

**GRIMSTON PARISH COUNCIL
PLANNING COMMITTEE MEETING
THE VILLAGE HALL ON MONDAY 4 JUNE 2018 AT 7.00PM**

Present: Cllr de Whalley (Chairman), Cllrs Rudd, Coleman, Israel, Willis and Johnson

In Attendance: Mrs P Sewell (Clerk) and 7 members of the public

1. APPOINTMENT OF COMMITTEE CHAIRMAN

- **Cllr Rudd proposed: Committee to appoint Cllr de Whalley as Chairman- *Resolved***

2. APPOINTMENT OF COMMITTEE VICE-CHAIRMAN

- **Cllr Willis proposed: Committee to appoint Cllr Rudd and Cllr Coleman as joint Vice-Chairmen - *Resolved***

3. APOLOGIES

None

4. TO RECEIVE DECLARATIONS OF INTEREST

Cllr Rudd declared a personal interest in application 18/00845/F Greengates, 65 Leziate Drove, Pott Row as he had been asked for advice about the extension, he took no part in the discussion or vote.

5. TO ACCEPT THE MINUTES OF THE PREVIOUS MEETING ON 1 MAY 2018

- **Cllr Rudd proposed: Committee to accept the minutes of the previous meeting as a true record – *Resolved***

6. TO REVIEW COMMITTEE TERMS OF REFERENCE

The Committee reviewed the Terms of Reference. Clerk to make amendments to reflect that plans are now circulated by email and not in paper format.

7. TO CONSIDER PLANNING APPLICATIONS AS LISTED:

18/00845/F: Extension to bungalow forming double garage and bedroom at Greengates, 65 Leziate Drove, Pott Row.

- **Cllr Johnson proposed: Council to support application 18/00845/F as appropriate residential development - *Resolved***

18/00557/F: Change of use of the land for the stationing of 9 holiday lodges (caravans) and associated works at Anglia Fallen Stock Company Cliffe En Howe Road Pott Row.

Mr Bacon (Applicant) was invited to address the Committee - Mr Bacon provided some history to the issues with the current business and stated that as it had proved difficult to develop the site and thus the business in connection with its current use, the intention was to diversify into a small site with 9 holiday lodges.

The Chairman invited any further comment from members of the public attending the meeting. Two residents of Cliff en Howe Road said that they had no objection to the proposals. The Chairman reported that at the time of the meeting no objections had been raised online.

The Committee observed that the number of employees likely to be employed in the new business would be less than stated in the application. Mr Bacon agreed. The Committee thought that the surface of the access spur would need to be improved, and Cllrs also asked about Asbestos on the site and Flooding issues.

- **Cllr Israel proposed: Committee to support application 18/00557/F as appropriate diversification of an existing brownfield site within the countryside – *Resolved***

8. RELEVANT PLANNING MATTERS

None

Chairman

Date.....

Grimston Parish Council (Revised)

Planning Committee Terms of Reference

- 1) The Planning Committee will consist of SIX Councillors, to include automatically the Chairman & Vice-Chairman, with 4 others elected at the AGM each year. A Reserve of two Councillors will also be elected at the AGM each year in case any Committee members are unable to attend a Committee meeting, to ensure a quorum of at least 3 members for any meeting is maintained.
- 2) The Planning Committee is delegated the executive powers to make decisions on behalf of the Parish Council on all Applications & Appeals (further defined below).
- 3) A Committee Chairman and Vice-Chairman should be elected at the first Committee meeting each year. Members should always bear in mind any Parish Council policies/guidelines when making decisions, also the Local Plan & National guidelines. Councillors must also be aware of their responsibilities under the Code of Conduct, to declare any interest and decline from commenting, as soon as they become aware of the application.
- 4) A majority of the Committee can decide to refer any major or controversial Applications & Appeals to the Full Council, for consideration and a decision. If it is decided to put the Application to Full Council, the Committee will, time permitting, look at the detail and make a recommendation to Full Council. Other members of the Council will be informed that they should view the Application on the Borough's website.
- 5) Applications will be notified to all Councillors (not for comment) by email, so they are familiar with the application before a Committee meeting. Copies of the planning application will be available at the meeting
- 6) If a Planning Committee member needs to give their apologies, they should first approach the Reserve members to take their place prior to informing the Clerk.
- 7) Applicants/Appellants and or Parishioners will be permitted to address the Committee on matters concerning items on the Committee agenda prior to a decision being taken by the Committee.
- 8) Committee meetings will be held at 7 p.m. in the Village Hall as required, including at 7 p.m. on a Parish Council meeting night if the timing of the Application allows.

Terms of Reference to be read in conjunction with Grimston Parish Council's Standing Orders
Submission to Full Council on 9 July 2018 Meeting.