

**Grimston Parish Council**  
**Minutes of the Meeting on Monday 4 June 2018**  
**Grimston Village Hall**

**Present:** Cllrs Israel (Chairman), de Whalley, Rudd, Coleman, Packer, Willis, Smith, Coe, Moore and Johnson

**In Attendance:** Mrs P Sewell (Clerk), B.Cllr Fraser and 10 members of the public

**18.060 CHAIRMAN’S REPORT, TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE**

The Chairman welcomed all present to the June Meeting.

Cllr O’Brien not present

**18.061 TO RECEIVE DECLARATIONS OF INTEREST**

Cllr De Whalley declared a personal interest in the Dog Bin provision update as he was a Trustee of GFAT who had requested the bin, he took part in the discussion but not the vote.

**18.062 TO RECEIVE AND ACCEPT THE MINUTES OF 14 MAY 2018 AS A TRUE RECORD**

- **Cllr Willis proposed: Council To receive and accept the Minutes of 14 May 2018 as a true record - *Resolved***

**18.063 TO REPORT ON MATTERS ARISING FROM PREVIOUS MINUTES**

**Ivy Spraying:** The Council noted that the Ivy on the churchyard wall had been sprayed and appeared to be taking effect. The Clerk would arrange for a second spray.

**Dog Bins:** The Council noted that the Grimston Fen Allotment Trust had responded to the Council’s response for a dog bin with an offer to contribute to the cost of the bin clearance.

- **Cllr Willis proposed: Council to support the request if KL&WN Borough Council could add it to the Council’s contract - *Resolved***

**Congham Road Drain:** The Clerk reported that the issue raised by Cllr Rudd had been inspected by Highways who had determined no action was required at the time. Cllr Rudd said the drain was blocked solid.

**Lynn Road & Gayton Road footpaths:** The Council noted that the issues raised by Cllr Johnson were overdue for repair, but Highways had an extremely long backlog of work.

**Footpath 18:** Cllr Johnson reported that the improvements to the surface had been completed. The Council also discussed the overhanging trees on the path. The Clerk would investigate costs of tidying the trees up.

**18.064 TO RECEIVE CORRESPONDENCE**

Noted, the date for the daffodil planting was amended to 6 October.

**18.065 FINANCE**

**18.065.1 To approve payments due**

- **Cllr Willis proposed: Council to approve payments as listed - *Resolved***

Grimston Parish Council		04-Jun-18		
Payments		Gross	VAT	Cheque No.
P Sewell	Salary (May)	460.72	0.00	101850
P Sewell	Broadband/Phone (May)	20.00	0.00	101851

CGM	Grass Cutting	281.95	46.99	101852
Pearce&Kemp	Street Lights (May)	85.20	14.20	101853
<b>Total</b>		<b>847.87</b>	<b>61.19</b>	
<b>Receipts</b>				
Nil		0.00		
<b>Total</b>		<b>0.00</b>		

### 18.065.2 AGAR 2018

The Chairman referred Councillors to the AGAR 2018 form to review the sections on Governance and the Accounting Statement.

#### Page 5 : Governance

- **Cllr Willis proposed: Council had met the Governance requirements - Resolved**

#### Page 6: Accounting Statement

- **Cllr Willis proposed: Council accepts the figures as presented in AGAR 2018 - Resolved**

### 18.065.3 Cricket Club request for a donation

Council reviewed the request for financial assistance from Grimston Cricket Club to help purchase new maintenance equipment.

- **Cllr Coe proposed: Council to award a grant of £1000 - Resolved**

### 18.066 HIGHWAYS

Cllr Johnson had sent the Clerk photos of the flooding in Low Road. A report would be sent to the County Council. The Chairman reported that the splays at Roydon Crossroads had become dangerous due to the length of the grass. There were also complaints about the damage done by parked cars to the verge in Vong Lane.

### 18.067 ANNUAL REVIEW OF COUNCIL DOCUMENTS

#### 18.067.1 Standing Orders

- **Cllr Coleman proposed: Council to include approved section on GDPR after para 20 - Resolved**

#### 18.067.2 Code of Conduct

No changes were recommended or proposed.

### 18.068 ANNUAL PARISH MEETING 2018 – ISSUES TO TAKE FORWARD

The Council reviewed the issues raised at the Annual Parish Meeting.

#### Additional Bus Services:

The request to refer the lack of a Sunday or bank holiday service back to the County Council. B. Cllr Fraser had agreed to raise the possibility with the West Norfolk Community Transport scheme, although it was noted that very few of their current bus routes included a Sunday Service.

- **Cllr Packer Proposed: Clerk to liaise with County Councillor to raise the issue at County Hall - Resolved**

#### Hudson Fen Leisure Ltd:

The Council noted that the Charity had concerns that it did not have enough volunteers to run the management committee. There was a tentative suggestion that the Parish Council might take over the running of the facilities. HUFL would contact the Council when or if

necessary to discuss the way forward.

