

**Grimston Parish Council**  
**Minutes of the Meeting on Monday 9 April 2018**  
**Grimston Village Hall**

**Present:** Cllrs Israel (Chairman), de Whalley, Rudd, Coleman, Packer, Willis, O'Brien and Coe

**In Attendance:** Mrs P Sewell (Clerk) and 10 members of the public

**18.030 CHAIRMAN'S REPORT AND TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

The Chairman reported that Cllr Von Johnson had recently passed away, it had been a great shock, she would be very much missed. The Chairman also reported that Emma Harvey, who had done so much for the village had also passed away.

**Apologies:** Cllr Moore, Cllr Smith. Borough Councillor Fraser would be late as she had another meeting

**18.031 TO RECEIVE DECLARATIONS OF INTEREST**

Cllr de Whalley stated his intention to offer the Council IT advice free of charge, however he declared a personal interest should the issue of purchasing computer equipment arise.

Cllr de Whalley declared an interest as he was a trustee of the Fen Allotment Trust, he spoke on the item but did not vote.

**18.032 TO RECEIVE AND ACCEPT THE MINUTES OF 5 MARCH 2018 AS A TRUE RECORD**

Cllr Willis stated that 18.025 should read ....only offer a weekly service...

- **Cllr Willis proposed: To receive and accept the Minutes of 5 March 2018 as a true record, subject to the agreed correction - *Resolved***

**18.033 TO REPORT ON MATTERS ARISING FROM PREVIOUS MINUTES**

**Bus service:** The Council noted that Lynx would not consider changes to routes or additional services. The 48 route was subsidised, and no new money would be forthcoming. Filling the routes left by the withdrawal of services by Stagecoach was the priority for the County Council and local bus companies.

**Speed Watch:** The Clerk reported that she had 4 names, since 2 had dropped out.

**Boundary Review:** The Council noted that the Boundary Commission had confirmed their intention to create a two-member borough ward to include Grimston, Congham, Roydon and Gayton amongst others.

**Refurbishment of seats:** The Clerk stated that this project had not been forgotten about, but there are not many local contractors able to carry out the work. Cllr Rudd suggested trying a company called Overton.

**Gaywood Valley Conservation Group:** The group had booked out two days to work on the Rights of Way in the Summer. Instructions would be required from Cllr Rudd as to what work needed doing.

**18.034 TO RECEIVE CORRESPONDENCE**

Correspondence was accepted as listed. The Clerk highlighted key items:

**Vacancy notice:** Electors would have 14 days with which to request an election. If no request was made. The Council would seek to fill the vacancy by co-option.

**Grimston Cricket Club:** The Council noted a request had been received by the Cricket Club for funding support. It would be considered by the Council in June.

## 18.035 FINANCE

### 18.035.01 To approve payments due.

- Cllr Rudd proposed: Council to approve payments due - *Resolved*

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Payments		Gross	VAT	Cheque No.
P Sewell	Salary (March)	460.72	0.00	101839
Pearce&Kemp	Street Lights (Feb)	85.20	14.20	101840
Pearce&Kemp	Street Lights (Mar)	85.20	14.20	"
Office Depot	Printer (Cartridges)	41.18	6.86	101841
EON	Street Lights (April)	91.81	4.37	DD
<b>Total</b>		<b>764.11</b>	<b>39.63</b>	
Receipts				
Santander	Interest (April)	9.99		BACs
<b>Total</b>		<b>9.99</b>		

### 18.035.02 TO APPROVE MEMBERSHIP OF COMMUNITY ACTION NORFOLK

The Council considered whether to continue its membership of Community Action Norfolk.

- Cllr Coleman proposed: Council to not renew membership of CAN this year- *Resolved*

### 18.035.03 TO APPROVE QUOTE TO SPRAY WALL AROUND CHURCHYARD TO REMOVE IVY

Cllr Coe reported that the ivy on the Churchyard wall was likely to become an issue if not removed. The Council considered the quote from CGM, it was noted that there may be a need for several sprays.

- Cllr Rudd proposed: To approve CGM's quote for £75.00 to spray ivy on the churchyard wall - *Resolved*

### 18.035.04 TO CONFIRM THE APPOINTMENT OF THE INTERNAL AUDITOR

The Council noted that Mr Smith had agreed to carry out the internal audit for 2017-2018. His standard fee was £80.00, subject to any additional items that the Council may require him to inspect.

- Cllr Willis proposed: Council to reappoint Mr N Smith as internal auditor - *Resolved*

### 18.035.05 INFORMATION ON THE NEW AUDIT PROCESS

The Clerk referred Council to the new AGAR form and the option now available to Councils to opt in or out of an External Audit. The deadline for completing the AGAR form was 11 June, therefore the AGAR Form would need to be signed off at the 4 June Meeting at the latest.

