

Grimston Parish Council
Minutes of the Meeting on Monday 23 January 2017
Grimston Village Hall

Present: Cllr Israel (Chairman), De Whalley, Coe, Coleman, Johnson, Moore, Packer, Smith, O' Brian and Willis

In Attendance: Cllr S Fraser (Borough Councillor), Mrs P Sewell (Clerk) and 15 members of the public

The Chairman wished everyone a belated Happy New Year.

17.001 APOLOGIES FOR ABSENCE

The Council accepted apologies from Cllr Rudd and Cllr Jason Law (County Councillor)

17.002 TO RECEIVE DECLARATIONS OF INTEREST

Cllr de Whalley stated his intention to continue to offer the Council IT advice free of charge, however he declared a personal interest if the issue of purchasing computer equipment arose.

17.003 MINUTES OF THE PREVIOUS MEETING

The minutes of 7 November 2016 Council Meeting were agreed and signed by the Chairman. The report of the non-quorate meeting on 5 December 2016 was noted.

17.004 MATTERS ARISING FROM PREVIOUS MINUTES

Dog Bin: The Clerk reported that Sibelco had still not decided if they would provide a dog bin. The Clerk had offered to meet their representative to talk over any concerns.

Bus Shelters: Cllr Packer asked if the school had confirmed their interest in the Bus Shelter as she considered it unfair for Cllr Rudd to have to continue to store the shelters if they could not be used.

Bus Stop: Cllr Packer queried the issue with the position of the base for the new bench. The consensus was that the bench should be positioned closer to the stop itself. Cllr Packer asked that Mr Rudd be asked to quote for the new base.

17.005 TO RECEIVE CORRESPONDENCE

The Clerk referred members to the correspondence as listed.

Courses: The Clerk confirmed with the Council that she would attend the Civic Voice workshop on War Memorials in Norwich and the Transparency Code Briefing in Downham Market followed by word press training.

Press Release: KL&WN BC were encouraged to note an increase in food waste being diverted from the black bins into the recycling caddies over the Christmas period as the average daily collection had been 50% higher than usual.

17.006. APPROVAL OF ACCOUNTS FOR PAYMENT IN DECEMBER AND JANUARY

- Cllr Moore proposed: Council to approve payments as listed - *Resolved*

PAYMENTS			
		Gross	VAT
Cheques			
P Sewell	Clerk's Salary	368.72	0.00
P Sewell	Clerk's Salary	368.72	0.00
P Sewell	Broadband/Phone (Jan)	20.00	0.00
HMRC	HMRC (PAYE Oct-Jan)	431.00	0.00

Pearce&Kemp	Street Lights (Jan)	85.20	14.20
Grimston Village Hall	Hall Hire	208.00	0.00
CGM	Grass Cutting (Church)	622.85	103.81
CGM	Grass cutting (Greens)	629.76	104.96
Direct Debits			
EON	Street Lights (Dec)	91.81	4.37
EON	Street Lights (Nov)	88.85	4.23
BT	Broadband (final bill)	30.40	5.06
Total		2945.31	236.63
RECEIPTS			
Santander	Interest	2.33	
Total		2.33	

Resolution to suspend business to receive reports from Ward Members and Parishioners' Questions

BOROUGH COUNCILLOR'S REPORT

Cllr Fraser spoke about KL&WNBC's online scheme to encourage and incentivise recycling.

Cllr Fraser also asked Councillors' views on arranging an informal type of surgery with Henry Bellingham, Jason Law and herself. Councillors supported the idea in general.

PARISHIONERS' QUESTIONS

An objection to the new street name for the development off Lynn Road was raised, as it did not reflect the history of the site. An alternative name; Pithers Court was suggested with a request to contact the Borough Council to see if the decision could be reversed.

A former parish councillor reported that he was still receiving statements from Santander and should have been removed as a signatory.

A street light outside 22 Gayton Road was not working.

17.007 CHAIRMAN'S REPORT

Land Purchase: The Chairman reported that he had received a tentative enquiry to purchase some land from the Parish Council to expand the householder's small garden. The enquiry had been passed to the Clerk to clarify the land in question.

Pension: The Chairman reported that the Council had submitted the enrolment declaration in compliance with duties set by the Pension Regulator.

