

Grimston Parish Council
Minutes of the Meeting on Monday 10 July 2017
Grimston Village Hall

Present: Cllrs Israel (Chairman), De Whalley, Coleman, Rudd, Smith, Moore, Johnson, and Coe

In Attendance: Cllr S Fraser (B.Cllr), Cllr S Eyre (C.Cllr), Mrs P Sewell (Clerk) and 10 members of the public

17.078 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE:

The Council received and accepted apologies for absence from Cllr Packer and Willis. Cllr O'Brien was not present

17.079 TO RECEIVE DECLARATIONS OF INTEREST

Cllr de Whalley stated his intention to offer the Council IT advice free of charge, however he declared a personal interest should the issue of purchasing computer equipment arise.

17.080 TO RECEIVE AND ACCEPT THE MINUTES OF 5 JUNE 2017 AS A TRUE RECORD

- **Cllr Johnson proposed: Council to accept the minutes of the meeting on 5 June as a correct record - *Resolved***

17.081 TO REPORT ON MATTERS ARISING FROM PREVIOUS MINUTES

Dog Bin: Highways had agreed to grant a licence for the bin on Leziate Drove by the Woods. The Clerk would place the order after confirmation of the cost with Mrs Beales and the Borough Council's agreement to add it to the contract.

River Walk: The Drainage Board had clarified that the area by the river was private property, therefore there was no right to walk the area.

Photo Frames: The Council noted that 10 Frames would be required for the photographs for the Village Hall, the Clerk had identified a frame from Amazon that should keep to the figure of £100.00.

Bus Stop Seat: The new seat by the bus stop was in place, arrangements to remove the old bench removal had been made.

Clock Tower: Councillors had met the contractor working on the clock tower and inspected the work on the bricks.

Footpath outside the surgery: The undergrowth encroaching the path had been sprayed and cut back.

Triangle Green: The Clerk confirmed that Mr Twite who cut the grass on the Green did so on a voluntary basis, and as such was covered by the Council's public liability policy. The equipment used was provided by Mr Skerry who also met the cost of fuel. The Clerk had advised Mr Skerry that the Council intended to consult on plans to develop areas on the Green for wildflowers management in the future.

- **Cllr Coleman proposed: Council to continue with the current grass cutting arrangement for the time being - *Resolved***

17.082 TO RECEIVE CORRESPONDENCE

The Council noted the correspondence listed.

17.083 FINANCE

The Council considered payments due. The Clerk advised that £10 000.00 be transferred from the current account to the savings account which accrued interest.

Payments		Gross	VAT
P Sewell	Salary (June)	460.72	0.00
P Sewell	Salary (July) (PD)	460.72	0.00
P Sewell	Broadband/Phone (June)	20.00	0.00
P Sewell	Travel Expenses	71.10	0.00
P Sewell	Postage	8.85	0.00
HFLLtd	Grant	752.36	0.00
Office Depot	Office Equipment	103.60	17.27
Mr N Smith	Internal Audit 2016-17	80.00	0.00
CGM June	Grass cutting (Church)	155.71	25.95
CGM June	Grass cutting (Greens)	126.24	21.04
Pearce & Kemp	Street Lights (June)	85.20	14.20
EON	Street Lights (July)	97.18	4.63
EON	Street Lights (June)	100.42	4.78
Total		2522.10	87.87
Bank Transfer			
Grimston Parish Council	Barclays to Santander	10000.00	0.00
Total		10000.00	0.00
Income			
Santander	Interest (July)	2.31	0.00
Santander	Interest (June)	2.36	0.00
Total		4.67	0.00

- **Cllr Rudd proposed: Council to approve payments and transfer as listed - *Resolved***

To consider and approve the purchase of a laptop

The Council had been given £432.00 from the Transparency Code Fund to purchase a laptop with software. The Council had also recouped money for the old computer, it therefore had a fund of around £696.00 to spend before using Council funds. Cllr de Whalley had made a recommendation at a cost of around £699.00 plus software and virus protection.

- **Cllr Smith proposed: Council to purchase laptop DELL Inspiron 15 5000 2 in1 - *Resolved***

To consider and approve the purchase of a projector

The Council had discussed the purchase of a projector to be able to look at plans. A demonstration had proved successful. It was considered a projector might prove useful in other ways in the future. The Council noted that the use of a projector would require additional preparation time before a meeting. The Council considered a range of models.

- **Cllr Coe proposed: Council to purchase projector PT-VW350 LCD Portable Projector (£760.90) to be kept at Village Hall - *Resolved***

Resolution to suspend business to receive reports from Ward Members and Parishioners' Questions

County Councillor: Cllr Eyre reported that he had been appointed as the Walking /Cycling

Champion and referred to the launch of next year's Parish Partnership scheme. Cllr Eyre also urged travellers to look at the new proposed train timetable for services from King's Lynn.