*Resolution to suspend business to receive reports from Ward Members and Parishioners' Questions*

County Councillor: Cllr Eyre was not present.

**Borough Councillor: Cllr Fraser** reported the Boundary Commission had confirmed their intention to create a two-member borough ward to include Grimston, Congham, Roydon and Gayton amongst others. The Cllr had arranged a meeting Anglian Water's operational engineer with those residents affected by sewage. The Cllr felt that there had been a disappointing turnout at the Village Views Matters event she had arranged.

#### **Parishioners' Questions**

It was reported that the redundant school crossing sign on Gayton Road was flashing.

#### **18.036 PLANNING MATTERS**

##### **18.036.01 To note report and resolutions of the Planning Committee**

Cllr De Whalley reported on the Planning Committee on 9 April 2018.

##### **18.036.02 Neighbourhood Plan**

The Clerk said that the next meeting was with planning consultants Small Fish. The meeting was planned for later this month, subject to availability. The funding stream which had closed had now reopened, so the priority would be to submit the application as soon as possible. Cllr de Whalley said that Sir Henry Bellingham had expressed an interest in discussing the Group's plans.

#### **18.037 HIGHWAY MATTERS**

**Cllr Willis:** Large pothole in Fen Lane on the bend near the 40mph sign.

**Cllr Packer:** Large pothole at the top end of Watery Lane.

#### **18.038 WW1 CENTENARY COMMEMORATIONS**

##### **18.038.01 To approve quote for War Memorial Refurbishment**

The Council noted the cost to re-lead up to 60 letters and add Sgt. Fred Hunter's name to the memorial would be £825.00.

- **Cllr Willis proposed: Council to approve quote from Clivedon Conservation to repair and update the War Memorial - *Resolved***

##### **18.038.02 To authorise applications to Norfolk Foundation for grants**

The Council noted that there were two grants available:

KL&WN Borough Council - Match fund up to £250.00 to apply to help offset the cost of the War Memorial refurbishment. Norfolk Foundation - Funding up to £500.00 towards WW1 projects.

- **Cllr Willis proposed: Council to authorise grant applications for WW1 commemorations - *Resolved***

#### **18.039 COUNCIL POLICES**

##### **18.039.01 Approval of Grimston Parish Council Equality Policy**

- **Cllr Coleman proposed: Council to approve Grimston Parish Council Equality Policy - *Resolved***

##### **18.039.02 Approval of Grimston Parish Council Safeguarding Policy**

- **Cllr Coleman proposed: Council to approve Grimston Parish Council Safeguarding Policy - *Resolved***

**18.040 FEN ALLOTMENT TRUST: REQUEST FOR A NEW DOG BIN ON CLIFFE EN HOWE ROAD**  
*Cllr de Whalley declared an interest as he was a trustee of the Fen Allotment Trust, he spoke on the item but did not vote.*

The Fen Allotment Trust had asked if a dog bin could be installed at the bottom end of Cliff en Howe Road. The Trust offered to purchase the bin, if it was adopted by the Parish Council. Councillors considered that there were now sufficient dog bins in the village, especially as the cost of emptying had doubled this year. Cllr Willis said that there was not a problem in that area of the village, but felt that the Trust land was being abused because Norfolk Wildlife Trust would not allow dog bins on their land, discouraging dog walkers from picking up.

- **Cllr Packer proposed: Grimston already had a sufficient number of dog bins – Resolved**
- **Cllr Willis proposed: Council to support the Trust if they took the issue of dog fouling up with NWT - Resolved**

**18.041 GRASS CUTTING: TO APPROVE CONTRACT**

The Clerk reported that quotes had not been submitted by the deadline, so the item would rollover until next month. CGM would continue to cut the grass in the meantime. Cllr Willis asked about grass cutting at Philip Rudd Court. The Clerk said that she would discuss the matter with Mr Jackson.

**18.042 TREE MANAGEMENT: TO APPROVE EXTENT OF THE WILLOW TREE (POTT ROW) RESHAPE**

- **Cllr Coleman proposed: Council to instruct Treevista to carry out a 3 metre reshape on the Willow at a cost of £300.00 - Resolved**

**18.043 COUNCILLORS’ REPORTS**

Cllr Coleman reported that he had planted two oak saplings on Common , and thanked Cllr de Whalley for his help.

Cllr Packer reported a further complaint about the layby on the footpath off Congham Road.

Cllr Packer suggested that the Council ought to hold another daffodil planting

Cllr Coleman repeated the Chairman’s welcome to Cllr Johnson’s husband John to the meeting, he was pleased to note that Mr Johnson intended to put himself forward for the Council vacancy.

**18.044 DATE, TIME OF NEXT MEETING AND ITEMS FOR FUTURE AGENDA**

The next meeting would be held on Monday 14 May, it was the Council’s AGM and would take place after the Annual Parish Meeting which started at 7.00pm

**Chairman Signed .....**

**Dated.....**