**Triangle Green:**

Council noted that the requests to allow the grass to be left to see if lady's smock would grow. The Council needed to agree measures to ensure there was not a repeat of the issues in 2016. The layout for the area would be reviewed on the village walk around.

***Resolution to suspend business to receive Parishioners' Questions and Ward Reports***

**Parishioners Questions** None

**C.Cllr Eyre** was not present, and the Clerk was asked to ensure that the Councillor had the dates of the Council meetings.

**B.Cllr Fraser** reported that she had spoken informally to West Norfolk Community Transport about additional buses, but their response it had not been very encouraging. A new Police Engagement Officer had been appointed to replace PC Carter, the B.Cllr would ask PC Lee to attend a Council meeting. B.Cllr Fraser also reported that part of Roydon Common that had been used by travellers belonged to Norfolk County Council. B.Cllr Fraser said she had been considering organising Councillor Surgeries, as an alternative to the Village Matters events.

**18.069 PLANNING MATTERS**

**18.069.1 Planning Committee Report and Resolutions**

Cllr de Whalley reported that at the 4 June 2018 meeting, the Committee had supported both applications: **18/00845/F**: Extension to bungalow forming double garage and bedroom at 65 Leziate Drove and **18/00557/F**: Change of use of the land for the stationing of 9 holiday lodges (caravans) and associated works at Anglia Fallen Stock Company.

**18.069.2 Neighbourhood Plan Group**

Cllr de Whalley reported that progress was being made on the questionnaire and that a grant of £8990 had been secured to meet the cost of printing and consultants.

**18.070 LITTER BIN REVIEW 2018 AND PURCHASE OF NEW BINS**

The Chairman referred Councillors to the Litter Bin Review prepared by the Clerk.

- **Cllr Coleman proposed: To purchase two wheelie bin housings from Wybone as costed the report - Resolved**
- **Cllr Coleman proposed: To contract the Borough Council to empty the bins once a fortnight – Resolved**

The Clerk asked if B. Cllr Fraser would support the Parish Council's request that KL&WN Borough Council covered the cost of emptying one bin. The Clerk said that the next steps would be to contact the volunteers, lay the two bases and dispose of the existing bins.

**18.071 WW1 COMMEMORATIONS: PROGRESS REPORT**

The Clerk reported that progress was being made on the various projects but made the Council aware that the cost of the faculty to install the memorial plaque in the Church ie the Church version of planning permission would be £249. This would be in addition to the cost of materials which was estimated at around £100-£150. The Clerk advised there was no guarantee that permission would be granted.

- **Cllr Coleman proposed: Council to approve expenditure on faculty cost for WW1 plaque - Resolved**

Cllr Willis reported that the Grimston Fen Allotment Trust had agreed to award £50.00 towards the cost of running the talks on 17 November.

**18.072 DAFFODIL DAY – TO APPROVE ARRANGEMENTS**

Cllr Packer has set the date of Saturday 6 October for planting. The arrangements would be the same as last time, to meet at the 3 Horseshoes at 10.00am and groups despatched to set areas.

- **Cllr Smith proposed: Council to write to Businesses to ask if they would make donation towards the cost of bulbs – Resolved**

B. Cllr Fraser said that she would ask the Borough Council if they were prepared to donate bulbs, she suggested that she do this first before businesses were approached.

- **Cllr Johnson proposed: Council to invite local groups to join in with the planting – Resolved**

Cllr de Whalley offered to provide and plant some snowdrop bulbs. The Clerk was asked to put details of the planting in the Village Link.

**18.073 GENERAL DATA PROTECTION REGULATIONS 2018: COMPLIANCE UPDATE**

The Council noted that the act was now law and a specific duty for Parish Councils. The Clerk confirmed that the Privacy Statement, Data Audit and GDPR Policy would be circulated ready for approval at the July meeting

**18.074 COUNCILLORS’ REPORTS**

**Cllr Willis** asked if the Council would consider the purchase of additional photo frames for the Village Hall to extend the photograph collection at its next meeting.

**Cllr de Whalley** reported that one of the oak trees planted on Chequers Green did not look healthy.

**Cllr Coe** reported that there had been several incidents of Hare Coursing in local fields and urged anyone to report any suspicious activity to the Police. Cllr Coe advised that residents should not approach the hare coursers themselves, but to call 999.

**Cllr Coleman** registered concern about the standard of grass cutting on the greens as it appeared that a cut had been missed.

**18.075 DATE, TIME OF NEXT MEETING AND ITEMS FOR FUTURE AGENDA**

The next meeting would take place on Monday 9 July at 7.30pm.

**Chairman**.....

**Date**.....