

Meeting Summons

# GRIMSTON PARISH COUNCIL

Established in 1894

*Chairman:* Mr Keith Israel  
*Vice Chairman:* Mr Michael de Whalley

10 Robin Hill,  
Heacham,  
Norfolk  
PE31 7SS

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31 May 2017

Dear Councillor,

## **JUNE 2017: PARISH COUNCIL MEETING**

The next Grimston Parish Council meeting will be held in the Village Hall on **Monday 5 June 2017** at 7.30p.m. The agenda and relevant papers for both meetings are enclosed. If you are unable to attend the meeting, apologies must be submitted to the Chairman Cllr Israel or the Clerk prior to the meeting.

Yours sincerely

*PSewell*

Philippa Sewell (Mrs)  
Clerk to The Parish Council

**Grimston Parish Council**  
**5 June 2017 at 7.30pm – Grimston Village Hall**

**AGENDA**

1. To receive and accept **Apologies for Absence**
2. To receive **Declarations of Interest**
3. To receive and accept the **Minutes of 8 May 2017** as a true record
4. To report on **Matters Arising from previous minutes**
5. To receive **Correspondence**
6. **Financial Matters**
  - To authorise payments of accounts due
  - To agree payment to cover 2017-2018 annual insurance premium
  - To consider and agree payment to HFLL to cover insurance premium
  - To consider and agree request to purchase frames for village photos for Village Hall
  - To consider funding request for Norfolk Family Mediation

***Resolution to suspend business to receive Ward Reports and Parishioners' Questions***

7. **Chairman's Report**
8. **Planning Matters**
  - To note Planning Committee recommendation and report of 22 May 2017
  - To support the setting up of the Neighbourhood Plan working party
  - To approve the Neighbourhood Plan boundary area
  - To approve formal designation of NHP boundary process
9. **To approve and sign off Annual Audit 2016-2017**
10. **To review and agree new Parish Council Standing Orders**
11. **Grass Cutting on Triangle Green**
12. **2017 Risk Assessment**
13. **Councillors' Reports**
14. **Date, Time of Next Meeting and Items for Future Agenda**

## **JUNE CORRESPONDANCE**

### **Seminars and Training**

- 13.06.2017: Consulting your community in engaging ways
- 17.06.2017: Norfolk Playing Fields Assoc. Summer Party – Swanton Morley [e]
- 20.06.2017: Free Composting Workshop – Gaywood Library 1.00pm-3.00pm
- 22.06.2017: Parish Boundary Review Briefing at Borough Council Office at 6.00pm [e]
- 07.07.2017: SLCC Summer Conference
- 19.09.2017: Getting your community project off the ground

### **Useful Dates**

- 08.06.2017: Parliamentary Elections
- 26.06.2017: Neighbourhood Plan Meeting - Village Hall at 7.30pm
- 10.07.2017: Next Full Council Meeting - Village Hall at 7.30pm

### **KL&WN Borough Council**

#### **Grants**

Green Points Community Chest [e]

#### **Planning**

##### **Approved**

17/00257/F Land N of 105 And W of 101 Leziate Drove Pott Row

#### **Police**

Implications of heightened threat levels [e]

### **Norfolk Association Local Councils**

Newsletter [e]

### **Parishioners and others**

- Telephone: Complaint about condition of Leziate Drove Trod
- Telephone: Request for Council to reconsider lengthening trod on Leziate Drove
- Email: Burning of rubbish on the Grove
- Email: Details of the late Sergeant Frederick Hunter
- Letter: HFLL insurance funding request [copy]

### **Other**

Telephone: Help for Heroes Cycle Festival - permission to use Church Green [e]