Cllr Rudd would speak to his contact to get a quote for blasting and respray.

The Clerk reported that the trees on the boundary of Chequers Green would be surveyed but the company had asked that the neighbouring property be informed prior to the inspection visit.

18.099 TO AGREE ADOPTION OF LIGHTING PROVISION FOR PHASE 1 STAVE FARM

The Council considered the County Council's proposal to adopt the streetlights at the development at Stave Farm. They would be installed by the developer and on completion adopted by the Parish Council. A lighting design plan would be submitted by the developer for approval before installation.

- **Cllr Willis proposed: Council to agree to adopt lights - *Resolved***
- **Cllr Coleman proposed: Council to specify LED lights - *Resolved***

Cllr Rudd advised that the lights should be positioned so they did not cause a nuisance to other residents in Ashwicken Road.

18.100 JUBILEE CLOCK TOWER

18.100.1 Annual Service

The Council noted that Smiths of Derby would carry out the annual service on 20 November subject to the Council's approval.

- **Cllr Moore proposed: Council to approve Smiths of Derby quote of £153.00 plus VAT to service the Jubilee Clock Tower on 20 November 2018 - *Resolved***

18.100.2 Appointment of Volunteer

The Council noted that a resident had volunteered to take over from Mr N Packer as the Clock Tower warden. Mr Packer was more than happy to step aside and had agreed to make

contact to run through the requirements of the role.

- **Cllr Coleman proposed: Council to appoint Mr Rust as Clock Tower Warden - *Resolved***
- **Cllr de Whalley proposed: Council to thank Mr Packer for all his assistance with the Tower over the years - *Resolved***

18.101 GRIMSTON REMEMBERS WW1

18.101.1 War Memorial

The Council noted that there was no date yet for the contractor to start work on the memorial. Once completed there would be a private unveiling for Sargent Hunter's family.

18.101.2 Events

The Council noted that the applications for funding had been approved and it would receive £700 in grant funding towards the Project and refurbishment of the war memorial. Cllr Coleman asked if the group still needed the grant from the School Trust for the poppies. The Clerk confirmed that it did and the workshops at the school were going ahead.

18.102 COUNCILLORS' REPORTS

Cllr Johnson reported that he had been disappointed with the inaccurate newspaper coverage of the Council's presentation to Grimston Cricket Club.

Cllr de Whalley reported more fly tipping in Grimston by Watery Lane.

Cllr Israel reported a Bonfire on a Sunday on the new development off Chequers Road.

18.103 DATE, TIME OF NEXT MEETING AND ITEMS FOR FUTURE AGENDA

The next meeting would take place on Monday 1 October 2018 at 7.30pm

18.104 STAFF REVIEW

- **Cllr Willis proposed: Members of the press and public be excluded under Public Bodies (Admission to Meetings) Act (PB(AM)A)1960 Section 12 (subsection 2) to discuss a confidential item relating to staff pay and conditions - *Resolved***

Members of the public and Clerk left the meeting room.

- **Cllr Coleman proposed: Council to approve Staff Review 2018 recommendations as listed - *Resolved***

-Grimston Parish Council to approve revised job description to include responsibility for GDPR and Neighbourhood Plan

-Grimston Parish Council profile stands at LC1 above substantive (Scale 23-25)

-Clerk's hours contracted hours to remain at 10 hours per week, however hours worked to support the NHP team to be logged and paid for as hours worked.

-Clerk's pay scale set at SP23 on the current Local Government 2018 pay scale

Chairman.....

Date.....