17.008 PLANNING MATTERS

Planning Committee: Cllr de Whalley reported on the business of the meeting held prior to the Council meeting.

- **Cllr de Whalley proposed: The Council to keep a computer record of planning applications instead of a paper record - *Resolved***
- **Cllr de Whalley proposed: The Council to keep paper copies of plans for 3-5 years as plans now accessible online or on microfiche at the Borough Council - *Resolved***

The Neighbourhood Plan: Cllr de Whalley reported that the next meeting would be on 30 January at 7.00pm.

Planning consultations: The Clerk said that as no copies of plans were being sent out, she would copy information and circulate it to councillors in the usual way. The Council then discussed using a screen and projector. Cllr Coleman and Moore both referred to the system used by the Church and that the Council could borrow the projector to see how it might work in practice.

- **Cllr de Whalley proposed: Council to organise a demonstration at the next Planning Committee Meeting – *Resolved***

- **Cllr de Whalley proposed: Council to include a laptop in the application to the Transparency Code fund - Resolved**

17.009 HIGHWAY MATTERS

The Chairman reported that the rangers should visit the village during the week of 20 February. Cllr Rudd and Cllr Johnson had both submitted reports which had been passed on.

The Chairman reported that Mr Willis had kindly volunteered to make repairs to the damaged stile on the footpath, The Clerk would check that Highways didn't have the work in hand and liaise with Mr Willis.

17.010 POLICING MATTERS

The Clerk had spoken with the PC responsible for the Western Area about concerns over speeding. The PC stated that she had had some success in other areas with speeding issues and would be happy to talk through the issues with Councillors. The Clerk suggested that before any meeting it might be an idea to highlight areas in advance.

Cllr Smith stated that he had noted an increase in parking on footpaths.

The Clerk also said that Parish Councils would be getting a regular crime reports from February.

17.011 TO DISCUSS AND AGREE BUDGET AND PRECEPT FOR 2017-2018

The Chairman referred Cllrs to the explanatory note and a draft budget. The Clerk reported that the Council, barring any disaster, would be well within budget this year. The Clerk went through the budget headings

- **Cllr Willis proposed: Council to approve the draft budget for 2017-2018 - Resolved**
- **Cllr Willis proposed: Council to set a precept of £19 503 for 2017-2018 - Resolved**

17.012 KL&WN BC GRASS CUTTING REPORT AND OFFER TO TAKE OVER MANAGEMENT

The Chairman referred Cllrs to the Borough Council's report and stated that it was good to see that KL&WN BC had listened to Parish Council's concerns. The Council noted the suggestion that Parish Councils could take over responsibility for grass cutting, but there was no interest in taking up this option.

17.013 TO AGREE THE PURCHASE OF A3 BROTHER PRINTER FOR THE CLERK

The Chairman referred members to the details of the printer proposed. The Clerk was using her own printer and an A3 printer would be very useful for printing out plans, in addition the scanner facility would be needed to meet the Transparency Code requirements. The Clerk said it was the intention to recover most of the cost from the Transparency Code grant

- **Cllr Coleman proposed: Council to purchase the A3 printer for use by the Clerk - Resolved**

17.014 TO APPOINT A REPRESENTATIVE TO GRIMSTON VILLAGE HALL COMMITTEE

The Chairman reported that a request had been made for a Parish Council representative for the Village Hall Committee. Shelly Whitmore was the current representative but had not been a parish councillor for some time.

- **Cllr Coleman proposed: Cllr Israel be appointed as Parish Council representative to the Village Hall Committee - Resolved**

The Chairman said a letter of thanks should be sent to Mrs Whitmore.

17.015 COUNCILLORS' REPORTS

The Chairman invited Councillors to make reports bearing in mind that there would be not any

discussion or proposals arising from the reports.

Cllr Coleman reported that he and Mr Stebbings would be moving the bollards on Chequers Green to reflect the new boundary.

17.016 DATE, TIME OF NEXT MEETING AND ITEMS FOR FUTURE AGENDA

The next meeting would take place on Monday 6 March 2017 at 7.30pm at the Village Hall.

Agenda Items would include: The Community Infrastructure Levy and The Triangle Green.

Signed

Dated.....