

Grimston Parish Council

Community Infrastructure Levy

How and when CIL payments are made to Grimston Parish Council

1. Grimston Parish Council will receive 15% of CIL receipts that arise from development in Grimston and Pott Row. On completion of a [Neighbourhood Development Plan](#), the PC will receive 25% of CIL receipts, with no cap.
2. Payments will be capped to £100 per Council Tax dwelling per year. The Parish of Grimston has 902 dwellings so would not receive more than £90,200 of CIL receipts per year.
3. CIL is paid in instalments over 2 months to 3 years, depending on the size of the development when building works start. Planning permissions can be valid for three years, so it may be a while before significant CIL payments are received.

Payment periods

4. The Borough Council will make payments:
 - from 1 April to 30 September to the PC by 28 October of that financial year
 - from 1 October to 31 March to the PC by 28 April of the following financial year

Responsibilities for Town and Parish Councils

5. Town and Parish Councils must make proper arrangements for the proper administration of their financial affairs as set out in Section 151 of the Local Government Act 1972. They must have systems in place to ensure effective financial control in accordance with the Accounts and Audit (England) Regulations 2011. These requirements also apply when dealing with the meaningful proportion payments given to Town and Parish Councils under the CIL.
6. The Town or Parish Councils are responsible for spending the meaningful proportion of CIL receipts within 5 years of their receipt.
7. Town and Parish Councils are required under Regulation 62A of the CIL Regulations to publish via their website the amount of CIL received and spent within their area, a summary of the projects on which CIL was spent and any balances brought forward from previous years. This should occur no later than the 31st December following the reporting year (1st April to 31st March)
8. A copy of this report should be sent to KL&WN Borough Council's Monitoring Officer. It would be good practice to also publish a copy of the report in any Town/Parish newsletter or on local noticeboards.
9. The income received from the CIL should also be included in the overall published accounts but is not required to be identified separately therein.

Spending CIL Receipts

10. The CIL Regulations state that a Town/Parish Council must use CIL receipts passed to it in accordance with Regulation 59A or 59B to support the development of the local council's area, or any part of that area, by funding: (a) the provision, improvement, replacement, operation or maintenance of infrastructure; or (b) anything else that is concerned with addressing the demands that development places on an area. This gives Grimston Parish Council considerable freedom to spend the proportion of CIL on the things that address the impacts of development on the area.

11. Notwithstanding this freedom Grimston Parish Council will consider - What are the Infrastructure Needs? - whether the expenditure addresses the extra demand on infrastructure and services that are caused by development within their area and be clear on the links between infrastructure and growth.

12. The production of a Parish Infrastructure Delivery Plan (IDP) can be a useful starting point for the prioritisation of infrastructure projects and input into the Borough Council's wider Infrastructure Delivery Plan is welcomed.

13. Grimston Parish Council will consider on going operational and maintenance costs associated with the provision of new infrastructure and will be clear how such costs will be met for the life of the infrastructure.

Engagement with the local community to determine their infrastructure needs?

14. Grimston Parish Council will consider the capacity of existing groups and residents to engage in the CIL process and ensure that such processes are inclusive, that all members of the community may contribute to determining how local CIL may be spent, including those who are least vocal and most vulnerable.

How will the CIL be spent

15. Grimston Parish Council will ensure that the benefits of the CIL funds will be maximised. This may mean that the Parish Council will consider the long term housing growth and resulting infrastructure needs when developing plans for the spending of CIL. It also may take some time for sufficient funds to accumulate for more strategic infrastructure.

16. Grimston Parish Council recognises that the CIL is a Government initiative which may be altered or ended at any time.

Working in liaison with Borough Council's CIL Officer

17. The CIL Officer is responsible for:

- collecting, administering, monitoring and enforcing developer contributions secured through CIL
- calculating the amount of CIL payable on individual developments, monitoring commencement of developments and payment of CIL
- calculating the amount of CIL to be passed to PCs and reviewing their spending of CIL
- collating Parish and Town councils' annual financial reports

GRIMSTON PARISH COUNCIL - CIL ANNUAL REPORT

2017-2018		
COMMUNITY INFRASTRUCTURE LEVY – B/F		
	Total	
COMMUNITY INFRASTRUCTURE LEVY - RECIEPTS		
1. <i>Planning Application No.</i>	<i>Date</i>	<i>Amount</i>
2.		
3.		
	Total	
COMMUNITY INFRASTRUCTURE LEVY - PAYMENTS		
1. <i>Project Title</i>	<i>Date</i>	<i>Amount</i>
2.		
3.		
	Total	
COMMUNITY INFRASTRUCTURE LEVY C/F		
	Total	

**Denotes full or part payment*

COMMUNITY INFRASTRUCTURE LEVY	
PROJECT DESCRIPTION	Notes
1.	
2.	
3.	