

**Grimston Parish Council**  
**Minutes of the Meeting on Monday 6 March 2017**  
**Grimston Village Hall**

**Present:** Cllr Israel (Chairman), De Whalley, Coe, Coleman, Rudd, Johnson and Willis  
**In Attendance:** Cllr J Law (County Councillor), Mrs P Sewell (Clerk) and 13 members of the public

**17.017 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:**

The Council accepted apologies from Cllr Packer, Smith and Moore and Cllr Fraser (Borough Councillor).

Cllr O'Brian was not present.

**17.018 TO RECEIVE DECLARATIONS OF INTEREST**

Cllr de Whalley stated his intention to continue to offer the Council IT advice free of charge, however he declared a personal interest if the issue of purchasing computer equipment arose.

**17.019 TO RECEIVE AND ACCEPT THE MINUTES OF 23 JANUARY 2017 AS A TRUE RECORD**

**The minutes of 23 January 2017 Council Meeting were agreed and signed by the Chairman.**

**17.020 TO REPORT ON MATTERS ARISING FROM PREVIOUS MINUTES**

**Street Naming:** The Chairman referred members to the objection raised to the street name Tony Scase Court. The Council had been asked to write to the Borough Council to make a case for an alternative name. The Chairman invited both Mr Pitcher and Mr Rust to speak on the matter.

- **Cllr Coe proposed: The Council to take on board the issues raised for future names, but to take no further action to reverse the Borough Council's current decision – Resolved**

**Precept:** The Chairman reported that since the precept had been set, the Borough Council had adjusted the tax base, the result was that council tax payments would reduce slightly.

**Leziate Drove:** The Chairman reported that Highways had confirmed that the Council would receive a refund for the trod, payment was expected in either April or May.

**Transparency Code:** The Clerk reported that Transparency Code briefing had been useful and she would make the changes to the website in due course. It was noted that much of the website's capacity has been taken up with old copies of the Village Link which would be removed as there was already a link to the Village Link on the site.

**War Memorial Workshop:** The Clerk had also attended a workshop in Norwich, it had provided instruction on how to review the condition of the memorial and how to apply for funding from the War Memorial Trust. The Council noted that memorial was now missing nearly 50 of the lead letters.

**17.021 TO RECEIVE CORRESPONDENCE**

The Council received the correspondence list. The key points were as follows:

**SLCC Norfolk Training:** The Clerk would attend.

**Understanding Councils Finances:** Cllr de Whalley would consider attending the course on 22 May.

**Norfolk ALC:** Ms Ollet-Nash resignation was announced.

**The UK Power Networks – Vulnerable Register Scheme:** Leaflets would be left in the Village Hall and a note put into the Village Link.

## 17.022 FINANCE

### Approval of Accounts for payment:

| <b>Payments</b>      |                        |               |              |
|----------------------|------------------------|---------------|--------------|
| <b>Cheques</b>       |                        | <b>Gross</b>  | <b>VAT</b>   |
| P Sewell             | Clerk's Salary (March) | 460.72        | 0.00         |
| P Sewell             | Broadband/Phone (Feb)  | 20.00         | 0.00         |
| P Sewell             | Expenses: Postage      | 18.25         | 0.00         |
| Office Depot         | Office Supplies        | 30.46         | 5.08         |
| Office Depot         | Office Supplies        | 15.72         | 2.62         |
| Pearce&Kemp          | Street Lights (Jan)    | 85.20         | 14.20        |
| Pearce&Kemp          | Street Lights (Feb)    | 85.20         | 14.20        |
| <b>Direct Debits</b> |                        |               |              |
| EON                  | Street Lights          | 91.81         | 4.37         |
| EON                  | Street Lights          | 82.93         | 3.95         |
| <b>Total</b>         |                        | <b>890.29</b> | <b>44.42</b> |
| <b>Income</b>        |                        |               |              |
| Santander            | <b>Interest</b>        | 2.34          |              |
| <b>Total</b>         |                        | <b>2.34</b>   |              |

- **Cllr Rudd proposed: Council to approve March 2017 payments as listed - Resolved**

**Audit Review Report:** Cllr de Whalley confirmed that he had received the accounts up to 31 December for inspection.

### ***Resolution to suspend business to receive reports from Ward Members and Parishioners' Questions***

**County Councillor:** Cllr Law had nothing to report other than to confirm that he would not be standing again due to personal circumstances. Evening meetings remained difficult but he would always deal with email correspondence.

