

GRIMSTON PARISH COUNCIL

Established in 1894

Chairman: Mr Keith Israel
Vice Chairman: Mr Michael de Whalley

10 Robin Hill,
Heacham,
Norfolk
PE31 7SS

E-mail: grimstonpc@btinternet.com

Tel: 01485 572037

29 May 2018

Dear Planning Committee Member,

A Grimston Parish Council **Planning Committee Meeting** will be held in the Village Hall on **Monday 4 June 2018**, commencing promptly at 7.00 p.m. The meeting agenda is set out below. If you are unable to attend the meeting, please advise a reserve member and submit apologies to the Clerk.

AGENDA:

- 1. Appointment of Committee Chairman**
- 2. Appointment of Committee Vice-Chairman**
- 3. Apologies**
- 4. To receive Declarations of Interest**
- 5. To accept the Minutes of the previous meeting on 1 May 2018**
- 6. To review Committee Terms of Reference**
- 7. To consider Planning Applications as listed:**
 - 18/00845/F:** Extension to bungalow forming double garage and bedroom at Greengates 65 Leziate Drove Pott Row
 - 18/00557/F:** Change of use of the land for the stationing of 9 holiday lodges (caravans) and associated works at Anglia Fallen Stock Company Cliffe En Howe Road Pott Row
- 8. Relevant Planning Matters**

Yours sincerely

P Sewell

Philippa Sewell (Mrs)
Clerk to The Parish Council

**GRIMSTON PARISH COUNCIL
PLANNING COMMITTEE MEETING
THE VILLAGE HALL ON TUESDAY 1 MAY 2018 AT 7.00PM**

Present: Cllr de Whalley (Chairman), Cllrs Rudd, Israel, Willis and Packer

In Attendance: Mrs P Sewell (Clerk) and 1 member of the public

1. APOLOGIES

Cllr Coleman

2. TO RECEIVE DECLARATIONS OF INTEREST

None

3. TO ACCEPT THE MINUTES OF THE PREVIOUS MEETING ON 9 APRIL 2018

- **Cllr Rudd proposed: The minutes of the Planning Committee meeting on 9 April 2018 be approved by the Committee and signed by the Chairman – *Resolved***

4. TO CONSIDER PLANNING APPLICATIONS AS LISTED:

18/00647/F: Two storey side extension at 83 Church Close, Grimston

- **Cllr Rudd proposed: Council to approve 18/00647/F as appropriate residential development - *Resolved***

18/00711/F: Extension to garage reception and workshop at 83 Leziate Drove, Pott Row. The Chairman stated that the application form had made no reference to the fact that the location was near to an SSI. The Committee noted that Natural England had already responded with no objection.

- **Cllr Willis proposed: Council to approve 18/00711/F as supports the development of local business - *Resolved***

5. RELEVANT PLANNING MATTERS

Congham Hall Application: The Clerk reported that an application to alter a permission condition had been submitted. This if approved would alter the phasing of the development. The Committee noted that in as far as it affected Lynn Road, it would mean that the emergency access would be operational in the first phase of development.

18/00571/RM: Construction of two dwellings - 68 Chapel Road Pott Row. The Clerk reported that there had been an objection submitted by a resident. The planning officer had also asked for some changes to the windows to avoid overlooking and these amendments had been submitted.

Cllr Rudd reported, in case there was any queries, that he was planning to start work on his garage, referring to the original planning permission.

Chairman.....

Date.....