Borough Councillor: Cllr Fraser reported a parking incident outside the Post Office where she had had to call the Police. Cllr Fraser had also provided the Clerk with a list of planning applications for Grimston for the past year, the cases where the Parish Council's opinion had differed from the Borough Council's decision was relatively small. Cllr Coleman said it would still be very helpful to talk to a Planning Officer about those decisions in order the Planning Committee could better understand Borough policy.

Parishioners' Questions

A question was asked about Footpath 18 in relation to the Council's discussion about the poor surface. The Clerk said that the Council had felt there was no need to make any improvements to the surface, although the footpath was the County Council's responsibility. The Council was asked to look at the condition of trees on FP 18.

17.084 CHAIRMAN'S REPORT

The Chairman thanked the Councillors that attended the risk assessment walk. The Clerk would compile the report for review in September. The Chairman also said that his time in the Neighbourhood Plan tent at local events has been very interesting and thanked Councillors for giving up their time.

17.085 PLANNING MATTERS

Planning Committee: Cllr de Whalley reported on the Planning Committee meeting held prior to the full Council meeting.

Neighbourhood Plan: Cllr de Whalley reported that the Neighbourhood Plan team had attended at one local event and planned to attend further events across the 3 villages to collect residents' views on development in the villages.

17.086 HIGHWAY MATTERS

The Clerk reported the trod on Leziate Drove had been strimmed, but it had become quickly overgrown again. Cllr Rudd said that part of the problem was the weeds growing through the surface.

17.087 POLICING MATTERS

The Chairman reminded Councillors about the meeting with the Police to talk about speeding on 14 July. Mr Rudd reported a spate of thefts of batteries from electric fencing.

17.088 TO CONSIDER AN ADDITION TO THE WAR MEMORIAL ROLL OF HONOUR: SERGEANT FREDERICK HUNTER

The Council had been asked to consider Sergeant Hunter's case by Mr and Mrs Hall who had identified the story during research into residents who had served in WW1. The Chairman referred Council to the Clerk's note setting out Sergeant Hunter's service record, his medical history and the circumstances of his death in 1920 as well as the key factor that he had been recognised as a fallen soldier by the Commonwealth War Graves Commission.

- **Cllr de Whalley proposed: Council to agree to add Sergeant Hunter to the Grimston War Memorial Roll of Honour - Resolved**

The Clerk would inform Mr and Mrs Hall and the family of the Council's decision and seek a quotes for the cost of the inscription.

17.089 TO CONSIDER THE PROVISION OF A VILLAGE DEFIBRILLATOR

The Council had discussed the provision of a defibrillator. The Clerk confirmed that several Councils in Norfolk who had installed units had recommended Community Heartbeat Charity to manage the instalment. It would cost around £2000-£2500 for the unit, this would include extra batteries and a monitoring system. The Clerk said that this would be an ongoing project which would need a coordinator or coordinators to do regular checks on the equipment and record those checks. In addition to providing the unit there would need to be information sessions/publicity so that residents knew where and what it was and how to use it.

- **Cllr de Whalley proposed: Council to agree to the provision of a defibrillator with phone option in the Telephone Box - Resolved**

Clerk to invite Community Heartbeat to provide more information about how to deliver the project including the grant funding options.

17.090 TO AGREE AND SIGN THE ADOPTION OF THE BT TELEPHONE BOX IN GAYTON ROAD

Council noted that BT had issued the contract for the Council to adopt the Telephone Box.

- **Cllr Moore proposed: Council to adopt the Telephone Box for £1.00 - Resolved**

17.091 TO CONSIDER A RESPONSE TO THE BOROUGH WARD CONSULTATION

Cllrs Coleman and Moore had attended the briefing, details of which had been emailed to Councillors.

- **Cllr Coleman proposed: Council to indicate preference for the ward to remain as is, but to state that the inclusion of Congham in the ward would be welcomed - Resolved**

17.092 APPOINTMENT OF REPRESENTATIVE TO THE FEN AND ALLOTMENT TRUST

The Council had received a request to make an appointment. The Clerk of the Trust had suggested Cllr de Whalley as he was already on the Board as well as a parish councillor.

- **Cllr Coleman proposed: Council appoint Cllr de Whalley as the representative on the Trust - Resolved**

17.093 COUNCILLORS' REPORTS

Cllr Moore reported that the hedge outside a property on Gayton Road near Watery Lane needed cutting back once again.

Cllr de Whalley reported some dumped tyres on Broad Drove.

Cllr de Whalley also reported that there was a local petition to oppose the development at Congham Hall Hotel.

Cllr Coleman said that he had been approached about double yellow lines near to the Post Office.

17.094 DATE, TIME OF NEXT MEETING AND ITEMS FOR FUTURE AGENDA

The next meeting would take place on Monday 4 September at 7.30pm

Chairman

Date.....