### **Parishioners' Questions**

A parishioner raised concerns that the Council's standing orders had not been followed at the December Council meeting and stated the importance of following regulations.

## 17.023 CHAIRMAN'S REPORT

**Chairmanship:** The Chairman stated that he had felt that some of the issues raised had been directed at his Chairmanship. He had chaired meetings of various organisations for several decades without complaint, he was fully committed to the parish and ensuring that both councillors and residents could express their views in an open manner.

**Storm Doris:** The Clerk had checked the Greens after the storm, there was no damage except for a large broken branch on Triangle Green which Cllr de Whalley had cleared away.

**Chequers Green:** The Chairman thanked Cllr Coleman and Mr Stebbings for moving the concrete bollards to the boundary of Chequers Green.

## 17.024 PLANNING MATTERS

**Planning Committee Reports:** Cllr de Whalley reported on the decisions of the planning

committee and confirmed that the date of the next committee meeting was 16 March at 7.00pm. Council also noted that the committee had appointed Cllr Coleman as the Vice-Chairman and the committee would look at a system to allow members of the public to speak on planning applications at Committee.

**The Neighbourhood Plan:** The group had heard from a speaker involved in the plan process, no date had been set for the next meeting.

**Congham Hall Hotel Planning Application:** Grimston was not a statutory consultee but increased business at the Hotel would have an impact on Lynn Road and this would affect Grimston residents. The Council then reviewed the plans and the proposed changes to the access.

- **Cllr Coleman proposed: Council to register the importance of the widened access with the Planning Officer - Resolved**

### **17.025 HIGHWAY MATTERS**

Cllr Rudd reported that the hedge reported at the November meeting on Lynn Road had been cut.

### **17.026 POLICING MATTERS**

The first Newsletter had been published and would be posted on the Village Hall notice board.

### **17.027 INTRODUCTION OF THE COMMUNITY INFRASTRUCTURE LEVY**

The Chairman referred councillors to the Borough Council's scheme emailed in February. The scheme came into effect on 15 February, and would for the most part replace the Section 106 scheme. The key points were:

- The Levy was based on a price per square metre, and would apply to both residential and commercial builds, although some development would be exempt.
- The Borough Council would monitor, collect and then distribute a percentage of the levy.
- It was expected that most funds will not start to be paid out until 2018-19.
- Parish Councils could use the fund for infrastructure projects only, the funding would also be ring fenced and accounted for separately.

### **17.028 TO REVIEW MANAGEMENT OF TRIANGLE GREEN**

The Chairman reminded Councillors that the Council had agreed in 2016 to leave areas of Triangle Green unmown to see if Lady's Smock would grow. The unmown grass appeared to be unpopular with the residents, and the grass had been cut early. The Council had then agreed that a more detailed consultation was required to gather support for the project to continue, but this consultation had not happened. The Chairman asked Council to consider the next step.

- **Cllr de Whalley proposed: Council to revert to usual grass cutting procedure for 2017-2018 and revisit the wildflower proposal next year – Resolved**
- **Cllr Willis proposed: The Council to thank Mr Skerry for cutting the grass to date - Resolved**
- **Cllr Coleman proposed: Council to continue grass cutting arrangement with Mr Skerry subject to the question of insurance being clarified - Resolved**

Cllr de Whalley stated that the Council should ensure that volunteers were suitably qualified or trained when operating machinery.

#### **17.029 TO DISCUSS AND AGREE GRANT APPLICATION TO THE TRANSPARENCY CODE FUND**

The Chairman reported that the Clerk had prepared the application to cover: Laptop, scanner/printer, WordPress training and staff costs. The total grant was £1265.53 and would be submitted on 9 March 2017.

- **Cllr de Whalley: Council to approve application to the Transparency Code Fund - *Resolved***

#### **17.030 COUNCILLORS' REPORTS**

**Cllr Johnson** reported the state of the alleyway on Footpath 18 between Lynn Road and Low Road. The Chairman asked Councillors to have a look and the options would be discussed at the next meeting.

#### **17.031 DATE, TIME OF NEXT MEETING AND ITEMS FOR FUTURE AGENDA**

The next meeting would take place on Monday 3 April at 7.30pm