Grimston Parish Council

Planning Committee Terms of Reference

- 1) The Planning Committee will consist of SIX Councillors, to include automatically the Chairman & Vice Chairman, with 4 others elected at the AGM each year. A Reserve of two Councillors will also be elected at the AGM each year, in case any Committee members are unable to attend a Committee meeting, to maintain a quorum of at least 3 for any meeting.
- 2) The Planning Committee is delegated the executive powers to make decisions on behalf of the Parish Council on all Applications & Appeals (further defined below).
- 3) A Committee Chairman and Vice Chairman should be elected at the first Committee meeting each year. Members should always bear in mind any Parish Council policies/guidelines when making decisions, also the Local Plan & National guidelines. Councillors must also be aware of their responsibilities under the Code of Conduct, to declare any interest and decline from commenting, as soon as they become aware of the application.
- 4) A majority of the Committee can decide to refer any major or controversial Applications & Appeals to the Full Council, for consideration and a decision. If it is decided to put the Application to Full Council, the Committee will, time permitting, look at the detail and make a recommendation to Full Council. Other members of the Council will be informed that they should view the Application on the Borough's website.
- 5) Applications will be circulated to Committee members to familiarise themselves with the detail (not for comment), so they are familiar with the application before a Committee meeting. The Application must be either back to the Clerk by the date on the envelope or be brought back to the actual meeting.
- 6) If a Planning Committee member needs to give their Apologies, they should first approach one of the Reserves to take their place and then inform the Clerk who will be attending the meeting, when giving their Apologies.
- 7) Applicants / Appellants and or Parishioners will be permitted to address the Committee on matters concerning items on the Committee agenda
- 8) Committee meetings will be held at 7 p.m. in the Village Hall as required, including at 7 p.m. on a Parish Council meeting night if the timing of the Application allows.

Adopted by Full Council on 3rd October 2016 Meeting.

Our ref: 18/00845/F
 Planning Officer: Mr M Broughton
 Council Information Centre: 01553 616200 Option 3
 E-mail: borough.planning@west-norfolk.gov.uk

Geoff Hall
 Executive Director

PARISH CONSULTATION

Environment and Planning

Philippa Sewell
 Clerk To Grimston Parish Council
 10 Robin Hill
 Heacham
 PE31 7SS

Ref. No: 18/00845/F
 Validated: 9 May 2018
 Parish: Grimston
 Date: 15th May 2018

THE TOWN AND COUNTRY PLANNING ACT 1990 (as amended)

Details: **Extension to bungalow forming double garage and bedroom at Greengates 65 Leziat Drove Pott Row King's Lynn Norfolk**

I have recently received details in respect of the above planning application. If you would like to make comments on this application, please do so no later than 5 June 2018.

You can make your comments by email to: **planning.econsultation@west-norfolk.gov.uk**.

The Case Officer dealing with this is Mr M Broughton who can be contacted on 01553 616418 should you have any questions.

Application Details in Public Access

<http://online.west-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=P8GTHPIV07800>

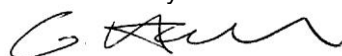
[just copy and paste the above link into your web browser]

Please allow 2 working days from the date of this letter to ensure the documents have been scanned.

I look forward to receiving any comments that you may have via email.

PLEASE NOTE: From 3 February 2014 we will no longer send a copy of the decision to the Parish Council, although you will be able to view it on the Council's website and print a copy should you wish to. Additionally from 7 February 2014 a weekly list of decisions issued will be sent by e-mail to those Parishes who have an e-mail address. If we don't have an e-mail address for your Parish and you wish to receive this information, please contact Planning Admin.

Yours faithfully



Executive Director
 Environment and Planning

Our ref: 18/00557/F
 Planning Officer: Mrs H Morris
 Council Information Centre: 01553 616200 Option 3
 E-mail: borough.planning@west-norfolk.gov.uk

PARISH CONSULTATION

Geoff Hall
 Executive Director

Environment and Planning

Philippa Sewell Clerk To Grimston Parish Council 10 Robin Hill Heacham PE31 7SS	Ref. No: 18/00557/F Validated: 22 May 2018 Parish: Grimston Date: 23rd May 2018
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THE TOWN AND COUNTRY PLANNING ACT 1990 (as amended)

Details: **Change of use of the land for the stationing of 9 holiday lodges (caravans) and associated works at Anglia Fallen Stock Company Cliffe En Howe Road Pott Row Norfolk**

I have recently received details in respect of the above planning application. If you would like to make comments on this application, please do so no later than 13 June 2018.

You can make your comments by email to: **planning.econsultation@west-norfolk.gov.uk**.

The Case Officer dealing with this is Mrs H Morris who can be contacted on 01553 616481 should you have any questions.

Application Details in Public Access

<http://online.west-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=P660EKIVJKM00>

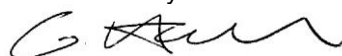
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Yours faithfully



Executive Director
 Environment and Planning